

July 2009 Quarterly Report

City of Eureka



City of Eureka
Community Development Department
2009 Second Quarter Report

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration Division

The Administration Division provides staff support to boards, commissions, the City Manager and City Council. This division maintains department financial records, supplies and equipment. The division greets and assists visitors to the department, including answering telephone inquiries. The division supervises the operations of the department, including programs that implement the City's zoning and land use ordinances and the City's General Plan. The division is composed of the department director and an administrative assistant. The Director of Community Development is Kevin R. Hamblin, AICP. Beth Jones is the Administrative Assistant, Beth can be reached at 441-4160 or by email at bjones@ci.eureka.ca.gov. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov

Some of the new projects and activities that we are involved with include;

Wireless Communications Ad-Hoc Committee: In addition to the other regular boards and commissions that the CD department is staff to, this committee is a new and additional committee that has been meeting for the last several months in an effort to recommend to the City Council a comprehensive ordinance that would regulate wireless communications facilities. These are after hours committee meetings. The administrative division of Community Development Department has been doing research, preparing minutes and agendas for the meetings, as well as updating the proposed ordinance and changes recommended by the Committee. This committee has been meeting 1 -2 times a month.

Coastal Cities Issues Group: This group, formed by the League of California Cities, deals with difficult issues revolving around the State Coastal Commission. The CD

administrative division staff have been attending these meetings since the formation of the group by the League in an effort to improve our relationship with the Coastal Commission and to have our particular issues heard and represented to the Commission by the League of CA Cities.

Current Planning/Permitting Division

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen M. Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

The Current Planning/Permitting division is the primary public contact for counter and phone inquiries. We provide pre-application assistance and guide developers through the myriad zoning regulations and the permit process. We process applications for private development projects and we handle many of the city council directed projects such as zoning text amendments. We review all building permits for compliance with zoning regulations, and we provide staff for the Enforcement Division.

Some of the projects we are currently working on include:

Marina Center mixed use project: This is a mixed use project on the Balloon Tract. The draft EIR has completed circulation and we are working on the Final EIR, which includes written responses to the comments received on the draft EIR. The tentative schedule is to have Phase I of the project and the Final EIR to the City Council in early Fall.

Bayfront Two project: This is a mixed use project at the foot of F Street. A draft EIR was written, however, the project is on hold at the applicant's request.

Tydd Street residential development project: This is a residential development project in partnership with the Redevelopment Agency at the end of Tydd Street. It appears that the private partner may be changing which could result in the project being modified from the current application.

Robert Colburn warehouse project: This is at 722 W. Washington Street adjacent to the Clark Slough. The property owner proposes the construction of an additional warehouse on the north end of the property. Staff is finalizing the CEQA document for circulation to the State Clearinghouse.

Zelanick conditional use permit: The applicant is proposing to (re)establish a church at 321 W. Wabash. The prior use as a church ceased for more than 90 days and, therefore, the nonconforming status lapsed and a conditional use permit is required for

the new church. The conditional use permit and variance were approved by the Planning Commission on July 13, 2009.

Update of the Coastal Zoning Regulations: This is a complex overhaul of the coastal zoning regulations. The Coastal Commission has advised that recodification of the Eureka Municipal Code which occurred in 1997 was never certified by the Coastal Commission and therefore is not valid.

Group home/Adult Recovery Maintenance Facilities Ordinance: Staff is preparing an ordinance to address group homes and adult recovery maintenance facilities.

Reasonable Accommodation Ordinance: Staff has prepared a draft Reasonable Accommodation Ordinance and provided it to the City Attorney, who is reviewing it and comparing it to what other jurisdictions have adopted.

Cell Tower Ad Hoc Committee: Staff in conjunction with the City Attorney and a City Council appointed sub committee will be drafting a cell tower ordinance.

Design Guidelines: The draft Design Guidelines are on hold pending budget approval.

Fisherman's Building/ C Street Plaza: Staff is working on a lot line adjustment to establish the C Street Plaza, and Staff is working with the architect on permits to locate a large tank adjacent to the Fisherman's Building to allow flash freezing of oysters.

Hebrew Christian Church cell monopole: This is an application for a conditional use permit for a 50 foot tall cellular monopole at the Hebrew Christian Church at the corner of "J" and Wood Streets. The conditional use permit was approved by the Planning Commission on June 8, 2009.

Dean Street cell monopole: The applicant is requesting a conditional use permit for the installation of a 50' tall cellular monopole at property near Dean and Buhne Streets. The project is presently in the referral stage.

City Dog Park: The city applied for a conditional use permit for development of a Dog Park on city property behind General Hospital. The conditional use permit was approved by the Planning Commission on June 8, 2009.

Quality Auto Body: This application is for a coastal development permit to allow construction of a covered auto wash area. The project is within 100' of a wetland and will require CEQA review.

Juvenile Hall Subdivision: The County has applied for approval of a subdivision application of the Juvenile Hall property. The subdivision was approved on April 20, 2009.

Fairway Lane: Staff is processing a CEQA document for grading needed to reconstruct Fairway Lane to a paved access road.

Sailor's Grave Tattoo: Staff is processing a Conditional Use Permit and Coastal Development Permit for a Tattoo studio in the Waterfront Commercial zone district.

Horizon Nonprofit Collective: An application for a Determination of Use Not Listed was submitted to allow a Medical Marijuana Dispensary use in the Hospital Medical (HM) zone district. Staff determined that the applicant needed to request a Text Amendment to add a new use to the zoning code. A revised application is expected soon.

Lockey Parking Variance: The applicant is proposing to reduce the required number of off-street parking spaces from two to one in order to convert a portion of the existing two car garage to storage.

Enforcement Division

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance and is an important member of the City's Community Improvement Team. A list of active violations is attached to this report. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Long Range Planning Division

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for the Historic Preservation Program, and special land use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Several of the long range projects that Rob is working on include:

2009 Housing Element: The 2004, City of Eureka Housing Element will expire in 2009. Staff has begun preparing the updated Housing Element. Rob is expected to dedicate much of the summer of 2009 on the completion of the Housing Element.

Gulches and Greenways Draft Ordinance: Long Range Planning has worked with the Planning Commission subcommittee regarding the draft Gulches and Greenways Ordinance. The subcommittee is comprised of Stephen Avis and Ron

Kuhnel. After much anticipation, comments on the draft Ordinance were received from Cal. Department of Fish & Game (CDFG) in May 2008. Staff continues to revise the draft Ordinance in response to CDFG and subcommittee comments.

Safeway: The County of Humboldt is currently processing the entitlements for a new Safeway grocery store just north of the intersection of Harris and Walford Avenue, near the eastern City Limit. Staff has attended informational meetings regarding this project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka. The County has produced a Mitigated Negative Declaration which was adopted by the Humboldt County Planning Commission in July of 2009.

St Joseph's Hospital/ Dolbeer Neighborhood Group as a result of two unsuccessful General Plan and Zoning Amendments (*from Residential RS-6000 to Hospital Medical*) to properties in and around the Dolbeer neighborhood area, staff and St. Joseph's hospital employees have been meeting with various neighborhood residents on a regular basis in order to address neighborhood and hospital compatibility issues. A majority of the neighborhood concerns do center on traffic.

Indianola Annexation: Interest in the Indianola area annexation is still being expressed at County General Plan Update/Outreach meetings. Staff will work with the City Manager and Planning Director for an appropriate course of action on this topic.

Elk River Wildlife Trail: The Elk River Wildlife Trail is still in its background environmental report stage. Staff continues to work with SHN Consulting Engineering and Geologists and Gary Bird, AICP, of the City of Eureka on this project.

County General Plan Update/Forster Gill Subdivision: As most City department heads are aware of, the Forster-Gill subdivision is well within its administrative draft EIR process timeline. Staff has attended scoping and community meetings regarding this very large project. Rob continues to be the City's point of contact and clearinghouse for data and meeting attendance. Regarding the County General Plan Update, Rob has drafted a lengthy response to the County's draft circulation element and infrastructure report. Rob will continue to monitor the progress and effects the County's planning efforts will have on the City of Eureka.

Historic Preservation Program: Staff continues to be the Certified Local Government contact for Eureka's Historic Preservation program. To date, Rob has processed 11 historic preservation applications for alterations to historic properties within the City.

Environmental Planning Division

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and

documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lshikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows which will reduce negative impacts to water quality, is more economical to operate, and will meet future capacity requirements for planned land uses within the project area. Permit applications have been submitted, and work to move these permits through the process continues. Staff continues to work with the Engineering Department and our consulting engineer to complete Phase 1 permitting, as well as on the redesign, environmental review, and eventual permitting for Phase 2.

PALCO Marsh Phase 1A: The Coastal Commission approved the issuance of the Phase 1A coastal development permit on March 13th. There are numerous conditions that must be fulfilled prior to issuance of the actual permit, and additional permitting from other agencies required. The dredging, culvert cleaning, drainage structure cleaning, and hand-dug channel portion of the project will be coordinated with the Simpson Remediation Project, and we are working diligently to move forward these project elements this year so Simpson can also move forward with their project. We will know soon if both projects can meet necessary deadlines to be implemented this year. Otherwise, construction will occur in 2010. State funding is once again available for this project.

Simpson Remediation Project (Del Norte and Railroad Avenue): A Coastal Development Permit was issued by the City in June for the remediation of the dioxin at this site. This project will occur in conjunction with the tidal channel dredging portion of the PALCO Marsh Phase 1A project. Staff continues to assist the applicant in the implementation of their project.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte Street to Hilfiker Lane generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of completing a complex CEQA/NEPA environmental review for the project. Information on the project is posted on the Community Development Department's web page.

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance and amend the Coastal Development Permit for the construction of a section of Waterfront Drive between "G" and "J" Streets. Environmental studies have been initiated.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff continues to work with RCAA on the implementation of this ongoing grant-funded project. We will be conducting the CEQA review and obtaining permits for the project. The general goals of this project are to reduce flooding, enhance riparian

habitat, and improve anadromous fish access and habitat in lower Martin Slough. Lack of funding is currently hindering this project.

Tuluwat Restoration Project: The Tribe has completed the contaminated soil remediation portion of the project. Staff will continue to work with the Tribe as they proceed to implement the remaining phases of this project.

G&R Metals Remediation Project: Union Pacific intends to conduct contaminated soil remediation activities on both the upland and tideland portions of this property, requiring a coastal development permit from the City as well as the State. Staff is working with the applicant and other agencies to permit and facilitate completion of this project.

Stimulus-Funded Street Improvement Projects: Staff has completed environmental documentation for submittal to Caltrans for five street improvement projects, and will soon be preparing similar documentation for additional projects.

Commercial Street Fueling Station: Staff obtained permits to remove waste oil piping from below our Commercial Street dock, and is in the process of obtaining authorization/permits from appropriate oversight agencies for replacement of the fueling system.

PALCO Marsh Properties Vegetation Management: Staff is working with other City staff and with regulatory and oversight agencies to develop a vegetation management approach that will maintain ecosystem function on PALCO Marsh area properties (including Parcel 4, Restoration Areas A and B, Maurer Marsh and Railroad Marsh) while discouraging damaging transient camping and related activities.

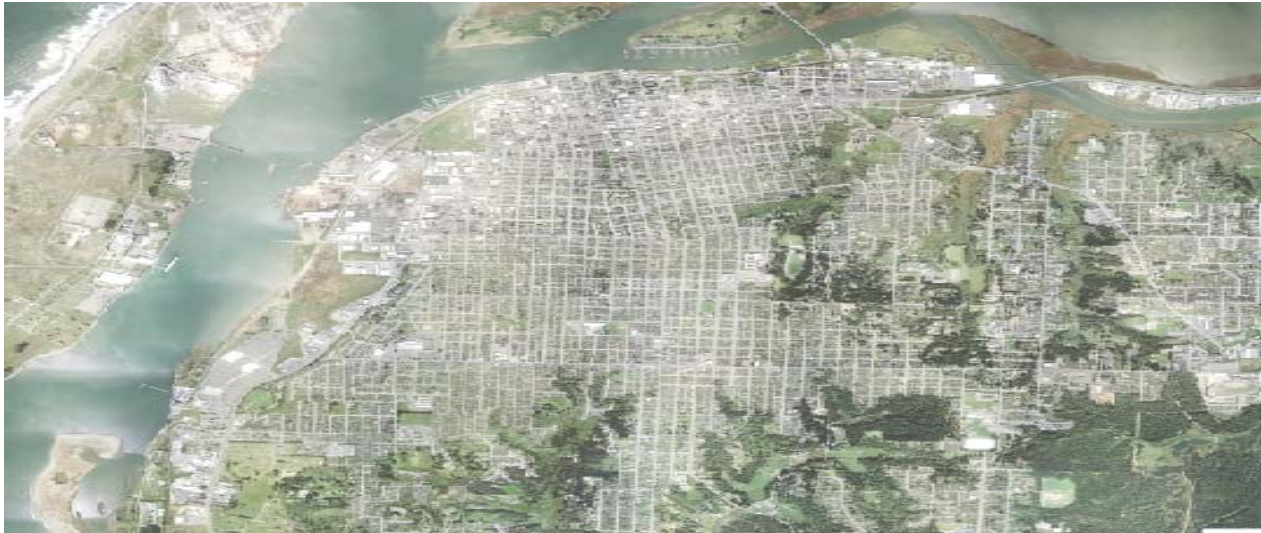
Ecosystem-Based Management Project: Staff has been a member of the EBM advisory committee since June 2007. The mission of the Humboldt Bay Ecosystem Program is to increase scientific understanding of the Humboldt Bay ecosystem and to create an integrated framework for resource management and collaboration that links the needs of people, habitats and species to ensure a healthy future for Humboldt Bay's natural and human communities. The goal of the first phase of the Project was to build an appropriate regional resource conservation framework to support ecosystem-based management, and to develop proposals for research, education, improved management, or outreach. Information on Humboldt Bay Ecosystem-based Management and the Humboldt Bay Ecosystem Program is available at <http://groups.ucanr.org/HumboldtBayEBM/>.

Marine Life Protection Act: The Marine Life Protection Act (MLPA) of 1999 directs the state to redesign California's system of marine protected areas (MPAs) to function as a network in order to: increase coherence and effectiveness in protecting the state's marine life and habitats, marine ecosystems, and marine natural heritage, as well as to improve recreational, educational and study opportunities provided by marine ecosystems subject to minimal human disturbance. In 2004, the Resources Agency and the Department of Fish and Game partnered with the Resource Legacy Fund Foundation to launch a new public-private initiative to implement the MLPA,

commonly referred to as the MLPA Initiative. In anticipation of the start of the MPA planning process for the North Coast Study Region, the Humboldt Bay Harbor, Recreation and Conservation District formed the North Coast Local Interest MPA Work Group to facilitate coordination of interested entities within the North Coast Study Region. Staff represents the City as part of this work group, and is monitoring the progress of the MPA planning process.

Mad River Pipeline: The Engineering Department is intending to implement another phase of the Mad River Pipeline Project. Staff will be responsible for insuring CEQA compliance and obtaining necessary permits for the next phase of this critical water supply project.

In addition to the projects noted above, Staff continues to work with the Engineering, Public Works and Redevelopment Departments on an on-going basis to facilitate the implementation of their many projects not listed here by assuring CEQA compliance including preparation of necessary environmental documentation; by preparing permit applications and obtaining necessary permits for project implementation; and by providing regulatory, permitting and monitoring expertise and assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.



ENGINEERING DEPARTMENT

Activities and Status Report

Second Quarter 2009

Summary of Activities

1. Administration

The Engineering Department continues to operate under budgetary constraints with reduced staff level from previous years due to the current state of finances. Department staff continue to find cost effective solutions to serving the City's needs within the current fiscal constraints, while maintaining the level of service.

2. Construction Division

In the second quarter of 2009, three projects were completed, construction started or continued on four projects, two projects were advertised for public bids, and engineering design continued on twelve projects and three programs.

3. Development Division

The Eureka Skate Park was awarded to DANCO Builders Northwest on May 5, 2009 in the amount of \$374,929.72. Construction started on June 22, 2009.

Staff is assisting construction efforts with the Eureka Skate Park, including construction administration and inspection.

Work is proceeding with excavation of bowls and forming of concrete walls.

Currently the last contact working day is September 9, 2009.

There have been two contract change orders to remove a pass-through between Bowls 1 and 2 and add a waterfall feature between Bowls 2 and 3. Staff foresees delays that will extend construction through September and possibly into October.

Volunteer efforts are continued to be supported by SHN Consulting Engineers and Geologists with rebar inspection and by Oscar Larson Associates with compaction testing and concrete testing.

Zachery Wormhoudt continues to provide construction support services.

4. GIS Division

In the forthcoming fiscal year, The GIS Division is planning a centralized, “Enterprise” GIS migration, consolidation of mapping data between the City's Corporation Yard and Engineering Department and a public safety oriented, GIS-based response and planning system.

5. Traffic/Signals Division

Economic stimulus funding under the Surface Transportation Program became available for eligible transportation projects. A substantial amount of staff time was devoted to administering these federal funds.

6. Property Management

Property Management continues to oversee Capital Improvement Program Projects along with performing routine property management duties, which include managing real property and the administration of leases for the City of Eureka and the Eureka Redevelopment Agency.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Lisa Savage
Scott Ellsmore

The following projects were completed in the second quarter of 2009:

1. **Commercial Street Dock Repair Project – \$13,300**

The Commercial Street Dock was damaged when it was struck by the Corps of Engineers' dredge YAQUINA. The area to be repaired was approximately 30 feet in length and is located in the central area of the dock. (Savage, Raimey) Mercer-Fraser Company.

2. **Wastewater Facilities Plan and Program - Phase 1 – \$200,000**

The Wastewater Facilities Plan evaluated the current condition and capacity of all components of the wastewater collection, pumping, and treatment systems. This first phase of the program focused mainly on the wastewater collection and transport system, and resulted in the development of a 5-year wastewater capital improvement program. Completion of the entire program will be dependent on future years' Capital Improvement Program budgets. (Gierlich, Knight, Gehrke, Young) Brown and Caldwell

3. **Wastewater Facilities Plan and Program - Phase 2a – \$600,000**

Phase 2a of the Wastewater Facilities Plan focused on a detailed evaluation the Elk River Regional Wastewater Treatment Facility, unit process by unit process, to determine the current condition and capacity of all components to accommodate the projected growth in the Greater Eureka Area for the next 20 years. Phase 2a resulted in the development of a 5-year wastewater capital improvement program for the treatment facility. (Gierlich, Knight, Gehrke, Young) Brown and Caldwell

The following projects are currently in construction:

4. **Biosolids Dewatering Project - Phase 1 – \$650,000**

This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. The first phase includes construction of a concrete slab and metal building and installation of piping and pumps to create an interim dewatering facility using geotubes. Phase 2 will involve purchase and installation of permanent screw press dewatering equipment, and will be constructed when financing allows. (Sorensen, McKenna, Gehrke, SHN Consulting Engineers & Geologists) Mercer-Fraser Company.

5. **Water Reservoir Maintenance and Security Project - Phase 2 – \$1,110,000**

This project has been divided into the following two schedules of work:

Schedule A (\$400,000): Replace pumps & motor control center (\$200k); Construct emergency generator building and install emergency generator (\$200k).

Schedule B (\$710,000): Harden perimeter fence (\$50k); Install new entry gates and driveways (\$65k); Install reservoir security fence (\$85k) and security lighting (\$70k); Repair access road and slope (\$360k); Misc. security improvements (\$40k); Misc. site improvements (\$40k). Project completion is expected in November 2009. (Gierlich, Sorensen, McKenna) Mercer-Fraser Company.

6. Water Improvements 2009 – \$400,000

This project is the annual maintenance project for the water distribution system outlined in the 2008-2013 Capital Improvement Program. Broken water valves will be replaced at ten locations throughout Eureka, and a 12" water main will be replaced on Glen Street. (McKenna) RAO Construction.

7. Eureka Flake Ice Facility – \$800,000

A flake ice machine is being installed on the City's existing finger pier adjacent to the Pacific Seafoods wharf at the foot of Commercial Street. The project will install a 50-ton flake ice machine to serve the commercial fishing fleet, and will be operated and maintained by Pacific Seafoods. The project was financed by a \$500,000 Headwaters Grant and \$300,000 of City of Eureka Redevelopment funds. (Gierlich, Ellsmore, Whitchurch Structural Engineering, Travie Westlund electrical engineer) PermaCold, Imperial Mfr., O&M Industries, contractors.

The following projects are currently being advertised for public bids:

8. "C" Street Market Square and Parking Lot Utilities – \$1,720,000

Reconstruction of "C" Street from First Street to the Boardwalk, along with a 17,000 ft² Market Square (plaza). This pedestrian oriented plaza area will include installation of street furniture consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza. The Square will also contain a performance area, Madaket ticket booth, outdoor dining areas, provisions for art sculptures, and an anchoring system for a 60x120 foot removable tent. Construction of the underground utilities to serve the Market Square and future Public Parking lot will be constructed as part of this project. (Gierlich, Martindale, Laportre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

9. Conveyance Piping Replacement Project – \$330,000

This project will remove and dispose of piping under the Commercial Street dock that was used to convey fuel from an underground storage tank, which is no longer in service, to the marine fueling facility. Design and installation of an above-ground storage tank fueling system are also included. (Savage, SHN Consulting Engineers & Geologists)

The following projects are currently in design:

10. Fishermen's Terminal Building – \$2,400,000

Construction of a 17,300 ft² building adjacent to the Fishermen's Dock and Market Square, with 15,700 ft² dedicated to fish processing and coastal dependent businesses,

and 1,600 ft² dedicated to a retail seafood business and café. (Gierlich, Martindale, Savage, Laportre and Cleek Architecture, Whitchurch Engineering, Westlund, Skyline Technical Systems)

11. 'C' Street Public Parking Lot – \$270,000

Construction of a 41-space (including 2 ADA-compliant spaces) public parking lot immediately south of the Fishermen's Terminal Building. The parking lot will be landscaped and will include amenities consistent in number, scale, and style with those on the existing Boardwalk and "F" Street pedestrian plaza, and will include 5 spaces with provisions for electric vehicle charging stations. (Gierlich, Martindale, Laportre and Cleek Architecture, Westlund, SHN Consulting Engineers & Geologists)

12. Martin Slough Interceptor - Phase 1 – \$7,100,000 (\$2,572,905 Prop 50 Grant Funding + \$1,829,000 EPA Funding + \$ 971,300 City Funding + \$1,727,000 HCSD Participation)

The City received State of California Proposition 50 grant funding and EPA Special Appropriations grant funding to construct the first phase of the Martin Slough Interceptor project. Phase 1 consists of permitting, easement acquisition, and construction of the main gravity wastewater interceptor pipeline from the "O" Street lift station to the Golf Course lift station. Construction is expected to begin in spring of 2010, after contractual cost sharing, construction financing, permitting, and acquisition of easements have been finalized. (Gierlich, Shikany, SHN Consulting Engineers & Geologists)

13. Anode Bed Replacement on Cross Town Interceptor – \$40,000

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor Sewer. A corrosion evaluation is scheduled for mid-2009. Design and construction of the anode bed replacement will be dependent on the results of the corrosion evaluation. (Sorensen).

14. Biosolids Dewatering Facility - Phase 2 – \$3,000,000

Phase 2 will consist of installing a mechanical screw press and ancillary equipment for a fully automated dewatering facility. Phase 2 will be constructed in the future when financing allows. (Sorensen, McKenna, Gehrke, SHN Consulting Engineers & Geologists)

15. Mad River Pipeline Phase 4 – \$2,350,000

Phase 4 will replace two sections of the Mad River Pipeline as a part of the continuing project to provide improved water supply system reliability. The section in Arcata is located between the south side of 7th Street and the California Highway Patrol Station, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. (Gierlich, Sorensen, Oscar Larson & Associates)

16. Water Reservoir Maintenance and Security Project - Phase 3 – \$200,000

Phase 3 will consist of abrading and repainting the interior structural members of the reservoir roof. The construction schedule for this phase has not yet been defined. (Gierlich, Sorensen, McKenna)

The following projects are undergoing preliminary design and environmental review:

- 17. Waterfront Drive Extension Project - Del Norte to Hilfiker – \$12,000,000**
The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. Circulation of the Draft Environmental Impact Report is anticipated by the end of 2009. (Gierlich, Martindale, Shikany, North State Resources, Oscar Larson & Associates)
- 18. Waterfront Drive Connection – Phase II “G” to “J” Streets – \$3,600,000**
This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront, from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete, and the NEPA document is in progress. A grant in the amount of \$450,000 was received from Caltrans’ Local Assistance Program Bicycle Transportation Account. Staff is currently negotiating with the railroad authorities for right-of-way. (Gierlich, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).
- 19. BISC Floating Dock – \$450,000 (State Funded)**
City staff is working with the State of California to design and permit a new floating dock fronting the Boating Instructional Safety Center. This dock will be used to launch crew shells and small water craft and will provide berthing for the Department of Fish and Game’s motor vessel ALBACORE. (Savage, California State University).
- 20. Martin Slough Enhancement Project – \$4,400,000**
The City of Eureka and the Redwood Community Action Agency (RCAA) have completed the feasibility study for the master plan for the Martin Slough drainage basin that would include reduction of flooding impacts, reduction of siltation, and the creation and/or restoration of in-stream and riparian wildlife habitats within the basin. \$525,000 has been received in a grant from the State Water Resources Control Board to complete the environmental review, obtain permits, and construct the first phase of the project – replacement of tidegates. (Savage, Shikany, RCAA, Winzler & Kelly Consulting Engineers).
- 21. Former Carson Mill Site Cleanup – Brownsfield Grant project (\$240,000)**
The City received a second Brownsfield Grant for additional cleanup of contaminated soil on the City property known as the Former Carson Mill Site or the Halvorsen Property. Project will consist of testing and removal of contaminated soil. (Gary Bird, Gierlich, Sorensen, SHN Engineers & Geologists).

The following projects are continuing:

- 22. High Zone Water Pump Station – \$500,000**
This project consists of the design and construction of a new pump station to replace the existing pumps that are used to fill the elevated water storage tank. Design will

commence next year at the completion of the pumping improvements currently being constructed at the water treatment plant as part of the Reservoir Maintenance and Security project. (Gierlich, Sorensen, McKenna)

23. Martin Slough Interceptor Phases 2, 3 , & 4 - \$12,000,000

Phases 2 & 3 of the Martin Slough Interceptor project include construction of a new pump station (Phase 2) and force main (Phase 3). Phase 4 will consist of demolition of a number of lift stations and connection of various sewer basins to the interceptor to begin operation of the Martin Slough Interceptor as a complete and functional project. The construction schedules for Phases 2, 3 and 4 will be based on securing funding for each phase. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell)

24. Wastewater Facilities Plan and Program - Phase 2b – \$250,000

Phase 2b of the Wastewater Facilities Plan will build on the Phase 2a Facilities Plan work. It will include updating and evaluating the ebb tide discharge model, effluent blending and storage evaluation, feasibility analysis for treating peak wet weather discharges, creation of an Inflow and Infiltration program, and other work required in preparation for the next NPDES permit renewal application in 2013. (Gierlich, Knight, Gehrke, Young) Brown and Caldwell

TOTAL: 24 Projects, \$54.6 Million capital improvement value

Longer Term Projects:

A. Mad River Pipeline Phases 5-6

Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)

B. Sunny Ave and 14th & 'P' Embankment Repairs – \$400,000

Preliminary construction plans were completed in October 2003, and have been placed "on the shelf". Construction funding for these projects has not been identified. (Gierlich, SHN Consulting Engineers & Geologists)

C. Railroad Crossings – \$100,000

This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending availability of State funding.

D. North Eureka Gateway Transportation Enhancement Grant – \$1,500,000

This proposal is on hold. The project would enhance State Route 101 from Airport Road to "V" Street as an entrance gateway with street trees, landscaped medians, sidewalks, street lighting, and bike lanes. A prior \$800,000 proposal for the section from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project, and Caltrans will not sponsor the project without strong community support.

E. Sewer Lift Station Upgrades – \$300,000

This continuing maintenance project will upgrade wastewater lift stations and collection facilities on a yearly prioritized basis. The next project will focus on rebuilding the lift station at the intersection of Hilfiker Lane and Broadway. (Sorensen)

F. SCADA System Program – unknown cost at this time

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The upgraded SCADA system will be designed to provide centralized monitoring of pump stations, reservoirs, and other mechanical systems. (Sorensen, Bailey, Hernandez)

G. Extended Fuel Storage Facility – unknown cost at this time

The increasing number of backup generators installed at City facilities has created the potential for a shortage of fuel in the event of an extended emergency. This project will quantify fuel storage requirements and evaluate potential sites at which additional fuel storage and dispensing facilities may be located in order to decentralize emergency fuel storage for City facilities. (Gierlich, Martindale, Young)

H. Commercial Street Fuel Facility and Underground Storage Tank Removal – Project– unknown cost at this time

This project consists of replacing the Underground Storage Tanks (UST's) with Above Ground Storage Tanks (AST's), soils remediation, and connecting the AST's to the new conveyance piping that will be installed Fall of 2009. Construction schedule is dependent on the availability of construction funding. (Gierlich, Savage, SHN Consulting Engineers & Geologists)

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka. (Gierlich, Sorensen).

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing the water distribution system and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development. (Sorensen, McKenna)

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner. (Martindale)

Development Division

Gary Boughton
Tiffany Peerson

Laurie Shannon

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (2)
2. Building Permits, (53 permits, some with several reviews).
3. Certificate of Subdivision Compliance Descriptions, (0)
4. City Referrals (1).
5. Coastal Development Permits, (1).
6. Conditional Use Permits, (1).
7. County of Humboldt Referrals, (6).
8. Descriptions for City Projects, (0)
9. Design Review Applications, (12).
10. Development Coordination, (1)
11. Encroachment Permits (38).
12. Insurance Reviews, (141, some with several reviews).
13. Lot Line Adjustments, (3).
14. Requests for Service or Complaints, (15)
15. Sewer Permits, (8).
16. Special Permits, (2).
17. Street and Alley Vacations, (0)
18. Street Tree Reviews, (1)
19. Tentative and Final Parcel Maps, (0).
20. Tentative and Final Subdivision Maps, (0).
21. Traffic Referrals, (0).
22. Traffic Reviews, (13).
23. Variances, (0).
24. Water Permits, (3).
25. Special Events Permits



Eureka Skate Park from June 23, 2009 to July 16, 2009



Long Range Transportation Planning

1. Humboldt County General Plan Update - Infrastructure Impact Fees

Engineering staff continues to work with County Planning and County Public Works staff as they develop a fee structure to mitigate the traffic impacts of future development. This program will assess fees on new development and implement improvements to the transportation network.

In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Capital Improvements Program

Engineering staff is beginning the annual update of the City's Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. The 2009-2014 CIP was reviewed by the Planning Commission in February 9, 2009 and received and filed by the Eureka City Council at its March 3, 2009 meeting.

2. City Council

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City.

3. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The State has a new twist to the program by adding Underutilized Disadvantaged Business Enterprises (UDBE's).

4. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts.

5. **Development Coordination Committee**
Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions.
6. **Emergency Operations**
Staff attends bi-monthly meetings to coordinate County and other agency preparedness and responses to emergency events such as earthquakes, fires, floods, etc.
7. **Humboldt County Association of Governments Technical Advisory Committee**
Staff attends monthly meetings coordinating county agency needs for transportation, pedestrian and bicycle projects.
8. **Humboldt County Liaison Committee**
Staff attends the monthly meetings to coordinate agency and utility projects. The County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. Staff has been instrumental in reinitiating these valuable monthly meetings.
9. **Insurance Review**
Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action.
10. **Open Space, Parks and Recreation Commission**
Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have.
11. **Parking Place Commission**
Staff prepares the agenda and attends the monthly meeting to answer Commission questions on the agenda items, and provides clerical support to the Commission.
12. **Planning Commission**
Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction.
13. **Transportation Safety Commission**
The Transportation Safety Commission received training via staff presentations on various transportation related topics. They have reviewed several issues as directed by the City Council along with looking at several citizen requests.

GIS Division

Riley Topolewski

The GIS Division is happy to have a new employee. Eric Parnell will be the GIS Division Intern for the next 6 months. The following projects or tasks have either been completed or are currently underway during the second quarter of 2009.

- **Block/Utility Map Consolidation**

The GIS Division has begun to consolidate mapping information that is currently warehoused in multiple locations. Hard-copy maps from the city's corporation yard have been scanned and the GIS Division Intern will be compiling GIS layers from the various sources.

- **Humboldt Bay Area Bike Map**

The greater Humboldt Bay Area Bike Map was created approximately 10 years ago, and has been in need of an update for some time now. The City of Eureka GIS Division has been enlisted as the primary mapping facilitator to update said map

- **Host Regional GIS Users Group**

The City of Eureka Bayroom at the Wharfinger building is the new location for the North Coast GIS User's Group. The group meets quarterly to discuss the latest applications of GIS on the north coast

- **Wireless E 9-1-1 Project**

The GIS Division has been involved in the statewide Wireless E 9-1-1 Project in conjunction with the City of Eureka Police Department. The GIS Division is responsible for the accurate placement of addresses received from the city Public Safety Answering Point (PSAP). PSAPs are responsible for answering 9-1-1 calls for emergency assistance from police, fire, and ambulance services.

- **Fire Department Migration to GIS-Based On-Scene Explorer**

The City of Eureka Fire Department is moving to a new mapping and pre-incident planning system called On-scene Explorer. This GIS based application allows for easy to read mapping of streets, building footprints, fire hydrants and more. Map features are intelligently displayed as you zoom in and out. In addition, GPS technology allows for the location of the closest fire hydrant at night and in poor weather.

- **Water Distribution System Mapping**

Digital datasets describing Eureka's water distribution infrastructure have been created and are currently being revised to improve accuracy and add features. Water meter locations and service connections are being mapped as well as attributed with pertinent data.

- **Wastewater Collection System Mapping**

The GIS Division updates and maintains existing GIS datasets describing the City of Eureka, and HCSD wastewater collection system to remain current.

- **Parcel Database Updates**

The GIS Division updates the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources are reflected. Ongoing.

- **Local Area Network Application Creation/Maintenance**

Creation and maintenance of specific GIS applications for City of Eureka employees. Most applications utilize the Arcreader platform or mapserver web-gis. (ongoing)

- **Web GIS Application Development**

Ongoing development of GIS web applications to support various projects.

- **Application Deployment**

Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)

- **Standardized Metadata**

Creation of metadata (data about data) for all City of Eureka GIS datasets. Metadata is a digital file that accompanies a GIS dataset and allows for users of the data to know vital information regarding the data. (Ongoing)

- **Process Daily Requests for Mapping**

The GIS Division is solely responsible for the requests from various departments for current mapping. These requests occur on a daily basis.

Traffic/Signals Division

Sheila Parrott

Dan Moody

The following projects are undergoing preliminary design:

Fairway Drive and Campton Road Guardrail Installations - \$100,000

This project will install guardrail at the Martin Slough culvert on Fairway Drive and on Campton Road to reduce run off the road type collisions. Preliminary design is in process and construction is anticipated to begin spring 2010. HSIP (Highway Safety Improvement Program) grant funding has been awarded for the Campton Road section.

Harris and E, Harris and F Streets Left Turn Signalization - \$154,000

This project will install southbound left turns at the Harris and E Street, and Harris and F Street intersections. This will include new lanes, signal heads, signal arms, and detector loops. Preliminary design is in process and construction is anticipated to begin spring 2010. HSIP grant funding has been awarded for these safety improvements.

The following projects are in design:

Harris and Central Traffic Signal - \$175,000

This project will construct a new traffic signal at the intersection of Harris and Central. Design is in progress and construction is anticipated to begin spring 2010. Proposition 1B funding for this project has been received.

23rd Street and County Lane Street Rehab - \$110,000

This project will rehabilitate 23rd Street and County Lane and will include one crosswalk installation. Design is in progress and construction is anticipated to begin summer 2010. Proposition 1B funding for this project has been received.

Street Overlay 2009 - \$995,000

This project will pave full street widths and repair sidewalk defects on Hodgson Street and Summer Street. In addition, Harris Street will be ground and patched. Design is in progress and construction is anticipated to begin summer 2009. American Recovery & Reinvestment Act funding for this project is being provided.

The following projects are currently being advertised for public bids:

Slurry Seal 2009 - \$270,000

This project will place slurry seal coat on Waterfront Drive, "C" Street, and the Lundbar Hills area. Construction is anticipated for August 2009. Proposition 42 and Proposition 1B funding is being used for this project.

Harris Street Crosswalk Improvements - \$60,000

Pedestrian activated in-pavement crosswalk lights and LED crosswalk signs are proposed to be installed at the Harris and Dolbeer and Harris and "K" Street intersections. Installation is anticipated to begin August 2009. Proposition 1B funding for this project has been received.

The following reports are being prepared:

Radar Speed Survey

Every five years the Traffic Division conducts a radar speed survey on all arterial and collector streets on which radar will be used to enforce speed limits. The data has been collected and is being compiled for the report. Anticipated completion of the report for City Council approval is fall 2009.

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force submitted its recommendations to the City Council for the operation and possible expansion of the parking district. Further action is pending.

2. Eureka-Arcata Corridor Project

Caltrans presented modified alternatives at a public meeting in December. The Public Meeting Record has been compiled and responses will be addressed in the final EIR scheduled for approval and distribution next year. Staff continues to provide input to the State's project engineers.

3. Greater Eureka Strategic Transportation Plan

The City, County, HCAOG, and State staff continue to work on an MOU Users Agreement for the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. Turning movement counts were collected and provided to the consultant to complete the traffic micro-simulation model to look at Level of Service and delay on key roadways and intersections. The traffic models will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts.

4. Underground Utility Conversion

Nine blocks of utilities on Fourth Street, between Myrtle and Y, will be considered for Rule 20A undergrounding. The City currently has a Rule 20A work credit balance with PG&E of \$2.8 million. The typical project schedule will include design, right-of-way acquisition, and construction.

5. Broadway Feasibility Study

The City is one of several stakeholders in Caltrans' Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5th Street is being examined for traffic improvements for all modes of transportation. Staff participation in the project continues.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 25 City owned traffic signals is a primary duty for this Division. A complete signal re-wiring was done at the Seventh and "I" Streets intersection under an emergency contract. The signals at this intersection failed suddenly due to the corroded condition of the conduits. New conduit was installed, along with the new wiring. The conduits were upsized to current standards, a new meter main panel was installed, and pre-emption wire was pulled for future use.

2. Traffic Studies

Staff comment was provided on the parking study for 321 W. Wabash. The Traffic Impact Studies for the Waterfront Drive and St. Joseph Hospital projects were reviewed and returned with comments.

3. Parking Items

The Parking Place Commission is currently short one commissioner. Staff prepares the agenda and attends monthly meetings regarding on and off-street parking issues.

4. Meetings with EPD Traffic Officers

Monthly meetings with Tony Zanotti and Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, pedestrian safety, parking zones, and parking meters.

5. Transportation Safety Commission

Staff attends monthly meetings and presents reports of various traffic studies at the request of the Transportation Safety Commission.

6. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings regarding the programming of regional transportation improvement funding.

7. Other

In addition to the items listed above, regular items processed during the quarter included:

- 13 Special Event requests (traffic control plans included)
- 13 Work Orders for new signs, markings, and parking controls
- 3 Transportation Permits
- 5 Project referrals – Community Development
- Collision pin map and accident report filing
- Complaints and inquiries

Property Management Division

Lisa Savage

In addition to performing routine property management duties, the following activities of interest occurred during the past quarter.

1. New Leases/Licenses

No new leases were executed in the second quarter of 2009.

2. Lease/License Renewals and Terminations

Chevron USA - The City's Lease with Chevron USA, Inc. for tidelands property located at the end of Christie Street expired during the fourth quarter of 2008. The Lease is in a month to month holdover tenancy while the City and Chevron negotiate the new terms of the Lease. - **Update-** Staff and representatives from Chevron have met, but were not able to come to an agreement. Negotiations continue.

Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products. - **Update-** The City and Eureka Forest Products have completed negotiations; a tentative lease agreement has been drafted and reviewed by the City Attorney. Pending the implementation of changes suggested by the City Attorney, the Lease will be forwarded to Eureka Forest Products for review.

Northcoast Children's Services – The City will begin drafting a lease agreement with Northcoast Children's Services for a head start program at 110 W. Sonoma Street.

Pacific Choice Seafoods – The City negotiated with Pacific Choice to operate the new Ice House Facility which will be located on the finger pier adjacent to Pacific Choice. The Lease is complete and ready to be executed.

California State University/Humboldt State University– Humboldt State University has negotiated a Lease Amendment to the Boating Instructional Safety Center (aka Aquatic Center) February 10, 2003, Lease Agreement. The Amendment approves the construction of a floating dock adjacent to the Aquatic Center, and a long term land lease for the City owned tidelands. The Lease Amendment is awaiting approval from the State Lands Commission.

California State University/Humboldt State University – Humboldt State University is preparing a Lease Renewal on behalf of the Marine Advisory Extension Service for the continued use of office space at #2 Commercial Street. Once the Lease Renewal is prepared it will be reviewed by the City and executed.

Humboldt-Del Norte Timing Association – The City has negotiated a lease amendment to Humboldt-Del Norte Timing Association's October 2, 2006 Lease. The Amendment includes the "White" Hangar located at the Eureka Municipal Airport. The Amendment is in the review process.

Pacific Gas and Electric – The City has agreed to allow PG&E to improve and utilize the access road at Parcel "M". They will be using the road to access the power plant during their demolition project. The terms of the Agreement have been negotiated, and the City will draft a lease agreement once PG&E is certain they want to proceed.

3. **Activities of Interest**

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the past quarter Community Service Workers served the City at the Zoo and the Marina.

Right of Entry Agreement –The City provided four Right of Entry Agreements to the following entities: City Ambulance, Department of Fish and Game (2) and PG&E.

Eureka Municipal Airport – The City has received a grant to resurface the runway, taxiways and repaint the markings as identified in the Airport's Capital Improvement Program. The total project cost is \$135,985. A grant which is funded through California Aid to Airports (CAAP) will cover \$123,000, and a required ten percent match by the City will fund the remaining amount. The project has been awarded to California Pavement Maintenance Company; the project will begin in August

4. **Facilities Inspection**

Eight facilities and all the parks were inspected in the second quarter.

5. **Real Property Work Completed**

Two service/work requests were completed during the second quarter.

The following projects are in final design:

1. **Fisherman's Terminal Building – 17,000 s.f.**

The Fishermen's Terminal Building will be located adjacent to the Fisherman's Dock. The Fisherman's Terminal Building will have space dedicated to fish processing, retail seafood, and a café. Three businesses had originally committed to lease processing space in the building with one tenant committing to lease office and dock space. One of the tenants planning to lease processing space has decided to longer pursue a lease with the City. The remaining two tenants leasing processing space have agreed to share the vacated space. The City has not identified a tenant for the Café. (Savage)

The following projects are undergoing preliminary design and environmental review:

1. **Martin Slough Enhancement Project - \$4,400,000**

The City of Eureka and the Redwood Community Action Agency (RCAA) continue to move the project forward. In the first quarter of 2009 the City has sent letters of support for two grant applications for project funding.(Savage, RCAA, Winzler & Kelly Consulting Engineers) (No Change)

2. **Salt Marsh Restoration, \$250,000, 2009 construction**

The Fisherman's Terminal Project required the mitigation for salt marsh covered by the construction of the wharf. This project will require redesign as negotiations with the

property owner have resulted in a new site being targeted for creation of the new salt marsh. (Savage, SHN Engineers and Geologists)

Property Acquisition – The property owner, Security National, has expressed a willingness to work with the City to use the Dinsmore site for our mitigation, provided Security National receives a larger share of the mitigation credits. We will need Council approval before proceeding with further negotiations. This will involve State Lands, a Tidelands Agreement and possible payment from Security National for those tidelands. Staff met with Security National to present the Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site.

Revised Mitigation Plan –SHN has completed an Amended Wetland Mitigation and Monitoring Plan for the Dinsmore Site. The plan was submitted to the California Coastal Commission for review. The City must complete an Application Form for Amendment to Coastal Development Permit. (No Change)

Revised Permit and Mitigation Credit– We will need to revise the Fish and Game permits and obtain mitigation for future salt marsh impacts. We will also need revised permits from the USACOE and the Harbor District. (No Change)

Construction – A construction timeline is not yet in place.

2008-2009 City of Eureka Website Monthly Visitors

Month	Visits	Unique Visitors	New Visitors	Return Visitors
July, 2008	29,091	17,751	17,751	0
August, 2008	18,735	9,554	8,269	1,285
September, 2008	19,230	10,073	8,637	1,436
October, 2008	22,666	10,678	9,006	1,672
November, 2008	19,906	9,099	7,346	1,753
December, 2008	24,612	9,923	8,046	1,877
January, 2009	29,671	12,259	10,065	2,194
February, 2009	26,231	11,352	9,107	2,245
March, 2009	28,857	12,491	10,114	2,377
April, 2009	28,794	12,007	9,606	2,401
May, 2009	31,120	12,661	10,095	2,566
June, 2009	31,318	12,823	10,116	2,707
	310,231	140,671	118,158	22,513

2008-2009 Anti-Virus Alerts By Department

Department	Alerts	Percentage Of Total
EPD	512	56.39%
City Hall\Engineering	57	6.28%
City Hall\Servers	46	5.07%
City Hall\Finance\IT	39	4.30%
EFD	36	3.96%
Corpyard	26	2.86%
City Hall\Finance	23	2.53%
City Hall\Building	21	2.31%
WWTP	16	1.76%
City Hall\Community Development	16	1.76%
City Hall\City Manager	13	1.43%
City Hall\Public Works	13	1.43%
City Hall\Redevelopment	12	1.32%
City Hall	10	1.10%
Muni	9	0.99%
City Hall\City Council	9	0.99%
City Hall\City Clerk	9	0.99%
City Hall\City Attorney	8	0.88%
City Hall\Personnel	8	0.88%
Zoo	5	0.55%
City Hall\Adorni	4	0.44%
City Hall\RyanCenter	1	0.11%
Parks	1	0.11%
Wharfinger	1	0.11%
24	895	98.55%

Memo

To: David Tyson, City Manager
From: Valerie Warner, Finance Director
Date: June 30, 2009
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of April through June, 2009:

Love & Marriage: We are delighted to share this good news with council and the community. Accounting Specialist II Sarah Mendoza was married on July 2 to Utility Worker II Zachery Bunke. The couple recently bought a home in the City of Eureka.

FY2009-10 Budget: Work on the annual budget dominated the quarter for accounting division staff as it did for the Finance Advisory Committee members and the Council. The first draft of the budget was prepared for council on May 5 - two weeks earlier than in the previous year. Additional information was prepared for council for two special budget meetings and two regular meetings.

Finance Advisory Committee: This committee was very active during this quarter, assisting council by making recommendations for the FY2009-10 budget. FAC meetings were held on April 8, April 20, May 11, May 18, June 1 and June 15.

Sales Tax Revenues: Sales tax totaling \$1,330,542 was received during the quarter ending June 30 2009. This amount represents a 16% cash basis decrease compared to the same quarter last year.

Transaction and Use Tax: The first receipt for the new .25% tax came in on June 26th for \$118,000.

Innovation in Department The City went live with the e-pay system for utility payments in December 2008. The numbers of customers who utilized this payment method during the 2nd quarter are: 110 in April, 121 in May and 112 in June. This is a nice increase from the previous quarter when we received 80 in January, 87 in February and 80 in March.

Staffing: Russell Shorey has taken over many of the duties of retired Assistant Director of Finance Sanna Wood. Russell is a CPA and joined the City in July 2007.

Transit : Dial-a-ride fares are scheduled to increase from \$2.50 to \$2.80 on August 10th, 2009. This information is posted at all ticket sales locations and inside the Dial-a-ride vehicles.

IT Report:

- During the 2nd quarter of 2009, the IT staff completed 288 help desk tickets. Analysis of these help desk requests confirms that as a city, we are experiencing network performance degradation, particularly at EPD and EFD. Resources to address this problem are being researched through grant funding.
- Progressing with High Tank Surveillance implementation

- The IT staff supports the City's website. Attachment 1 provides information about "hits" to the City's site. There were over 10,000 NEW visitors to the City's website in June 2009 and almost 30,000 new visitors during the quarter.
- The IT staff utilizes Sophos software to help protect our network against invasion by computer viruses. Attachment 2 is a report from Sophos and it shows staff where the viruses are attacking. During the year FY08-09, EPD computers generated more virus alerts than all other city departments put together.
- COPIER/PRINTER AUDIT: The IT staff, with the assistance of our copier vendor, Coastal Business Systems, has started an audit of the copiers and printers currently in use at City Hall to be sure we are being as efficient as possible, while retaining effectiveness.

The audit was started by taking an inventory of all copiers and printers in use at City Hall and determining the number of copies and prints made by each piece of equipment. Employees in each department have been interviewed to determine copy/print/scan/fax needs. The next step will involve examining the financial records to determine our present costs for toner and other supplies related to the copiers and printers. It is anticipated the audit will be completed during the 3rd quarter.

Although the City is currently in a contract with Coastal Business Systems which expires in February 2011, Coastal has indicated a willingness to open existing contracts to allow the city to make more economical arrangements prior to the contract expiration date should we be interested in doing so. This will be a collaborative and educational process.

Sites beyond City Hall will be addressed in the future.

Quarterly Report: April - June 2009



MEMORANDUM



To: David Tyson, City Manager

From: Eric M. Smith, Fire Chief

Date: July 14, 2009

Re: Quarterly Report - 2nd 2009

During the second quarter of 2009, our department had little relief from the challenges associated with protecting our great community. During the months of April, May, and June, EFD continued to work on a number of challenging issues including budget development, infrastructure improvements, consolidation research, and a significant number of structural fires. While challenged, your fire department continued to provide quality service to its constituents and visitors to our community.

During this period, Eureka Fire, and its automatic aid partner, Humboldt Fire District #1, responded to 14 structural fires, seven of which were significant structural fires occurring within the City of Eureka and causing over \$877,000 in damage, displacing numerous families. One single fire in a transitional housing facility displaced well over 20 people, but due to efforts of the Humboldt County Chapter of the American Red Cross, all displaced fire victims were provided with immediate assistance. Another significant fire occurred on April 4th causing extensive damage and the eventual destruction of a Victorian home located in the 2000 block of H Street. In the weeks following the fire, EFD worked with the granddaughter of the resident in her efforts to remove the fire damaged and dangerous structure. While the loss of the building was tragic, the family's effort to clean up the lot was of great success. The story did not end there however, as the family made a \$1,000 donation to EFD for its suppression and demolition assistance.

The Joint Fire Services Committee, consisting of members of City Council and Humboldt Fire District #1 board, continued to meet and discuss possible cost-saving and service-enhancing fire protection system options. Unfortunately, the current economic downturn has placed a cloud of financial uncertainty upon both agencies, thus slowing the discussions down slightly. Current efforts include the study and possible implementation of a "joint" training officer amongst both agencies. There are many positive aspects associated with such an endeavor such as standardized certification and training across both departments and reduction of previously duplicated service. However, there still are concerns associated with such change. It is my belief that over time, the JFS group will be able to find a clear path towards the future configuration of fire protection services in the greater Eureka area.

As all are aware, the city has been working for months now on how to deal with the current downturn in the economy. After a number of years of constant reduction due to state takeaways, the slowdown of the economy has only added to the dilemma. For the past several years, EFD has worked tirelessly in educating the City council, Finance Advisory Committee, and our community as a whole as to our many facility, apparatus, equipment, and support or infrastructure needs. Prior to the current downturn, EFD would need a minimum of an extra \$250,000 per year to deal with its equipment replacement needs. If we were to add placing our current fleet of apparatus on a reasonable replacement program, that number could double. Adding to our list of issues was the recent determination that over 20 lengths of 4" supply line fire hose had failing internal liners; this required that they be pulled from service. Due to deferred replacement, the hose (all purchased prior to 1995) has reached the end of its service life. To replace this hose, we will need to expended approximately \$9,500 or roughly ½ of our proposed hose, tool, and equipment money requested in FY 09-10. It is real-life instances such as this that have placed us in a position to defend our FY09-10 line item allocations. It is my belief that the City Council, Finance Advisory Committee and senior City Staff clearly understand our predicament and are working extremely hard to assist us, while at the same time, developing a budget solution for the City as a whole.

While in attendance at a local Fire Chief's meeting, Cal-Fire presented an overview of their Emergency Command Center's (ECC) capabilities. Their ECC is a 'state of the art' emergency dispatch center that provides fire, rescue, and medical dispatching for Federal, State, and local emergency response agencies. In follow-up to their presentation, it was identified that the ECC had the capability to provide back-up dispatch capabilities for our fire department at no cost other than the equipment needed for them to talk on our radio frequencies. Through a coordinated effort involving Eureka Police Communications, City Engineering, Eureka Fire Department, and Humboldt Fire District #1 personnel, we are well on our way towards the implementation and future testing of this critical redundancy. I look forward to reporting next quarter upon the success and implementation of this joint project. While this redundancy is critical to our ability to provide continuous service, it is important to note that it will never replace our own extremely professional and dedicated communications center staff.

During the second quarter, we also had the extreme pleasure to promote Ben Miller to the rank of Fire Engineer. Ben has been with Eureka Fire since 2005 as a firefighter and through a competitive and rigorous process, he has been picked to be our newest fire engineer. His new role places a tremendous amount of responsibility upon. He is now responsible for driving and operations of all apparatus, equipment operations and maintenance, along with his additional duty of being the department's wild land fire training coordinator. Congratulation's Ben!

At the writing of this report, the month of July has started off in a similar fashion to the previous quarter with lots of fire activity, continuing budget struggles, and positions to fill. Through it al however, it is our teamwork and desire to provide

the best service possible in a safe manner that will get us through this difficult period.

I encourage you to review Chief Gillespie's report. In doing so, please be advised that Chief Gillespie has been pulling double duty as he has been managing both the Prevention and Operations Divisions for the past month or so. I applaud his commitment and it is my hope to promote a new fire marshal in an effort to provide him some relief upon the signing of the new budget.

Respectfully submitted,

Eric M. Smith

**EUREKA FIRE DEPARTMENT
FIRE PREVENTION BUREAU
2009 Second Quarter Report**

TO: Eric Smith, Fire Chief
FROM: Bill Gillespie, Assistant Fire Chief
DATE: July 22, 2009
PERIOD: April 1 - June 30, 2009

NARRATIVE:

The Community Improvement Team (CIT) met during May. Numerous properties were discussed. At the top of discussion were the continuing efforts to abate the public nuisance at 3204 Summer St, the site of a fire in 2008, and an ongoing nuisance for many years prior. Demolition was completed in April, 2009. Other locations discussed included 1805 Second Street, 804 L Street, 272 Wabash, and 242 Manzanita. 242 Manzanita was cleaned by a private contractor, and 272 Wabash was cleaned by City of Eureka Public Works.

On April 4, 2009, Eureka Fire Department and Humboldt Fire District #1 responded to a major structure fire at 2025 H Street. The house was a large Victorian historical structure, and the fire spread quickly. Arcata Fire Protection District, Loleta Volunteer Fire Department, and Blue Lake Fire Department also responded into the city to assist with fire suppression activities and coverage. Though the neighboring residences were saved, the fire building was significantly damaged. Our department worked with the property owner and their representative, and in coordination with the Building Department, determined that the best course of action for both the owners and the community was an expedited demolition of the building. On May 12, 2009 I issued a demolition order for the residence at 2025 H Street. The building was demolished days later. Prior to the demolition order, Ms. Dubaldi (agent for the property owner, her grandfather) had coordinated with the local historical society, and key architectural features from the residence were removed. These features will be incorporated into a similar residence being renovated on B Street.

The case against 117/119 Fifth Street remains active. The property owner had appealed the decision of the City of Eureka Appeals Board to a court of law for judicial review. The case was scheduled to be heard in April, but was pushed off until June. Because of the judicial review request, all orders to vacate the structure were put on hold, pending the outcome. I testified in court with others from the City of Eureka regarding the case. The court ordered that tenants be removed from two apartments due to health and safety code violations and concerns. Attorney for the property owner stated at the time that his client would appeal the ruling.

Inspector Walser continues to learn his position as Inspector. He has learned very fast, and continues to excel in the position. He is very good at researching issues for code requirements, and applying those codes fairly as he works toward voluntary compliance. He has also been a great help in his weed and rubbish abatement inspections and work, and his adaptability to cover the front office if necessary. The weed abatement case load increased dramatically during the second quarter, with Walser alone handling 173 inspections of weed related issues.

During the quarter, FPB personnel met with other city personnel regarding clearing of roads in the Palco Marsh/Parcel 4 area behind the Bayshore Mall. Public works had already cleared the roadway access at Vigo Street, and planned to trim brush along the established roadways within the area as time allowed. I also worked with Community development on being able to mow a strip at the south end of Parcel 4, and adjacent to the Chevron Bulk Plant. The strip would be used as a fuel break in the tall grass, and to help protect the bulk plant from potential fire spread from Parcel 4.

Fire Prevention Personnel were busy during the month of June with fireworks booth and storage inspections. Captain II Goodlive covered the majority of these activities during the month. The wholesale storage for TNT Fireworks was located on Jacobs Avenue again this year. Prevention personnel were also busy working on permits and arrangements for the public fireworks display on Humboldt Bay, and the Old Town Fourth of July Festival. EFD worked with EPD Lieutenant Zanolini to develop a joint Incident Action Plan for joint operation on the Fourth of July, as has been done in previous years.

During this quarter EFD investigators formally conducted ten fire investigations, six to structures, three to vegetation, and one refuse fire. These investigations totaled 49 hours of cumulative investigator time. All cases are closed with the exception of two structure investigations, of which EFD investigators are working with EPD on the cases.

During the quarter, FPB staff presented 8 public education events to various businesses in the public, including the Senior Resource Center and the Youth Ready to Respond event catering to fourth graders in our community. These contacts involved extinguisher classes and fire safety presentations. FPB also conducted two prevention company schools during the quarter to each shift of on-duty personnel.

During the quarter, Captain II Goodlive was elected as the President of the Humboldt County Fire Arson Investigation Unit, replacing EFD Captain Jeff Nicklas in the role. I turned in a letter of resignation to the Humboldt County Fire Prevention Officers Association, stepping down as President, based on my reassignment to Operations.

As you are aware, this will be my final Prevention Quarterly Report following my transition to Operations. I will continue to assist Captain II Goodlive as he transitions into the role of Fire Marshal following his promotion to Assistant Fire Chief on August 1, 2009.

FPB ISSUES:

- We are working with other City departments on:
 - Waterfront Development Projects
 - 3204 Summer
 - 117/119 Fifth Street
 - 1805 Second Street
 - 272 Wabash
 - 804 L Street
 - Communities Improvement Team dealing with specific properties
 - Code compliance with various other occupancies
- Target Hazard/Knox Box/Sprinklered Buildings
 - Selected HFD Target Hazards have been published and distributed.
 - Visio '03 has been loaded on Special Project, Station 3 & 4 FF computers; Engineer Broberg is working with the program and becoming familiar with it.
 - A copy of "Visio for Dummies" has been purchased for Broberg; additional copies will be purchased for use at the stations after a budget is established.
 - Engineer Broberg has distributed selected HFD target hazards to the apparatus binders. He is still waiting for AFD to provide their listings.
 - Engineer Broberg has completed his collateral duty goals and objectives; these have been forwarded to Captain II Jelinek.

FIRE PREVENTION BUREAU DATA:

<i>Type of Inspection</i>	<i>This Quarter</i>		<i>Year to Date</i>	
	<i>#</i>	<i>Hours</i>	<i>#</i>	<i>Hours</i>
Code Enforcement	3	2	13	6.25
License	0	0	0	0
Complaints	0	0	0	0
Construction	7	7	24	25
Occupancy	9	7	25	21
Special – Fireworks Storage	13	7	20	11.5
Special – Fireworks Booth	19	10	19	10
Special – Fireworks Other	3	5	3	5
Special – Jazz Festival	0	0	7	4.5
Miscellaneous	7	7.5	9	9
• Vacant Buildings	19	3	40	6
City Facility	2	5	3	6
<i>Totals</i>	82	53.5	156	99.75

FPB FIRE INSPECTOR:

<i>Type of Inspection</i>	<i>This Quarter</i>	<i>Year to Date</i>
	<i>#</i>	<i>#</i>
R-1/R-2	100	212
I-4	1	1
R-3	1	4
R-3.1	12	14
E-3	0	0
R-4	1	5
Commercial	0	0
Weed/Trash Abatement	173	219
Complaint	0	0
Other:		
Fire Alarm	0	0
Sprinkler	0	0
FPB Mtgs. /Classes	0	0
Totals:	290	455

FPB REVENUE:

	<i>Reporting Quarter</i>	<i>Year to Date</i>
R-1 Inspection Fees Billed	11,795	13,740.11
Plans	3,790.10	5155.22
Permits (Fireworks)	1,537	1,537
Total	17,122.10	20,432.33

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	<i>Reporting Quarter</i>	<i>Year To Date</i>
Blocks	68	149
Total Businesses	327	658
Commercial Inspections	230	478
• Commercial Re-Inspections	69	138
• FPB Follow Up	2	13

Completed		
R-1 Occupancies, Engines	2	7
• R-1 Units & Time	*	*
Block Plans Updated	3	6
Target Hazards Updated	0	1

* Data Incomplete

Respectively submitted,

Bill Gillespie
Assistant Fire Chief

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2009 Second Quarter Report**

TO: Eric Smith, Fire Chief
FROM: Bill Gillespie, Operations Chief
DATE: July 20, 2009
PERIOD: April 1 - June 30, 2009

PERSONNEL:

Selection of an Assistant Fire Chief continued during the second quarter. Our top individual was moved into the background process, with Humboldt Investigations travelling to both Iowa and Illinois. During the background process, it was determined that the candidate was not a fit for Eureka Fire Department, and was notified as such. The decision was then made to hold off selection of an Assistant Chief until the City of Eureka had established a budget, and to see what then current talks of the Joint Fire Services committee produced. It is anticipated that a new Assistant Fire Chief will begin on August 1, 2009.

Currently we have two vacant firefighter positions and one firefighter off for an extended period (estimated one year) due to an off-duty injury, leaving each crew at 11-person staffing. Personnel interviews for our firefighter recruitment took place April 27 and 28, 2009 to establish our eligibility list. It is anticipated that, with Council approval, the hiring of new firefighters will be pushed back, with an estimated start date of January 1, 2010. This will allow the utilization of cost savings to help with our overall budget.

Our newest probationary firefighters, Donald Penn and Brandon Johnson are doing well in their probationary evaluations, manipulative and written tests.

Our probationary engineers are completing their final quarter of their probationary period. All are showing good study habits but some remediation on the second quarter written test has been required. All have completed their city geography testing, undoubtedly the toughest portion of the process, and are awaiting completion of their final written test before being released from probation.

This is my first quarterly report in the role of Operations Chief, and I chose not to summarize much material as received from the reporting Captain II's until I have a better grasp of the suppression side of the organization.

Respectfully submitted,

Bill Gillespie
Operations Chief

COLLATERAL DUTIES:

Training – Captain II Jelinek

- With the absence of the Humboldt Fire District #1 Training Officer, discussions have been started to identify the pros and cons of a joint training officer for both agencies. These discussions are in the initial stages and will require careful consideration before proceeding with the concept. Discussion has progressed to the point that consideration of contract language is now taking place. Tentatively, EFD and HFD will share a joint training officer on a 60/40 financial contract split. The training officer will remain the employee of the parent agency for which they were hired, but will split time between the two agencies to provide training coordination and implementation.
- A service alternative for the FY 09/2010 budget has been submitted to support the training component of the “Type 2 Medium Rescue Cache Project”. The remainder of the project, i.e. the equipment and trailer are sponsored by OES and Homeland Security grant funding.

Annual Training Hours

	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter	Total
2009	2501	1509			
2008	2342	2157	1979	1864	8342
2007	2206	3138	1595	2160	9101
2006	2265				9612
2005	2094				8132
2004	2219				8046
2003	3225				9298

- The EFD Collateral Duty Mission, Goals, and Objectives project has been completed. Overall the quality of work submitted has been good. Completion of this work enables us to move towards “phase 2” of this project and identify needs for realignment of collateral duty responsibilities based on rank, experience, or other established criteria. Report has been received from Captain II Jelinek, with review to follow.

Facilities – Captain Sundquist

- A number of service requests were received for the fire stations, including problems noted with vent fans at HQ, overhead door issues at Station 3, a broken window at station 4, and power issues at Hilfiker.
- Captain Sundquist recommends the installation of a metal carport to cover the generator at Station 3 to help protect it from the effects of the weather. The generator is currently exposed to the elements. He noted that prices ranged from \$750-1300 installed.
- The semi-annual inspections were conducted at the three fire stations. Most of the deficiencies that were noted last year had not been addressed by the time of inspection. I will work through Captain II Hulbert to gain a list of noted issues, prioritized by Captain Sundquist, to help work through.

Apparatus/Equipment – Captain Bakke

- Unfortunately the surplus 1986 FMC fire engine, being marketed by Fire Trucks Plus, an apparatus broker, has not sold to date.
- Annual pump testing is in progress.
- The vacuum and pressure gauges for pump testing were both calibrated by a local vender, free-of-charge.
- OES 323 went on one strike team to Santa Barbara. The cracked windshield and worn tires were noted by an OES representative in Demob. He stated that the engine would be “red-flagged” and out-of-service upon return to Eureka and until the repairs were made. OES 323 has had its windshield and worn tires replaced and is now back in service.
- Apparatus 3082 has had a much larger turning radius to the left than to the right for years. It has finally been fixed.
- The leaking water tank on #3081 has been repaired.

Apparatus Out-of-Service Hours Reported							
3096	81		3090	64		3049	120
3081	369		3091	8		3084	15.75
3082	22		3160	240		3085	*
*Data missing or incomplete							

Apparatus Miles Reported							
3096	3703		3090	488		3049	244
3081	1457		3091	1608		3084	1101
3082	1022		3160	1529		3085	6*
*Data missing or incomplete							

Communications – Captain Nicklas

- Headquarters station PA system is in place and has solved most issues with the clarity of dispatches. Many thanks to Carolyn McKenna and Angie Sorensen for their follow through and expertise in navigating through the bid award process, as well as our staff that put in significant thought to the design. The silent station feature was disabled until jointly a process and permissions to dispatch from EFD and HFD for coverage issues can be placed. Captain Nicklas has been in contact with the interim dispatch manager to investigate whether CAD is capable of time out reminders and cover prompts.
- Some spare parts and components for future upgrades to the outside houses were purchased after the final bill from Com Tech was less than expected. These components are in the secure storage.
- Portable batteries continue to be a problem as our battery and radio fleet are aging. Some of our radios have been replaced and the newer batteries have a better life but they are non-standard with our older radio's therefore not able to be utilized. The new HT1250 have a very sensitive PTT button and have created some interesting moments of open air. After research Nicklas found that Motorola

did increase the sensitivity of these button after complaints that they were too hard to push. Nicklas is hopeful for a fix after a complaint to Six Rivers. For the interim those radios are not being placed in turnout coats until fixed. No word on how long this may last.

- A Kenwood radio was sent to the factory for repair. It is back in service and gives all of the frontline apparatus the capability to talk on Arcata's narrow banded TAC.

Hydrants – Firefighter Freeman

- Firefighter Freeman has worked to enter hydrant data into Firehouse. Hydrant testing was completed during the quarter.

Hose & Nozzles – Engineer Beddow

- Service of nozzles for all apparatus has been completed, with a recommendation that five older nozzles be replaced due to age and wear. Data entry for hose tests has continued. Much of our hose fleet is approaching or has exceeded its service life. Engineer Beddow has researched the acceptable life of attack hose, and recommends that the service life should not exceed 20 years. Current hose over 20 years of age: 179 of 576 lengths in service
- During June it was found that a length of our 4" hose had a liner that was beginning to separate from the outer jacket. This was the same situation that occurred at HFD, and ultimately led to the destruction of a pump in an apparatus, causing \$37,000 in repair costs. EFD immediately began an inspection of all 4" hose, with 20 lengths dated 1979 and 1994 being pulled from service for further evaluation by Engineer Beddow. The 4" hose in use on OES 323 was removed to be placed onto EFD apparatus; all hose on OES 323 is currently OES hose.
- Engineer Beddow has updated the procedure for testing hose to follow the standards of NFPA. Hose testing began during June.

Maps/GIS – Captain Gossien

- Captain Gossien has continued to work on the GIS program. Riley Topolewski forwarded new center lines for maps to Iron Compass. Gossien created three additional mutual aid map books for Headquarters.

Power Tools – Engineer McFarland

- Engineer McFarland reports that there were no significant repair issues or out of service equipment. An old Echo chainsaw was taken from the shop and used for training. While performing the training, department personnel realized that the saw was in need of repair and took it to Western Chain Saw where it was repaired without notification to McFarland. The saw is unique and is not compatible with our current inventory of power equipment. Captain II Laidlaw agrees with McFarland, the saw should be taken out of service or placed in a storage area for non-suppression activities.
- Much of our power equipment should be replaced on a regular basis due to the extreme use and demands of fire scenes.

- McFarland reports a depleted inventory of carbide chain for the saws and expresses the need to purchase new as soon as the budget is approved. Captain II Laidlaw recommend that McFarland identify “out of service and training chain” for repair to bridge the gap until funding is available. Western Chain Saw can and has repaired OOS chain at a greatly reduced price.

Equipment – Firefighter Butler

- During the 2nd quarter the repairs of various hand tools has been ongoing. There have been no new additions to the wish list. A list of priorities has been made for next year’s spending budget and forwarded to Captain Jelinek per his request. The charging cable for the TIC on E-8115 is broken. A quote for a replacement is in the process of being e-mailed to Firefighter Butler. Depending on the price this may wait until the new budget year. To fix this it requires the whole unit be sent to Bullard for repairs. However this does not take the TIC out of service.
- The plug of the salvage master on T-8181 broke. A new plug was purchased and installed.
- Out of spare hand tools (axe’s etc). Several salvage covers in need of repair.

CPR/First Aid – Engineer Mills

- During the second quarter of 2009, Engineer Mills reports that he is developing the “Pet CPR” program. Mills continues to train and develop new instructors. Mills reports: fourteen classes were provided for public and private, with a total of one hundred and twenty-six students.
- Mills continues to train and recruit EFD personnel for the CPR/First Aid cadre.

EMS – Captain Lynch

- As part of a restructuring at the request of Chief Smith at the first policy review meeting, Captain Lynch recommends the following changes: EMS Program Manager: Lynch, Jelinek (interim) until Lynch fulfills Instructor 1B requirement, HIPPA officer: Lynch, CE Clinical Coordinator: Launius, ETAD/AED Coordinator: Launius (Must be Paramedic licensed for both CE coordinator and ETAD program manger per NCEMS contract), Infectious Disease: Lynch, Medical Supplies: Boham (awaiting approval).

In addition, as part of the signed agreement between NCEMS and Eureka Fire, the EMS program manager Lynch must have both Instructor 1A and 1B completed. Captain Lynch received temporary approval for manager dependent upon his completion of Instructor 1B within 1 year. Captain Lynch is actively searching for this class in Northern California and has been told that Instructor 1B may be offered here locally in the beginning of 2009. Captain 2. Jelinek is “interim” EMS program manager with North Coast EMS until Captain Lynch fulfills the requirement of Instructor 1B. Captain Lynch will still manage the program. Awaiting Instructor 1b to be held locally to reduce budgetary impact.

- Create HIPPA policy. A joint EFD/HFD HIPPA policy has been completed during the month of March and forwarded to the policy review committee. Final review in progress.

- Early in the quarter, \$2000 dollars was moved into the EMS supply budget for purchase of supplies to cover us through the rest of the year. Due to the purchase of AED's our new contract price for the 2009-2010 Fiscal year will be \$1638.00 annually for maintenance on an annual basis.

AED/ETAD Report

<i>2009 Month</i>	<i>Number of Codes</i>	<i>ETAD attempts</i>	<i>ETAD insertions</i>	<i>AED placement</i>	<i>Patients receiving shocks</i>
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	3	1	1	3	0
May	1	1	1	1	1
June	1	0	0	1	0
July					
August					
September					
October					
November					
December					
TOTALS	5	2	2	5	1

- AED's in the Community - After the preliminary meetings on policy review for the department, Captain Lynch was given direction to locate and begin a process of locating Public Access Defibrillators in the City of Eureka. As of this point Captain Lynch has learned that all "gyms" are required to have Defibrillators available. Four gyms that he is aware of have them in place. He will be working with Captain II Marriott to Map the locations. This will be an ongoing program that will require follow up. Also, City of Eureka facilities have made contact and are in the process of purchasing and placing AED's into their facilities. Captain Lynch has been contacted twice about requirements for training and has referred to American Red Cross or Northern California Safety Consortium for training.

SCBA – Weaver

- The Posi-check and Porta-count testing units have been returned from their respective companies for annual calibration. Annual SCBA bench testing has resumed. Annual face fit testing of suppression personnel is going to be delayed this year.
- Currently there is one active person in our department that has completed the required training to perform face-fit testing. Captain Weaver has been in contact with Northern California Safety Consortium in McKinleyville to determine cost and availability of training for this. They do not have a class scheduled at this time but may be able to fit one in during June. Costs would run from \$875-1125 in

total, depending on the number of participants. Captain Weaver forwarded an email to Captain Il Jelinek that he received from NCSC.

- SCOTT is holding a tech class in Eureka and we are hosting it. All needed items for the class have been obtained or were already owned by EFD. The class will be held July 14-16. People will be coming from all over Northern California and Oregon. Connie Sperou will be the instructor. Our attendees will be Jason Campillo, Tony Freeman and James Flynn.
- SCOTT has provided a Pak Alert Leak Tester free of charge to us which arrived today, 7/2/09.
- We are in need of 3 gauges to repair SCBA that are OOS. Without these gauges these 3 SCBA cannot be returned to service.

Air Compressor – Engineer Lahargoue

- The April air sample was taken and shipped to Trace Analytics. An e-mail from Trace Analytics indicates there were no irregularities found in the air sample.
- The MAKO received its quarterly calibration.

Personal Protective Equipment - Engineer DeVries

- Engineer DeVries has developed and completed a draft version of a new PPE evaluation check sheet. He continues dialog to complete a purchase with L&N Curtis that was created by a shipping error. DeVries reports that inventory levels for some PPE items are beginning to run low and two suppression personnel are in need of new structural PPE. DeVries also continues research on the life expectancy and service life of our current structural helmets.
- The caged area in storage has been completed. This area is secure and I recommend that the PPE inventory be moved to this area to better control inventories and general housekeeping.

Wildland – Engineer Miller

- Engineer Miller proctored the annual EFD wildland training. The training was a great success with realistic hands-on scenarios.
- Miller has identified the need for helmet shrouds and wildland hose pack replacement. The shrouds have reached their usable life while the packs have generated numerous complaints, difficult to use and do not secure hose as needed. Laidlaw will work with Miller to identify a suitable replacement for the packs when funds are available. During annual training, packs were again identified as non-user friendly and do not hold hose effectively.
- Our current inventory of wildland fire shelters will become non-compliant as of December 31, 2009. Their replacement will be necessary if EFD is to continue the OES agreement. Personnel with non-compliant protective equipment will not be allowed to participate in State or Federal wildland suppression activities. Miller is working with HFD and EFD to develop and submit an application for grant funding to purchase shelters and web gear to support our current and future needs.
- Miller reported that S-230/231 training is scheduled for July and is hosted by HFD.

Volunteers – Captain Churchwell

- EFD currently have seven active volunteer firefighters. Captain Churchwell issued a letter and follow-up phone call to one of our current volunteers regarding his lack of drill attendance. Churchwell has scheduled dates for volunteer testing. July 29 and August 9 have been scheduled for volunteer PAT testing. The following week a panel consisting of Churchwell, McFarland and Montalbin will evaluate candidates in oral interviews. Churchwell has asked Jan to post testing information on the City of Eureka website through July.

Logistics/Hazmat – Captain II Laidlaw

- The majority of my time has been spent on the HMRT OES Typing project. I have experienced many frustrations with lack of follow through with tasks assigned to individuals and quality control by those personnel. These frustrations are primarily due to my lack of accountability.
- July 7th has been set as the date for the OES inspection team to evaluate the HMRT. This will require HM-8190 and 8191 to be out of service for the duration of the inspection. The date also coincides with the scheduled HMRT meeting. HMRT members will assist with the presentation of equipment and placing the apparatus back in service.
- I have also been working with Jeff Poel from Environmental Health to draft new language in the JPA MOU addressing participation of non-EFD personnel on the HMRT. Much time has also been spent researching other response team configurations and models. I have contacted many of the response teams north of the Bay Area to determine which direction the HMRT should move to continue effective operations due to attrition at EFD. I have also spent a significant amount of time on HMRT budget issues and nailing down a budget that will hopefully be acceptable to all parties involved.
- The Chief's Collateral Duty project has been completed and forwarded to Jelinek. The rotation of Platoons created a gap added to the delay in completion.
- Projects: HMRT OES Typing, Asset Inventory assessment

Confined Space and Tech Rescue – Captain II Hulbert

- No official news from the state concerning the rescue trailer, but an informal e-mail from OES had given a time frame for trailer rollout that has past by the time of this report
- Captain Kemp placed more grant funded and confined space equipment into service in the training rescue cache and the Rescue.
- Warranty parts for a brake bar rack were received and swapped. More warranty parts should be coming for the rest of our rack soon. I spoke with a CMC salesperson and he stated the fix was for a perceived weakness at the high end of the weight rating of the rack. The removal of the equipment was not recommended and that information was past to Southern Humboldt Rescue and Humboldt Fire.

- Rescue Systems I class was held with success. Hilfiker training tower and site were used for the majority of the class. Thank you to Frank Mathis and Dan Smith for the heavy equipment use and to Parks for the use of Sequoia Park.

Information Management – Captain II Marriott

- No notable issues with the Firehouse reporting software had surfaced over the quarter. We continue to be unable to use the incident location mapping software due to a glitch in the firehouse software with no immediate correction in sight until the next version of firehouse is released. I will continue to attempt an alternate solution.
- The EFD HFD joint policy review as stopped with the departure of HFD personnel.
- Fire fighter assistance grant was submitted this quarter for wildland firefighting personnel protective clothing.

Other – Captain II Hulbert

- An AFG grant for wildland gear was submitted for this FY. If an award is received it will be used for next year's season. The budgeted match for the grant coincides with the cost of new style wildland shelters that will be required in 2010.

Humboldt County Fire Chiefs Association Incident Report Form for 2009

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									69	\$1,431,150
Structures(Resid, Comm, Mobile, Chimney)	13	\$508,000	14	\$902,250	0	\$0	0	\$0	27	\$1,410,250
Vehicle Fires (Auto, Truck, R.V., Trailer)	2	\$3,600	6	\$17,300	0	\$0	0	\$0	8	\$20,900
Grass/Brush/Trees (Crops, Orchards)	4	\$0	10	\$0	0	\$0	0	\$0	14	\$0
Refuse/Not Classified(Undetermined, Other)	7	\$0	13	\$0	0	\$0	0	\$0	20	\$0
# Explosions/ Overpressure									3	\$0
Rupture (Steam, Gas, Air, Etc.)	0	\$0	2	\$0	0	\$0	0	\$0	2	\$0
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	1	\$0	0	\$0	0	\$0	1	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Rescue/Emergency Medical									1026	\$0
Medical (Assist, Call, Treatment)	508	\$0	513	\$0	0	\$0	0	\$0	1021	\$0
Rescue/Extrication	5	\$0	0	\$0	0	\$0	0	\$0	5	\$0
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Hazardous Condition/Standby									44	0
Hazardous Condition (Flammable/Toxic)	5	\$0	10	\$0	0	\$0	0	\$0	15	\$0
Faulty Equipment (Electrical, Gas, Oil)	17	\$0	6	\$0	0	\$0	0	\$0	23	\$0
Vehicle Accident (Spill, Leak)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Illegal Burning (Hazardous, Noxious, Illegal)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Unable to Classify/Not Classified	1	\$0	5	\$0	0	\$0	0	\$0	6	\$0
# Service Calls									184	0
Person/Public (Person in Distress)	65	\$0	75	\$0	0	\$0	0	\$0	140	\$0
Person/Public(Water, Smoke, Animal, Other)	10	\$0	10	\$0	0	\$0	0	\$0	20	\$0
Unauthorized/Improper Burning (complaint)	8	\$0	7	\$0	0	\$0	0	\$0	15	\$0
Cover/Move-up(Relocation of Company)	1	\$0	0	\$0	0	\$0	0	\$0	1	\$0
Unable to Classify/Not Classified	3	\$0	5	\$0	0	\$0	0	\$0	8	\$0
# Good Intent Call									258	0
Incident Cleared Prior to Arrival	84	\$0	82	\$0	0	\$0	0	\$0	166	\$0
Wrong Location	24	\$0	18	\$0	0	\$0	0	\$0	42	\$0
Control Burn	3	\$0	1	\$0	0	\$0	0	\$0	4	\$0
Vicinity Alarm	0	\$0	1	\$0	0	\$0	0	\$0	1	\$0
Steam, ETC., Mistaken for Smoke	2	\$0	3	\$0	0	\$0	0	\$0	5	\$0
Hazmat Investigation, Not Founded	2	\$0	2	\$0	0	\$0	0	\$0	4	\$0
Unable to Classify/Not Classified	24	\$0	12	\$0	0	\$0	0	\$0	36	\$0
# False Alarm									77	0
Mischievous False Alarm, Bomb Scare	2	\$0	3	\$0	0	\$0	0	\$0	5	\$0
System Malfunction (PFAS)	11	\$0	8	\$0	0	\$0	0	\$0	19	\$0
Unintentional	8	\$0	8	\$0	0	\$0	0	\$0	16	\$0
Unable to Classify/Not Classified	25	\$0	12	\$0	0	\$0	0	\$0	37	\$0
# Natural Disaster									0	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
# Other									0	0
Citizen Compliant	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Mutual Aid (Given)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Mutual Aid (Received)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Totals	834	\$511,600	827	\$919,550	0	\$0	0	\$0	1661	\$1,431,150
# Miscellaneous										
Training Hours		0		0		0		0		0
Civilian Injuries or Deaths		1		0		0		0		1
Firefighter Injuries or Deaths		0		0		0		0		0

2nd Quarter Status Report

April 1, 2009—

June 30, 2009



PERSONNEL EVENTS AND ACTIVITIES FOR THIS QUARTER:

This quarter has been busy with activity around the FY 2009-2010 budget preparation and labor negotiations. The City Council, City Management and labor representatives have been working hard at finding ways to maintain services levels and reduce expenditures during these difficult economic times, thank you to all who have been involved in these ongoing discussions.

You may have noticed a change in the Personnel Department, effective July 1, 2009 we have changed our name to Human Resources Department to more fully describe the scope of services provided by the department.

During these difficult economic times, please do not hesitate to call on us if we can help with employment issues, benefits questions, employee assistance programs, etc. Thank you all for your continued patience and support as we strive to continue to provide excellent services with a reduced staffing level.

NEW HIRES THIS QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

Marina: Temporary Harbor Aide: Emmanuel Hernandez.

Police: Communications Dispatcher Diane Clark-Purkey. Police Officer: Jon Omev.

Public Works-Recreation: Timothy Davidson, Joy Harris, Isai Orona, John Salmon, Michael Salmon, Melissa Stockton.

Public Works: Temporary Administrative Assistant: Amy Morris. Temporary Maintenance Worker: Erik Parnell.

Zoo: Temporary Zoo Keeper: Janee Thill, Carson Chadler and Anna Belden. Temporary Zoo Attendant: Kathleen Juliano. Temporary Zookeeper Aide: Jennifer Kennedy. Temporary Late Keeper: Connie Lindgren.

A **FOND** farewell:

Senior Personnel Analyst Cindi Ricards has retired. While we miss her cheerful attitude and incredibly strong work ethic, we are very happy for her as she begins this new chapter in her life!

RESIGNATIONS:

City Clerk: Kathleen Franco Simmons. Fire Engineer: Chris Myers. Water Quality Supervisor: Lena Cox.
Police Officer: Leah Alexander. Recreation Aide: Aunna Bollmann.

All in all, **19** new employees were hired by the City, and **15** employees separated (including regular, temporary and seasonal employees).

6 Regular Full-Time

1 Regular Part-Time

8 Temp Resignations

PERSONNEL ACTION FORMS PROCESSED

A total **194** PA forms were processed during this quarter. Personnel issued **87** Personnel Action Forms & Performance Evaluation Forms to the following Departments:

City Attorney 's Office: 0

City Clerk 's Office: 0

City Manager 's Office: 6

Community Development: 3

Engineering: 1

Finance: 6

Fire: 9

Personnel: 0

Police: 26

Public Works: 26

Redevelopment: 1

Personnel received **29** Regular Full /Part Time, and **87** Temporary Personnel Action Forms from all City departments. **13** Volunteers were processed for Public Works. **21** Parking Permits were issued to employees and visitors. **26** Medical histories were processed for temporary employees and volunteers.

Employment Applications Processed:

A total of **118** applications were logged in and processed for various positions within the city this quarter:

Engineering: 51

Public Works: 4

Police: 63

NEW EMPLOYEE ORIENTATIONS

Three (3) new full-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in April, May and June 2009:

COMMUNICATIONS DISPATCHER (LATERAL) - Applications are accepted on an ongoing basis.

ENGINEERING TECHNICIAN I/II - Applications were accepted March 27, 2009 - April 24, 2009. Oral Examinations were held on June 5, 2009. An appointment was made.

FIREFIGHTER - Applications were accepted January 23, 2009 - February 27, 2009. Testing was held on March 14 & 15, 2009. Oral Examinations were held on April 27 & 28, 2009.

MAINTENANCE WORKER I/II - Applications were accepted January 23, 2009 - February 6, 2009. Oral Examinations were held on April 9 & 10, 2009. Three appointments have been made.

POLICE OFFICER (ENTRY LEVEL) - Applications are accepted on an ongoing basis.

POLICE OFFICER (LATERAL) - Applications are accepted on an ongoing basis.

POLICE SERVICES OFFICER - Applications were accepted May 8, 2009 - May 29, 2009. Oral Examinations will be scheduled for late July.

UTILITIES OPERATIONS MANAGER - Applications were accepted January 16, 2009 - February 27, 2009. Oral Examinations were held on March 20, 2009. An appointment was made.

WATER QUALITY SUPERVISOR (CLOSED PROMOTIONAL) - Applications were accepted May 8, 2009 - May 22, 2009. An appointment was made.

TRAINING PROVIDED

April 23, 2009 - Ethics Training presented by Liebert Cassidy Whitmore sponsored by REMIF*

April 24, 2009 - Family Medical Leave Act (FMLA) presented by Liebert Cassidy Whitmore sponsored by REMIF*

* REMIF: Redwood Empire Municipal Insurance Fund, the City's risk management pool.

NEW WORKERS' COMPENSATION CLAIMS

22 work related injuries occurred during this period, resulting in **12** new workers' compensation claims.

LIABILITY INSURANCE

Our Liability Insurance Provider, HUB International issued a new manual and certificates which meet the new standard of \$2,000,000 liability coverage for the many events held on City property. Insurance documents and certificates were examined and/or issued to insure appropriate insurance coverage for using City facilities. Three (3) special events liability insurance certificates were issued by the City of Eureka.

LABOR RELATIONS/EMPLOYEE RELATIONS

The City is in discussions with all of the bargaining groups and the unrepresented group of employees regarding the state-wide fiscal crisis and its impact on local agencies.

DISCIPLINARY ACTIONS

Various disciplinary and complaint issues were discussed and addressed, or are in the process of being addressed.

Memo



To: David Tyson, City Manager
From: Garr Nielsen, Chief of Police
Date: July 15, 2009
Re: Apr May June 2009 Quarterly Report

Chief's Message

While seemingly consumed by external distractions and work on the budget, EPD has in fact been focused on the mission of providing an exceptional level of service to the citizens of Eureka as they do day in and day out despite the turmoil which often swirls around them. It is a tribute to their dedication that they remain attentive to the task at hand in serving the citizens of our community. Change is often difficult but necessary for continued growth of the organization. As we continue to adapt to the needs of the community with the tools and resources we have available there will necessarily be unsettled periods, whether the result of budget concerns, personnel matters, or community concerns. Most of the people in this organization have demonstrated the capacity to focus on the job at hand, and to not be distracted by whatever tumult is surrounding the department at any given time.

There is no question that EPD enjoys greater community support than it has in many years which is a testament to the efforts of the exceptional professionals in this organization. As an administrator it is often very frustrating to be so restrictive in the information which can be disseminated which results in misconceptions, misunderstandings and speculation. However, we continue to strive to effect the positive changes to the organization and ultimately those changes are reflected in the increasing public support of EPD. One of the most graphic examples of the focus of the organization is the repeated ability for us to work together as a team in both the daily activities, and particularly in major events. I regularly see evidence of this in the interactions the officers have in the field in their routine activities. Whatever distractions may be swirling around, they consistently work together to the benefit of the community.

One recent example was the arrest of a number of persons involved in daytime burglaries in the area. This effort was the result of professional staff, dispatch, patrol, detectives, and partner agencies working together which resulted in the arrest of a group of prolific burglars who had victimized a number of local residents. Another source of great pride over the past quarter has been the efforts of the dispatchers. Due to a variety of unexpected events the Communications Center has been critically understaffed. It has been remarkable to witness some of the dispatchers step up and work extraordinarily long hours for days on end to ensure that the Communications Center is staffed. In particular, Amanda Nichols, Michelle Olsen, Janelle Miller, and Traci Gouthier have gone far above and beyond what would be expected of them to provide the vital link between the residents of Eureka and EPD. We owe them a tremendous debt of gratitude for their dedication. Additionally, Kristen Ireland, who transferred from Dispatch to PSO volunteered to return to the Communications Center to assist during this critical period. This has resulted in greater demands upon the remaining PSO's who are already experiencing a staffing shortage. And Officer Chandler Baird has also stepped up to provide assistance in covering dispatch, which impacts field deployment. These individuals represent all that is best about this organization and the commitment to public service, placing service above their personal interests.

We typically think of public safety service in terms of those who step into harms way on our behalf, but it also includes the personal sacrifices and dedication of the professional staff that do so much to support the officers in the field. But we have also witnessed how the organization bands together to get the work done and continues to provide the best possible service to the community, despite the obstacles which may arise.

Patrol and Police Services

Between April 1 and June 30, 2009, Eureka Police Officers responded to 10,328 calls for service and conducted approximately 10,172 self-initiated enforcement actions resulting in 2,817 written reports and 1,160 arrests.

Selected Calls of Interest:

Where's the Beef?

Although the Police Department receives numerous reports on a regular basis regarding animals, these "routine" calls usually involve incidents of, loose dogs, loud barking dogs, dead animals in the roadways, etc., there was nothing that could have prepared the responding Officers to the animal call they were dispatched to on May 15, 2009.

On this day at approximately 1900 hours, officers, assisted by CHP officers responded to the vicinity of Myrtle Ave near Bay Street to a report of a black steer running in the roadway. Officers located the wayward steer (that had escaped from a holding facility near Myrtle Ave and Hubbard St) as reported, running westbound on Myrtle Ave. Not having much experience with 600 lb steers, officers initially attempted to corral the steer on foot. However, officers quickly abandoned these efforts as the steer turned and charged at them. After regrouping, officers decided to use the patrol vehicles to contain the steer, but quickly learned that this tactic only caused the steer to run faster. It was obvious that special tactics needed to be deployed. One officer requested and was granted permission to utilize a TASER against the steer. However, this too failed. By this time the steer was making a get-away westbound on 14th St approaching Broadway St. A brave CHP officer decided to sacrifice his patrol vehicle and attempted a modified PIT (Pursuit Intervention Technique) maneuver on the steer. This resulted in moderate damage to the patrol vehicle as the steer slammed into it, leaving behind a large dent, broken mirror, and to add insult to injury, a large smear of fresh manure.

The steer was followed by a procession of PD vehicles, CHP vehicles, reporters, and numerous citizens as it continued westbound on 14th St. where it briefly entered a fenced lumberyard. Thinking the steer was trapped within the fenced yard, officers dismounted their vehicles only to learn that the steer had located the only hole in the fence and had escaped capture. The steer ultimately made its way the Dock B area where it paused momentarily at the shore, took one final look back at dry land, and jumped into the bay. End of story, right? Wrong.

Officers and citizens watched as the steer made a valiant effort to swim across the bay to freedom. However, after swimming out to the channel marker, the steer lost his momentum and began drifting out to sea. A call was made to the US Coast Guard and assistance was requested. The USCG ultimately responded and was able to lasso the steer and drag it back to shore, where it was wrangled into a waiting trailer and hauled back to its pen. Just another "routine" call in the City of Eureka.



Vehicle Equipment Violation Leads to Arrests for Drug Possession

On 6/7/09 at about 9:03 pm Officer Travis Braud of the Eureka Police Department made a traffic enforcement stop on a vehicle at 4th and M Streets in Eureka. The subsequent investigation and search revealed numerous individually packaged and priced baggies of a crystalline substance that was presumptively identified as crystal methamphetamine. The total weight of the substance found was 32.9 grams.



32.9 Grams of Methamphetamine

Both suspects were booked into the Humboldt County Correctional Facility for felony Possession for Sale of Controlled Substances.

Helena Griffin



Lora Lee Milligan
Lora Lee Milligan

A Test Drive at 3:30 in the morning?

On 06/24/09 at about 3:30 a.m., Officer Cory Crnich was patrolling the deep dark corners of his assigned beat, when he came across two scruffy men hanging out near a nice Mercedes sedan, next to the SWAP yard. Officer Crnich immediately recognized this as highly suspicious and contacted the two men. One of the men told Officer Crnich that he worked for West Coast Auto, and that the car belonged to a client/customer who had brought the car in to be worked on. When Officer Crnich asked why it was that the two would be out in a customer's car at 3:30 in the morning, the 'employee' explained that they were allowed to test drive the cars as needed. The now-highly suspicious 'employee' - Jeff Thompson further explained that he had his friend - Bobby Rakestraw (along for the ride, because Jeff didn't have a valid driver's license) were just stopping to pick up some gas from the SWAP yard, so that they could continue the 'test-drive'.

Officer Crnich had dispatch notify the female registered owner of the car, who said that she had in fact dropped her car off to be worked on by West Coast Auto, but that, "NO", she absolutely had not given permission for two local miscreants, to be out joyriding in it at 3:30 in the morning. The registered owner responded to the scene to take possession of her car and the two suspicious characters, as well as the

owner of West Coast Auto, are now facing several felony charges, including auto theft, embezzlement and probation violation.

“EINSTEIN AWARD WINNER” – Parolee Wearing Stolen Clothes Arrested

On June 11, 2009 at about 3:45 PM, EPD Traffic Officer Greg Hill stopped a vehicle in which a Mr. Nickolas Deremer was a passenger. “Nick” just so happened to be on active parole due to his rather “checkered” past, so when Officer Gary Cooper arrived to assist Hill, they decided to see if Nick had learned anything during his recent prolonged stay as a guest at one of the State’s involuntary lodging establishments.

Officer Hill asked Nick to step out of the car for the purposes of conducting a “parole” compliance search and Nick did so. However, when Nick raised his hands up in the air at Hill’s direction, Officer Cooper noticed something odd that warranted further inquiry: Nick appeared to be wearing several pairs of short pants, two pairs of which still had their clothing tags and store security tags dangling off of them.

When Officer Cooper asked Nick where he got his shorts, Nick said he’d just bought them from a friend named “Rick” for ten dollars apiece. Apparently, Nick was hoping the officers would assume it was trendy these days to wear store security tags as an accessory.

Meanwhile, Officer Hill spoke with the driver privately and asked her if Nick had been to the Bayshore Mall recently. The driver helpfully informed Hill that she had just given Nick a ride to Sears, where she waited in the parking lot for him while he went “shopping” inside. A phone call to a Sears’ loss prevention officer soon revealed a man matching Nick’s appearance had been observed entering a changing room with three pairs of shorts he’d removed from a clothing rack. A short time later, the male came back out and left the store without buying anything. When employees checked the changing room, they found three empty hangers but no clothing items.

As the plot thickened, Officer Cooper checked the area where Nick had been sitting in the car. He soon found a hypodermic syringe along with some heroin and illegally possessed pills.

Satisfied that Nick wasn’t doing so well with the whole parole compliance thing, Officer Cooper placed him under arrest for possession of a controlled substance and parole violation. He then gave Nick a ride back to Sears. Once there, employees confirmed Nick was the same guy they’d seen entering the changing room with the three pairs of disappearing shorts....the same three pairs of shorts Nick just so happened to still be wearing, security tags and all!

Nick was additionally placed under arrest for burglary. He was then transported to the county jail where as of late June he still resides. Perhaps Nick’s rehabilitation will go better this time!



Patrol Projects:

Officers from Patrol Squad A1 (day watch), under the supervision of Sgt. Nova, were busy during the 2nd Quarter of 2009 conducting several short term targeted enforcement projects on their designated training day.

During the month of May, Sgt. Nova's patrol squad (Officers Bryon Franco, Bill Dennison, Justin Winkle, & JD Braud) conducted numerous probation compliance checks of felony probationers residing in Eureka. The compliance checks resulted in several arrests and the seizure of some methamphetamine.



Sgt. Nova's squad also conducted targeted traffic enforcement along Broadway, 4th and 5th Streets specifically looking for pedestrian right of way violations. This project was conducted to heighten the awareness of both the motorists' responsibility to yield to pedestrians who are lawfully in crosswalks, and the responsibility that pedestrians have to only cross streets when it is safe to do so. The operation resulted in seven citations issued to pedestrians for failure to cross streets in designated areas and/or for failure to observe posted signage. The operation is part of an ongoing campaign to educate the public regarding pedestrian/motorist responsibilities due to several fatal traffic accidents on Broadway, 4th and 5th Streets over the past 24 months.

The last type of ongoing operation that Sgt. Nova's squad conducted was a transient camp enforcement project. Squad members have been working with the Department's POP team to enforce flagrant violations of the City's camping ordinance. As part of the project, the officers conducted enforcement operations in the area of Indian Island resulting in five subjects being cited for illegal camping. The subjects had



significant camps erected on the island which had obviously been in place for a lengthy period of time as there was a large amount of garbage spread about the area and destruction to the surrounding habitat was noted.

Grant allows California Highway Patrol to Provide Extra Enforcement

Once again the California Highway Patrol partnered with the Police Department to provide supplemental law enforcement within the City limits. As a result of a state funded grant, CHP was able to provide approximately 1,446 hours of patrol time within the city limits over a twelve week time period from mid April to the end of June.

As part of the grant, CHP provided up to four officers to primarily patrol problem areas of the city from 2 p.m. to 10 p.m. several days a week. Even though CHP's primary responsibility involved traffic enforcement, CHP officers were often called upon to assist Department personnel with non-traffic related matters.

Activity Stats for CHP

ENFORCEMENT STOPS	1255
COLLISIONS	6
DUI IN CUSTODY	20
CITATIONS TOTAL	826
IMPOUNDED VEHICLES	52
VERBAL WARNINGS	368
FELONY ARREST	5
OTHER ARREST (non DUI)	27
PD ASSIST	313



EPD Crime Suppression/Gang Unit:

In May 2009, the EPD Gang Unit was restructured as the "Crime Suppression Unit" (CSU). The intent of this change was to expand the scope and mission of the part-time Unit to include investigations of major street level crimes including gangs, auto theft, burglaries, prostitution, felony graffiti vandalism, and street level drug sales etc. The CSU is currently supervised by Sergeant Watson under the Field Operations Division Commander, Lt. Tony Zanotti. Its goal is to take a proactive approach to street level crime and gang enforcement.

As one of its primary missions, the Crime Suppression Unit is responsible for identifying, tracking, and validating local gangs and gang members. In addition to maintaining a criminal street gang file, the CSU is actively involved in providing leadership and direction for the Humboldt County Gang Task Force (HCGTF). The CSU/HCGTF is committed to reducing crime associated with criminal street gangs by conducting focused and aggressive enforcement targeting active and violent gang members.

The Crime Suppression Unit will also take an active role in addressing other major street level crimes occurring within our City such as narcotics trafficking, prostitution, and serial auto thefts/burglaries. This will be accomplished in part by conducting various crime suppression / enforcement operations and partnering with other law enforcement agencies and community groups. The CSU intends to work closely with Probation and Parole for targeted enforcement aimed at reducing the high crime rate associated with the recidivism of those they supervise.

The Crime Suppression Unit is an auxiliary position within the Department staffed part-time by dedicated officers and detectives who are passionate about combating gang violence and the other major street level

crimes occurring in our community. The CSU currently consists of 7 officers and a sergeant. Specific duties and responsibilities for CSU members include:

- Assisting patrol and CIS with related criminal investigations.
- Providing expert testimony in court to facilitate increased penalties for gang and narcotics related offenses.
- Attending the monthly gang task force meetings and periodic CSU meetings.
- Maintaining EPD's criminal street gang file.
- Providing gang awareness training to local officers, educators, and other community groups.
- Generating street crime related investigative leads, field contacts, informants, and suppression/enforcement activities.
- Planning and implementing special enforcement operations (i.e. gang/warrant sweeps, prostitution stings etc.).
- Conducting focused and aggressive enforcement targeting active/violent gang members and other high risk offenders.

HCGTF Conducts Gang Enforcement Sweep

On the evening of June 6, 2009, Humboldt County Gang Task Force officers led by the Eureka Police Department's Crime Suppression/Gang Unit conducted a gang sweep targeting approximately a dozen suspected local gang members or known associates of gang members and their residences. 19 Officers representing multiple agencies including the Eureka Police Department, California Highway Patrol, Humboldt County Sheriff's Office, Ferndale Police Department, Arcata Police Department, and Humboldt County Probation Department participated in the operation.

During the sweep, gang task force officers conducted probation and parole contacts and searches at numerous locations in the greater Eureka, Fortuna and Hydesville areas. During the course of the sweep, 3 suspects were arrested with incriminating information obtained on several others that will assist in future gang gang-related prosecutions.

The following subjects, not all of whom are confirmed gang members or gang associates, were taken into custody during the course of the sweep:

Jesus Manuel Vega and Ricardo Lugo Vega were observed exiting a vehicle in the vicinity of Iowa and Allard Avenue with a known local gang member. Officers contacted the three and subsequent investigation led to the arrest of Jesus and Ricardo for driving without a license, false identification to a peace officer, possession of heroin and hypodermic syringes, and probation violation.

A 17 year-old male juvenile, who was a documented "ESL" (East Side Locos – a local Sureno 13 criminal street gang) gang member, was spotted by task force officers at Wabash and B Streets. When officers contacted the juvenile, he tried to lie about his name. He was also found to be armed with a large knife concealed in his pocket. The juvenile had been on the run from Probation and he had a warrant out for his arrest. He was taken into custody and transported to Juvenile Hall.



EPD Officers end Tagging Spree

On 4-11-09, EPD Officers working day watch patrol began taking numerous reports related to a graffiti vandalism ("tagging") spree that occurred across the city overnight. Officers identified dozens of victims whose properties were tagged by a "crew" of juvenile suspects using the monikers "ZERO, CHEWY, TOKS, KIKO, LB, & DOF." The officers took the extra time and effort to seek out victims who had not yet discovered or reported the vandalisms. They also thoroughly documented the vandalisms and took many photographs of the graffiti in order to help build a more solid case against the suspects if they were subsequently identified. Additionally, a request for information was sent out to several allied agencies soliciting any information they might have on any suspects using those tag-names.

On 4-20-09, patrol received a response from an Arcata Police Department officer who'd recently cited 6 juvenile suspects using those monikers. This information and the related reports were forwarded to CIS for follow-up. On 4-21-09, Detective Terry Liles reviewed the case and took the initiative to open an active investigation. Over the following week and with some assistance from patrol, Detective Liles wrote 4 search warrants related to this investigation.

On 4-29-09, Detectives Liles and Kalis, along with the involved patrol officers (Officers Leonard La France, Jon Luken, Pam Wilcox, Stan Harkness, Kert Rulofson, Greg Hill, and Sergeant Watson), served the search warrants. As a result, 7 juvenile suspects were interviewed and all gave important admissions and/or confessions about their participation in the prolific graffiti vandalism spree. Also, two additional search warrants were subsequently written and served. Juvenile petitions are being forwarded to Probation charging the suspects with multiple felony and misdemeanor counts of vandalism. As result of the involved officers' and detectives' diligent work, this prolific vandalism case involving hundreds of graffiti acts across the City of Eureka was successfully solved, and the tagging spree put to an end.



**An EPD Officer
interviews a juvenile**



Traffic Section

So far this year between January 1st 2009 and June 30th 2009 there have been 409 traffic collisions where a police report was taken. During this same time last year there were 417 collision reports taken. Of the 190 collision reports taken this quarter, 86 people reported being injured.

This quarter there was one fatality where an intoxicated pedestrian was struck and killed while crossing 5th street at "M" street.

<u>Traffic Analysis Summary</u>	<u>This Quarter</u>	<u>Last Quarter</u>
Total collisions involving a fatality	1	0
Total collisions involving injuries	62	70
Total DUI collisions	13	12
Total bicycle collisions	10	8
Total pedestrian collisions	10	6

- Last quarter there were two pedestrians that were struck by a vehicle as they were fighting and fell into the roadway on Broadway near Henderson street. Both pedestrians are alive but have permanent life altering injuries.



Areas of Concern

Year to date there have been a total of 4 pedestrians that were seriously injured or killed while walking in the roadway. Three of the four pedestrians were the primary cause of the collision, and were intoxicated at the time. One pedestrian was intoxicated and under the influence of drugs when he was hit and killed. He was determined to be a direct associated factor in the cause of the collision based on his level of intoxication.

Intoxicated pedestrians in and around Broadway, 4th and 5th streets. There appears to be a trend beginning that intoxicated pedestrians are walking into the roadway and getting hit by on coming traffic.

Traffic Safety Grant

During this quarter of the Office of Traffic Safety Grant there were the following:

DUI checkpoint: 1
DUI Patrols: 16
DUI warrant sweeps: 2
Court stings: 0
Stakeouts of suspended drivers: 1

Hours of overtime paid for by the OTS grant = 165.5 hours



<u>Primary Collision Factors</u>	<u>This Quarter</u>	<u>Last Quarter</u>
Right of Way Violation	23	40
Failure to Obey a sign or Signal:	16	26
Unsafe Speed	20	31
Unsafe Turning Movement	49	35
Following too Close	5	2
DUI	13	12
Unsafe starting or Backing	16	17

- **These are the direct violations that caused a traffic collision.**



<u>Total Number of Citations Written</u>	<u>This Quarter</u>	<u>Last Quarter</u>
	1099	1277
<u>Total Number of DUI arrests</u>	<u>This Quarter</u>	<u>Last Quarter</u>
	99	89

New Police Motorcycles

The City of Eureka purchased 3 new 2009 Honda ST1300P Motorcycles. These motorcycles are becoming the "Industry Standard" as they have been proven durable, dependable and "officer friendly". They are equipped with an anti-lock braking system, and a variable position electric windscreen. Best of all these bikes are very quiet.



One of 3 new 2009 Honda ST1300P Motorcycles

Community Response

During the second quarter the Community Response unit conducted seven neighborhood watch meetings and three informational talks on security, personnel safety and how to deal with difficult people in the workplace.

The talks were at the Co-Op, Social Security and Red Lion while there were three neighborhood watch meetings in April, two in May and two in June.

Only one neighborhood had a serious problem and that was a drug and party house in the 3600 block of M Street. The neighbors had documentation of the activity and this was taken to the owner by the POP team and the responsible has been evicted. Problem solved.

The POP unit responded to 91 calls for service that were POP related such as health and safety issues and 74 other calls. This number was lower than usual because one of the officers was on medical leave from an off-duty injury.

POP continues to attend the Community Improvement Team meeting held every other month and network with fire, building, Community Development and Redevelopment.

During the quarter there was a rash of graffiti vandalism caused by seven juveniles that were captured. They were responsible for over two hundred locations that they vandalized. Twenty one letters were sent to property owners requesting they remove or paint over the gang graffiti.

On May 27th POP personnel participated in a safe street sweep where we contact the sex registrants in the Eureka area. The teams arrested 10 persons who were in violation and a total of 256 sex registrants were contacted.

On June 24 POP personnel joined the FAST sweep which is a fugitive program. Six persons were arrested during the raids, one of which was a documented 18th Street gang member with two firearms.

Prior to the city's cleanup of undeveloped and sensitive city property on May 16th, the POP unit cleared the areas of encampments.

During the quarter the POP team served four search warrants on marijuana grows houses. At one location 90 mature plants were seized. Fire inspectors and a building inspector always go with us on these warrants to check for code violations and fire safety issues.

At most of these locations we usually find these problems exist. At one of the location power was shut off at part of the home because of makeshift wiring and overloaded electrical circuits. At a home on Pine street power to the house was removed at our request by PG&E.

At another location the landowner admitted that he was growing about 100 plants every 80 days and was selling it to the Arcata iCenter. He had just sold his last harvest for \$3,663.00 and produced a receipt. He also admitted that the Arcata iCenter paid him a total of \$15,232.00 for the year.

Below are pictures of a grow house on Henderson Street. Notice the makeshift wiring to power lights, fans and air filters.



Criminal Investigations Section

Major Cases:

During the time frame of this quarterly report, the Criminal Investigations Section either initiated or provided follow up investigations on 51 felony cases.

CIS also reviewed and investigated about 16 cross reports forwarded by either Adult Protective Services or Child Welfare Service, as well as screening about 36 additional cross reports.

Since the beginning of the year, the city of Eureka has been plague with day time burglaries of residential homes. Many have occurred in the south east portion of town. The method of operation has been to make rear entry into the residence, either through unlocked doors or windows or to force entry by kicking rear doors or breaking rear windows. The suspects will take flat screen TV's, computers, guns, jewelry, money, checks or credit cards. EPD detective's have been working informants and building a profile of Humboldt County Gangster (HCG) gang members who appear to be responsible for the majority of the burglaries. Many of the suspects have been caught. Investigations are continuing pending a return from DOJ on prints or blood samples left at the crime scene (see case number 3c09-5048 below).

The following is a summary of some of the larger cases handled:

Case number 3C09-3317:

On 04.29.09, officers from EPD, with the assistance from the Juvenile Probation Department served three search warrants on six different homes related to an ongoing graffiti tagging investigation. In the previous two week Eureka had been hit with a rash of graffiti vandalism. The taggers used common tags to identify themselves and their tagging crew. Investigators identified the juvenile suspects responsible for these vandalisms. In each of the homes Investigators located items of evidence that linked the suspects to the crimes, and each juvenile gave statements that incriminated themselves. Investigators located fifty-four separate victims of these vandalisms, with several victims receiving multiple tags from the same suspect(s) on their property.



Case Number 3C09-4991:

The Criminal Investigations Section is working a delayed report of sexual assaults of a minor. The investigation is showing that during the time of 2005 to 2006, a male family member repeatedly sexually assaulted three young females who were in the 5th, 6th and 7th grades. A fourth female witnessed some of the acts. This is an ongoing investigation and no arrests have been made at this time.

Case Number 3C09-3886:

On 5-19-2009, a home invasion robbery took place in the City of Eureka. A parolee, Conte Watson and an unidentified friend forced a pair of brothers to the ground at gun point and robbed them of money, marijuana and a cell phone. Conte Watson was arrested in Portland on 6-29-09 and has been shipped straight to San Quentin for a parole violation.



Watson

Case Number 3C09-5048:

On 6-26-2009 at about 1011 hours, Officers of the Eureka Police Department took a burglary report at the 100 block of W. Buhne Street Eureka, Ca. The victim stated that the theft occurred between 0745 hours and 0945 hours that day. Taken during the burglary were numerous electronic equipment (including a scanner and a laptop computer), credit cards, jewelry, and other personal property.

At about 1024 hours, the victim's Sears credit card was used at Sears to purchase an I-Home and an I-Pod. Sears was contacted and the video surveillance footage for this transaction was obtained. The footage showed two males and a female subject enter Sears and one of the males, identified as Dustin Veatch, and the female, identified as Angelique Omstead, standing at the counter making the purchase. The third male is seen coming in with and speaking with Veatch prior to the transaction. The third male was identified as Steven Dorfman.

Veatch and Omstead were arrested on 6-27-2009 and were transported the Eureka Police Department.

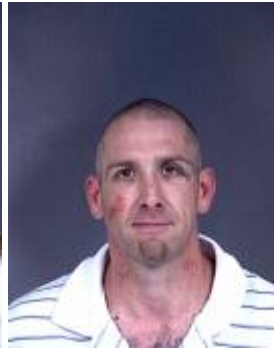
During Veatch's mirandized statement, he implicated Steven Dorfman as being involved in the planning of the burglary, driving him from the burglary seen, being the third subject captured on video surveillance at Sears, and also assisting in the purchase of items at Walgreens, using the credit cards stolen during the burglary. He also implicated Stephen Owens, Jessica Temple, and Christina Asbury. He also explained that he "fenced" the property that he had purchased at Sears, at a residence at the 2200 block of 3rd Street in Eureka. A search warrant was served at this location and the property was seized. Also located during this search warrant service were suspected methamphetamine, packaging, a digital scale, and a firearm. The residents of this location, Mark and Patricia Reed, were taken into custody on drug and weapon violations, along with the possession of stolen property.



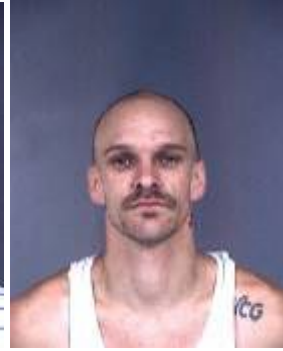
Veatch



Omstead



Dorfman



Owens



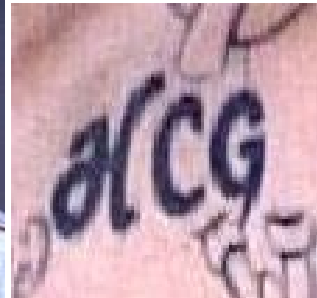
Reed



Reed



Asbury



Gang Tattoo

Dorfman and Asbury were taken into custody, after a short foot pursuit, on the evening of 7-9-2009. Owens was arrested by State Parole on parole violations. This case is in the court process. Veatch has pled guilty and was sentenced to 4 years State Prison and Omstead has pled to a misdemeanor possession of stolen property charge.

Case Number 3C09-2236:

On 04/21/09, Officers were dispatched to 1125 California Street to the report of an assault that had just occurred.

R/P-Victim stated the following in summary: He was awoken by someone knocking at his front door at approximately 2350 hours on 03/21/09. Victim got out of bed and answered his front door to find a female subject and a male subject standing upon his top entry step. Victim advised that he observed two other subjects that were standing behind the male and female subject upon a lower step of the front porch, however he could only see their silhouettes due to the lighting at the time of day.

Victim stated that without warning, the female subject began swinging a metal crowbar or pry bar at him at the same time that the male subject began swinging a baseball bat at him. Victim advised that he disarmed the male subject and took custody of the baseball bat.

Victim advised that as he was disarming the male subject of the baseball bat, the female subject continued swinging the metal crow bar at him. Victim advised that the female subject struck him in the head with the metal crow bar at least twice causing a traumatic injury to his head. Victim advised that the female and male subjects eventually gave up and fled the residence within an older vehicle



Downs

The female subject was identified, as Kodi Downs, and an arrest warrant was submitted to the DA's Office for her arrest.

Case Number 3C09-3969:

On 05/22/09 at approximately 0234 hours, EPD Dispatch received a 9-1-1 phone call from a female subject who advised the Dispatcher that she was stopped within her vehicle at the stoplight at the intersection of 5th and 'R' Streets, when another vehicle struck the passenger side of her vehicle.

R/P stated that the white vehicle backed up and then intentionally struck her vehicle a second time. After the white vehicle struck her vehicle the second time, a WFA produced a handgun and pointed such handgun towards R/P and fired a round at her. R/P was uncertain if the bullet actually struck her vehicle anywhere, however she was certain that the bullet did not strike her person. R/P described the handgun as a silver tone handgun, possibly a revolver.

Several EPD Officers and HCSO Deputies searched the vicinity of where the incident had taken place (5th and 'R' Streets). Officers and Deputies detained and released at least one subject who was walking in the vicinity of 6th and West Streets.

Moments later, a citizen phoned EPD Dispatch due to the fact that a vehicle matching the suspect vehicle description was parked near his residence.

Officers and Deputies responded to the location of the vehicle, which was ultimately identified as the suspect vehicle.

A search warrant was obtained and a search of the vehicle was conducted revealing the identity of one of the probable suspects.

An interview was conducted with the R/P in this case who advised that the incident was a "pill deal" gone badly wherein a large quantity of prescription medications were to be sold and the sellers were "robbed" of their pills and their monies. A long civilian pursuit began between the involved vehicles from Fortuna to Eureka. The civilian pursuit ended with multiple vehicular strikes to one another and then one of the "robbers" fired a round at the R/P's vehicle.

The R/P was uncooperative and the suspects were unable to be contacted with regards to the incident and the case has been closed.

Case Number 3C09-4651:

On or about 06/12/09, a WFA entered the Pierson's Building Center business and unlawfully purchased two Makita drill sets with two separate checks belonging to the victim of a vehicle burglary.

A Search Warrant was obtained for the residence of the suspect, identified as Megan Waterman, who had made the purchase. When the Warrant was served at her residence, evidence was located within the home in addition to suspected heroin, and drug paraphernalia. The two Makita drill sets were located within a

local Pawn Shop, and it was determined that Waterman had purchased them had also pawned them. The Makita drill sets were returned to Pierson's Building Center and Waterman was taken into custody.



Waterman

Case Number 3C09-3257:

On 04.26.09, EPD Patrol Officers responded to the Bayshore Mall for a reported injury traffic collision. Officers soon discovered that a victim had been intentionally struck by a vehicle traveling at a high rate of speed through the parking lot. The victim was rushed to the emergency room for treatment. The suspect vehicle was followed from the parking lot by an alert citizen. The suspect vehicle left the Mall parking lot onto Broadway but soon returned. The suspects then parked the vehicle in front of Ross and ran into the Mall on foot. The suspect vehicle was towed as evidence. The subsequent investigation revealed that the victim had been in the vehicle with the suspects and after a racial slur was used he ran from the vehicle leaving behind a bag that he claimed had clothes in it. The victim called the following day requesting we halt our investigation. It had become clear that the victim was engaged in marijuana deal that went bad. The driver of the vehicle was soon identified as Marcus Ras Andronis of Beaverton, Oregon. In a phone interview with Andronis he admitted involvement and told Detective's he had been involved in a hit-and-run accident. A search warrant was obtained for his vehicle and inside the passengers compartment Detective's located \$865.00 in assorted cash, and a loaded .9mm semi-auto handgun. An arrest warrant has been sought for Andronis.



Case Number 3C09-4861:

On 06.19.09, EPD Patrol Officers were called to 1500 block of East Avenue for party disturbance that turned into a multiple victim stabbing. Detective's responded to assist and learned the party at the residence had been attended by mostly "rednecks" and their friends. One of those friends brought two subjects that quickly identified themselves as 18th Street gang members and were bragging about their gang. One of the suspects picked a fight with a victim. As the suspects were being forced from the home the two gang members started stabbing a second victim on his arms, leg, and back. A moment later one of the suspects stabbed the first victim in the chest puncturing his right lung. In the coming hours Detectives identified one suspect as David Ray Allen. A search warrant was written for Allen's residence, and served within ten hours of the incident. The Humboldt County Sheriff's Department assisted in the service of the

search warrant. Inside the residence we located three different marijuana growing operations, bloody clothing believed to be worn by Allen. Allen was located in the residence and taken into custody.

During his interview, Allen admitted to stabbing both victims and admitted his gang affiliation. Allen also identified his partner as David Gabriel Sequoia (a.k.a. Barger). Allen was taken into custody and a warrant has been sought for Sequoia. Both victims are making full recoveries from their injuries.



Allen



Sequoia



Victim



Case Number 3C09-2716:

On 4-7-2009, Officers responded to AAMCO for a burglary report. It was reported that during the night the locks to the business had been cut and thousands of dollars in property had been stolen.



Westlake

As a result of the investigation, a search warrant was obtained for a location at the 100 block of 7th Street in Eureka. As a result of the investigation a majority of the items stolen from AAMCO were recovered and Barry Westlake was taken into custody for an outstanding felony warrant. The investigation has been forwarded to the DA's office for prosecution.

Missing Persons / Runaway Juveniles:

A total of 158 missing persons/runaway juveniles reports have been filed during this past quarter of the year. Sixty one citations for W&I 601 were issued to juveniles who ran away this past quarter.

On 05/05/09 one of the more interesting missing person cases during this past quarter was involving a 58 year old man who was in Thailand. He was reported as a missing person (MP) after a phone call from him ended abruptly causing his elderly friend to fear that something had happened to him. The elderly friend did not hear back from him and called E.P.D. reporting him as a missing person. The MP report indicated that the MP was affiliation with a certain religious order. A call was placed to their organization in Los Angeles and a message was left for an administrator to contact CIS. The administrator called the executor to the MP's will. CIS was told that the MP was alive and well in Thailand on a year sabbatical and that the executor hears from him quite frequently. The executor stated that the MP was in a village in Thailand and is about 1 1/2 hours away from internet service. The executor was familiar with the reporting party and said that he suffers from dementia and that someone needed to check on him. Adult Protective Services and requested they go see the man, who lives in the county's jurisdiction. On 05/08/09, the MP called and stated that he was fine. The reason the phone call had ended abruptly to his friend was because his cell phone ran out of time. The MP was able to e-mail me documentation that made it possible to clear the missing person report.

Training:

Senior Detective Wilcox completed an 80 hour course in evidence processing and collection.

K9 Section

The K9 Unit is happy to welcome back Officer Franco, who was off for two months recovering from a broken hand. He and K9 Jimi are 'back in the saddle' and don't seem to have missed a beat. This past quarter brought several good busts for the K9 teams. K9 Tava sniffed out several packages of marijuana bound for export to other states, via Fed Ex and UPS, and handled several searches for EPD and allied agencies. Officer Guy and Tahoe had several good arrests. The most notable was a lengthy track for a felony assault suspect who had fled from sheriff's deputies on Humboldt Hill. The suspect was believed to be armed and had doubled back to conceal himself in the garage of an innocent home-owner. Tahoe

tracked the suspect to his hiding spot, where officers and deputies ordered him to surrender. The suspect did not, and was apprehended by the K9.

Three of the EPD K9 teams attended the International Police K9 Seminar in Alameda County during the first week of June. This was an intense week of training for both the dogs and handlers from all over the western United States, Mexico and Canada. I'm pleased to report that our teams received lots of compliments from several of the instructors. The morning sessions were various exercises, designed to help the teams with specific skills. Afternoons were spent in the classroom (while the dogs napped) learning topics such as: deployment concerns, legal updates, current case law, incident de-briefs, and program management. The evenings were dedicated to actual scenario-based exercises, in which the teams would handle calls as if they were on-duty in their own jurisdictions. Teams were exposed to a variety of things we don't normally have the ability to train for. All did exceptionally well, and the unit is VERY thankful to have been able to attend this training. Below are some photos of our teams at the conference.



K9 Jimi - "Let me at him!"



K9 Endy does the work, while the humans watch.



Officer Franco and Jimi leaving for a night-time helicopter deployment.

Support Services Division

Records

Christina Laramore received two commendations: One was for “outstanding performance” from Detective Sergeant Patrick O’Neill commending her for her outstanding job performance and work ethic. The commendation explains how Christina accepted a task without hesitation and spent several months organizing, indexing, and placing a large case in individual binders.

The second compliment was given by Mike Robinson, Attorney at Law, who gave Christina Laramore a commendation for being competent, professional, calm and factual when he was inquiring if a client’s employee of his could get the fees reduced for her towed vehicle. Congratulations Christina for work well done!

Ron Aubuchon retired in June after serving as a Police Services Officer working his tasks while manning the front counter of the Department as well serving at the Bayshore Mall Police Annex in the afternoons. An after work party was held at Lost Coast Brewery and a memorable shadow box was presented by members of the Eureka Police Officer’s Association. We thank Ron for his years of service to the City of Eureka. With his talent for photography, he will be invited back occasionally at our special events!

May 10th The Race for Pamela Jennings took place with a few participants who entered supporting our City employee’s daughter. 5K Run/Walk was held at 9AM. Start and finish at the Old Town Gazebo in Eureka. This race was organized to help send our local standout Pamela Jennings to Australia for a triathlon event. Erin McBride, Police Records Supervisor, completed the race beating her overall time and celebrating Mother’s Day in a fun way! Thanks to Pamela for the opportunity!
...and a belated HAPPY MOTHER’S DAY to all you wonderful moms...

Property Section

Terry Christensen attended the CAPE training (California Association for Property and Evidence) in April. This training is vital to legal updates and a great way to network with other agencies.

The drying unit is now up and running to facilitate the appropriate and safe handling of the green marijuana plants that our Department receives in abundance. Returning marijuana is a function that we are, at times, ordered by the court to do. Be assured our Department always consults with our city attorney for legal advice prior.

We received approximately \$500.00 from the Property Room auction for the sale of unclaimed miscellaneous property and bicycles.

Police/ Fire Communications Center



The second quarter of 2009 has seen the Police/Fire Communications Center struggling with staffing shortages that have caused many of our dispatchers to give up nearly all of their time off during the quarter. Through all this, thanks to the incredible commitment and dedication of key employees we were able to keep the center staffed and continue training three new dispatchers. For a time during this quarter the center (which is authorized ten full time positions) was operating with only six dispatchers. With three dispatchers in training it is anticipated that this critical situation will soon be over.

Michelle Olson was voted "Dispatcher of the Year" by her peers and was presented an award at the annual countywide Dispatch Appreciation Dinner which was hosted by Arcata P.D. and took place at the Plaza Grill in Arcata on April 30th.

In May the Communications Center participated in an EOC round-table evaluation of the city's Tsunami Response Plan along with personnel from EFD, Public Works and City Hall. Spending time with representatives from other departments and discussing the issues was very informative. It pointed out several areas where the Communications Section needs to be sure to keep lists and protocols updated.

The annual re-mapping was completed for our Code Red (Reverse 911) system.

We have re-instituted the Fire Communications meetings. These are monthly meetings between Communications staff and EFD/HFD staff to share concerns, brainstorm ideas and review calls and procedures. This process seems to be mutually beneficial and we are very glad to have it back in our regime.

Through a collaborative effort between our department and the Humboldt County District Attorney's Office we were able to purchase a new computer system to replace our aging AS 400 computer which is the brain of our department and runs everything including the Computer Aided Dispatch (CAD) system.

In May members of the Humboldt County Domestic Violence Response Team (DVRT) participated in sit-a-longs in the dispatch center. Each of these "sit-a-longs" lasted 4 hours and allowed the DVRT staff to gain some insight into how our center works. It was a worthwhile effort because it demonstrated to DVRT what precipitates a call to them. The director of the DVRT program was very appreciative and complimentary of our staff and commented on how welcome and comfortable her staff felt during the program.

Personnel Announcements:

Police Services Officer Kristen Ireland has volunteered to be temporarily re-assigned from Police Services Officer to Dispatch to help alleviate staff shortages and reduce overtime costs.

Traci Goutier was appointed as a Communications Training Officer (CTO).

Diane Clark-Purkey and Bethany Archer, who were both hired in March, continue to progress in their extensive training programs and will hopefully be released to work on their own soon.

Training:

Bethany Archer and Diane Clark-Purkey attended their basic CPR/ First Aid Training.

Traci Gouthier attended at 40 hour Communications Training Officer (CTO) course in Pittsburg, CA.

New Future Police Officer/Dispatcher?**Most Notable Call:**

As part of their on-going training all dispatchers are required to ride along on a 10 hour shift with a police officer once per quarter. On April 10th Amanda Nichols was doing just that with Police Officer Patrick Bishop when they stopped a subject for running a stop sign on a bicycle near Cedar and C Sts. As Officer Bishop contacted the bicyclist the situation quickly degenerated. Unknown to Officer Bishop, the bicyclist was a wanted fugitive. He began assaulting Bishop in an attempt to escape.

As Officer Bishop fought with the subject his Taser and firearm were knocked loose and fell to the ground. Watching the situation from the patrol vehicle, Amanda got on the patrol car radio and requested help for Officer Bishop. As Bishop and the suspect struggled Amanda recovered Bishop's firearm and put it into the car to keep it secure and out of the suspect's possible reach.

Within minutes several CHP officers (who were in Eureka working the Cal-Grip grant) and Eureka PD officers arrived to assist Bishop and the suspect was taken into custody. Officer Bishop has openly praised Amanda and thanked her for her assistance in this situation, assuring her that without her there things could very easily have turned out much differently.

Total Calls:

During this quarter the Eureka Police Fire Communications center handled 6,400 "911" calls and 32,286 administrative phone calls for a total of 38,686 phone calls.

Commendations

- For Police Officer Chandler Baird from Sgt. Kay Howden, to commend him for a thoughtful suggestion for a proposed mini Operation 66 plan that showed his professionalism and initiative. It made the entire EPD look exemplary both in concept and in practice.
- To Lt. Murl Harpham from a citizen to express appreciation for his reponse to a report of an abandoned vehicle across from her home.
- To Support Services Manager Dee Dee Wilson from a student from the Citizen's Police Academy who expressed appreciation and sent a donation.

- To Officer John Gordon from a citizen, to express appreciation and commend the officer for successfully working on and closing a case that had been opened 11 months earlier regarding a stolen work of art from off the citizens porch.
- To Lt. Murl Harpham from Andy Lazelle, President of Eureka Host Lions Club to thank him for attending their meeting and presenting an interesting and informative discussion.
- To Officer Jon Luken from a citizen to offer thankfulness for his patient explanation to her questions and his sunny disposition. She says the officers she has encountered at EPD are fair to all, kind and helpful.
- To PSO Ron Aubuchon from Linda Guild, Humboldt Office of Education to thank him for the donation from EPD of bicycle helmets to the Glen Paul School.
- For Traffic Officer Greg Hill from a citizen he cited for running a red light, that even though he challenged the citation in court and lost, he wanted EPD to know that Officer Hill was very professional both during the traffic stop and in court. His integrity and fairmindedness, attitude and demeanor were all respected by this individual. Also thanks for the added patrolling on the main streets.
- For PSO Mary Anderson from School Resource Officer Chris Jenkins to commend her on an outstanding job in locating a missing person.
- To Lt. Murl Harpham from Janine Melzer with Humboldt Area Foundation for taking the time to talk at their Neighborhood Watch meeting.
- To Lt. Murl Harpham and Reserve Officer Jim Manos from Hung Sa Kloeung, District Manager of Eureka Social Security Officer, to thank them for their wonderful and informative presentation.
- To Detective Todd Wilcox from Anthony Castellano, Assistant Deputy Chief US Probation Officer to recognize and express his department's appreciation of the hard work of Detective Wilcox. An individual on supervised release came to Det. Wilcox's attention as a suspect in an armed robbery of a convenience store in Eureka. His work and testimony was detailed, thorough and very credible. He was the perfect witness and the key to a successful violation hearing.
- To Lt. Murl Harpham from Michele McKeegan, President of Keep Eureka Beautiful, to thank him for meeting with members to brainstorm on ways to rid the city of illegally posted flyers and abandoned shopping carts.
- To Records Supervisor Erin McBride from Verne, to thank her for her kindness in arbitrating a ticket.
- To Officer Wayne Rabang from Sgt. Steve Watson. Sgt. Watson had commented on his frustration regarding the condition of the back lot. When Sgt. Watson had returned to work he found the parking lot swept of debris and garbage removed. He found that Officer Rabang had taken it on himself to clean up the back area of the building, much of the time while in uniform. His actions display an obvious pride and respect for this department and his chosen profession.



BRAGGING RIGHTS

On 4-18-2009 Officer Greg Hill received this year's MADD (Mothers Against Drunk Drivers) award. Officer Hill went to the Madd Conference in Sacramento where he was presented with his 4th MADD award.



Officer Greg Hill

Lunch is Served!

On April 29, friends from the First Covenant Church treated the officers and professional staff to lunch! They served chicken enchiladas, salads, pies and drinks....all homemade and absolutely delicious! Over 60 people got to enjoy the generosity of this very kind and supportive group of men and women. This is the second year they have treated us so nicely and they plan to make an annual event of it. Everyone at the department is very grateful and pleased to have this to look forward to.

Police Officer Memorial

The annual Police Officer Memorial was on May 14 and a beautiful and solemn ceremony in remembrance of those who died in the line of duty was held at the Assembly of God Church on Hoover Street. The ceremony was organized by the local law enforcement chaplains. The names of the fallen officers were read, with a bell struck after each name, emphasizing the solemnity of the occasion. The US Coast Guard Color Guard opened the ceremony. Several speakers offered words of encouragement and there was a moment of silence for a recently lost Coast Guardsman. Sgt. Hal Rosendahl of CHP was the keynote speaker. Officer Will O'Dear of CHP played a beautiful rendition of "Amazing Grace" on his bagpipes. Following the ceremony, refreshments were offered in the church foyer.

Basic Academy Graduation

On June 11, the 104th class of the Basic Law Enforcement Academy at College of the Redwoods graduated. We were pleased that one of the graduates, Jon Omev, was a recruit of the Eureka Police Department. Chief Nielsen pinned his badge on him during the ceremony. Officer Omev is currently in the Field Training portion of his training. We are very pleased he is part of the EPD family.



Jon Omev receiving his badge from Chief Garr Nielsen



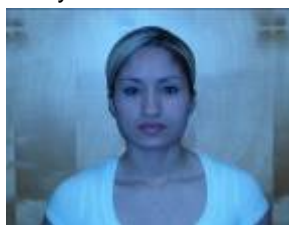
Jon Omev



Leo Sears



Diane Clark Purkey



Franchesca Araiza



Ron Aubuchon

NEW HIRES, PROMOTIONS, SPECIAL ASSIGNMENTS

Diane Clark Purkey - Dispatcher
 Jon Omev – Police Recruit / Police Officer
 Franchesca Araiza - Volunteer
 Leo Sears – Volunteer
 Ron Aubuchon – Volunteer

Officer Adam Laird relieved of Acting Watch Commander duties and reassigned to Old Town
 Officer Eddie Wilson assigned as Acting Watch Commander
 Officer Kert Rulofson released from Field Training Program to solo patrol
 New Crime Suppression Unit created and appointments made – Officers Terry Liles, JD Braud, Chandler Baird, Travis Baird, Stanley Adam Harkness, Josh Siipola and John Gordon are the appointed members under the Supervision of Sgt. Steve Watson.

TERMINATIONS, RESIGNATIONS, RETIREMENTS

Chris Silvey – Police Officer
 Leah Alexander – Police Officer
 Ron Aubuchon – Police Services Officer

CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
2nd Quarter Report
APRIL - JUNE 2009

BUILDING DIVISION

The 2nd quarter valuation for 2009 of \$3,887,671 is down from last years 2nd quarter total of \$4,167,226. The Building Division issued 225 permits for the quarter. Staff conducted approximately 847 inspections, 70 plan reviews, and investigated 37 new code enforcement complaints. During the quarter, 29 code enforcement cases were resolved.

Permit Type Totals			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	4	\$0.00	\$192.00
Duplex	0	\$0.00	\$0.00
Electrical	32	\$0.00	\$2,090.00
Fire Alarm	0	\$0.00	\$0.00
Fire Sprinkler	0	\$0.00	\$0.00
Grading	0	\$0.00	\$0.00
Improvement Commercial	38	\$2,559,135.00	\$41,205.00
Improvement Residential	81	\$814,765.00	\$25,262.00
Mechanical	14	\$0.00	\$710.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	29	\$0.00	\$1911.00
Reroof Commercial	3	\$51,195.00	\$910.00
Reroof Residential	19	\$149,656.00	\$3,675.00
SFD	1	\$283,680.00	\$4,187.00
Signs	4	\$29,240.00	\$1,449.00

Code Enforcement					
	April	May	June	Totals	Last Year Totals
Complaints OPENED	17	8	12	37	43
Complaints CLOSED	9	8	12	29	32
Investigation Fees	\$742.00	\$1,263.00	\$1,299.00	\$3,304.00	\$3,373.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early July in conformance with Eureka Municipal Code § 150.095. Twenty (20) buildings/properties were inspected. Eleven (11) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Six (6) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee. Three (3) vacant properties have been added to the list this quarter as a result of the inspections.

Quarter Summary					
	April	May	June	Quarter Totals	Last Years Totals
Permits ISSUED	78	84	63	225	268
Permits FINALED	77	70	73	220	447
Valuation	\$876,137	\$2,080,793	\$930,741	\$3,887,671	\$4,167,226
Inspections Performed	242	323	281	847	1,326
Plan Reviews	22	31	17	70	88



428 8th Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



2425 Hillside Drive
Monitoring Fee Assessed



915 Del Norte Street
Monitoring Fee Assessed



1423 ½ Little Fourth Street
Monitoring Fee Assessed



91 Commercial Street
Monitoring Fee Assessed



435 O Street
Monitoring Fee Assessed



716 8th Street
Monitoring Fee Assessed



112 Ponderosa Court
Monitoring Fee Assessed



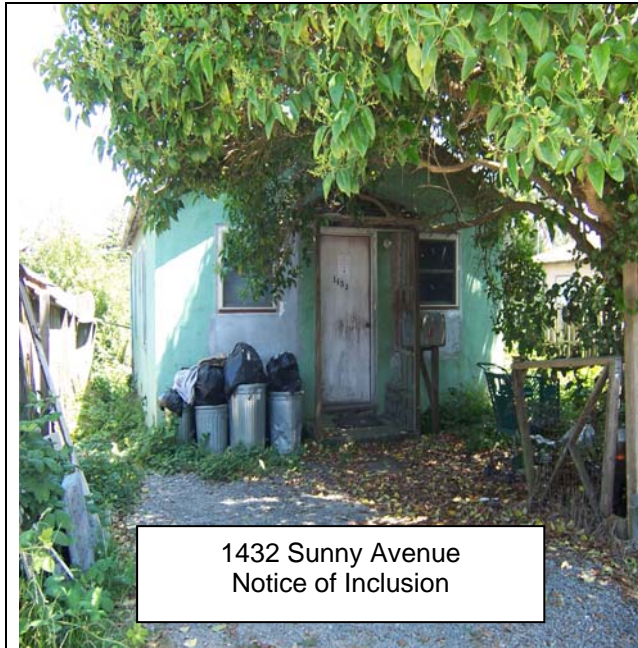
325 O Street
Monitoring Fee Assessed



2325 2nd Street
Monitoring Fee Assessed



130 W. Cedar Street
Notice of Inclusion



1432 Sunny Avenue
Notice of Inclusion



117/119 5th Street
Notice of Inclusion

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
1122 Broadway	George Sousa	Tenant Improvements To Parking Lot	\$88,000.00
1006 W. Wabash Avenue	The Price Company	Bakery Remodel	\$68,000.00
4075 Broadway	Tetrault Properties	Re-Roof	\$41,554.00
119 5 th Street	Floyd & Betty Squires	Foundation Repair	\$30,000.00
303 5 th Street	Stanhope Pedley	Tenant Improvements	\$27,088.00
1709 5 th Street	Donald Davenport	Tenant Improvements To Parking Lot & Landscaping	\$25,000.00
215 4 th Street	Carter Properties	Interior Tenant Improvements	\$56,000.00
3300 Broadway	Bayshore Holdings	Tenant Improvements - Kohl's	\$2,088,428.00
230 Wabash Avenue	Zeedervan Family	Fire Damage Repair	\$39,130.00
2215 Tydd Street	James Eley	Re-Roof	\$37,470.00

Address	Owner	Type	Valuation
3354 M Street	Shawn Avila	636 SF Secondary Dwelling Unit w/ 210 SF Attached Garage	\$68,840.00
421 13 th Street	James & Judith Paye	1256 SF SFR	\$120,463.00
1946 Madrone Avenue	Karen Draper	676 SF Addition	\$64,835.00
1215 Hayes Street	Rhonda Duskin	Exterior Rehab & Kitchen Remodel	\$32,252.00
1412 B Street	Anna Stokes	Convert Triplex To Four Plex	\$30,000.00
3671 F Street	Ronald & Charlotte Griffin	Bathroom & Kitchen Remodel	\$35,000.00
2476 Russell Street	Jefferson & Sharon Lamoree	240 SF Addition	\$23,018.00
2001 Summer Street	Deloris Ford	Redevelopment Rehab & Foundation Retrofit	\$28,425.00
2115 Albee Street	Christina Myers	Redevelopment Rehab & Foundation Retrofit	\$47,780.00
3557 O Street	Steve Strombeck	2786 SFR w/ 820 SF Attached Garage	\$283,680.00

PUBLIC WORKS ADMINISTRATION

During the 2nd Quarter of 2009, Public Works Administration processed 395 service requests: 120 were street related, 74 were facility maintenance issues, 98 were water distribution issues, 30 were related to sewer, 1 wastewater treatment related issue, 18 were park issues, and 31 were addressed by administrative staff. Approximately 279 service requests were completed during the quarter.

Staff also addressed six (6) public right-of-way encroachment issues, four (4) were reconciled; ten (10) sight obstructions, four (4) were resolved; sixteen (16) sidewalk defects and thirteen (13) were resolved. There were thirty (30) requests received to investigate illegal dumping and thirty (30) were resolved.

Two lien notices were recorded at the Humboldt County Recorder's office for sidewalk repairs and for weed-debris removal.

FACILITIES OPERATIONS

This quarter started out like gang busters. With the help of the Streets Division, we moved new street art sculptures from the Morris Graves Museum and prepared them for installation in various Old Town sights.

Facilities Operations helped with the installation of a new P.A. system at Fire Headquarters Building. We had to drill holes thru concrete so access for wiring could be completed.

At Station 4, we replaced windows in the apparatus room. We also unclogged the main drain which took substantial time and effort utilizing our motorized auger.

We also completed the 5 year fire sprinkler test that is required by Fire Department regulations.



At E.P.D., we created and installed a marijuana drier. The evidence division was very happy with the new apparatus since it removed the smell from their area.

Our custodial staff was also busy cleaning all the entry windows at City Hall.

Traffic signals again were a problem. In this quarter alone, we replace or repaired collision damaged poles at 7 different locations. We also completely rewired the signal at the 7th and I intersection, which had failed due to old age.

The soft ball fields were another group of jobs that were tough on our electrical crew. We replaced 8 field lights with the help of the Fire Department and their ladder truck.

With energy efficiency in mind, we changed out all the lamps at City Hall to T8-850 bulbs; this will save time and energy.

HARBOR DIVISION

Eureka Public Marina

With a busy recreation and fishing season anticipated, Harbor Staff focused efforts on preparing the marina for increased usage. Harbor staff pressure washed docks, gangways, scrubbed power pedestals and piling caps. The public restrooms were also pressure washed, painted and new locks installed in dispensary cabinets. With the help of the Streets Division, maintenance on the launch ramps was performed removing large amounts of mud from the ramp with a front loader. Both the Marina Launch and the Samoa Bridge launch were cleaned out greatly improving accessibility. On April 11th a vessel lien sale was conducted in conjunction with a Humboldt Bay Yacht Club event. The auction brought in \$1,650.00 and a new tenant to the facility.



Waterfront Facilities

Special events at waterfront facilities included: the Perilous Plunge, Kinetic Sculpture Race, Waterfront Run/Walk, and the kick-off of the Summer Concert Series. Staff worked on benches, banners, and graffiti removal at the Boardwalk. Weed abatement was a focus at all facilities in preparation for the July 4th celebrations. The Coast Guard utilized the Fisherman's Terminal and hoists for their annual VOSS training. The Vessel Opportunity Skimming System is a spill retaining device training involving personnel from all over the state.



Harbor Safety

The Harbor Staff have been participating in the Harbor Safety Committee of the Humboldt Bay Area. This committee is comprised of the Harbor District, USCG, Sheriff, Humboldt State, local and state Spill Response groups (OSPR, MSRC, NRC), and local mariners in a collective effort to identify and respond to hazards in Humboldt Bay. The Harbor Operations Supervisor

has also been part of a sub-committee to deal with abandoned vessels and debris removal led by the Dept. of Fish and Game.

The Wharfinger Building

The quarter started out with 35 events in April generating over \$9,000 in revenue. Approximately 3,040 guests attended events including weddings, memorials, training sessions and fundraisers. The 40 events held at the Wharfinger Building in May had close to 2,000 attendees and generated approximately \$5,750. Included along with our normal activities was the Humboldt County Youth Driving Coalition Drive Safe – Drive Smart presentation. In June, the Wharfinger Building was the venue for 37 events generating \$8,375 in revenue. Two thousand six hundred seventy-five (2,675) guests attended events including many training sessions, Rotary meetings, graduations and graduation parties. The usage of the Bay Room continues to rise with 45 of the 112 events held this quarter were held in this room.



PARKS DIVISION

Sequoia Park

In the Sequoia Park Garden, Dahlias are growing rapidly. The plants have been staked and tied to support new growth. Union Jack Dahlias were re-planted after soil amendments had been tilled into the front planter bed. The Day Lily Collection is growing rapidly and many plants are already flowering. Perennial landscape materials around the garden perimeter are doing well and providing a nice floral display. Summer annual beds will not be planted this year due to budget constraints.



At Sequoia Park, the Duck Pond Meadow was tractor mowed with trim-out work being performed around playground and parking areas. Two replacement Tot Swings and a small barbeque were installed at the playground. Several irrigation valves were re-wired to improve turf grass irrigation and new sprinklers installed as needed.

At the Zoo, the Aviary's tall Pittosporum hedge was trimmed and landscape planters throughout the facility were cleaned out. On Saturday, April 18th, the Humboldt Fish Action Council, Fish

and Game, AmeriCorps and public volunteers conducted an Ivy Removal Project downstream from the Duck Pond to eliminate invasive non-native plant material from the area.

Eighty cubic yards of engineered wood-fiber was spread out around play equipment within the Sequoia Park Playground to provide cushioning material for child safety. Another seventy (70) yards was distributed between playgrounds at Highland, 20/30 and Cooper Gulch parks.

Park Facilities

At Carson Park, the Henderson Center Kiwanis Club completed a service project to weed and clean out park planter beds. They were assisted in the project by a large group of Cub Scouts and Boy Scouts. The combined effort resulted in Carson Park looking great for the annual Rhododendron Parade.

Church of the Nazarene volunteers completed several community service projects including one at Ross Park where they prepared and painted the recreation building exterior. As part of their Day-of-Service, volunteers re-roofed and painted ball field dugouts at Cooper Gulch Park. The church group also repainted fencing, the announcer's booth and dugouts at Kennedy/Hartman Fields. Overall, more than sixty (60) church members participated in park service projects and did a great job.

Eureka Skate Park is under construction after a ground breaking ceremony on June 17th. Danco Construction is lead contractor and the project is scheduled to be completed within 50 working days. Excavation work is proceeding rapidly and a perimeter safety fence has been installed. Fund raising efforts continue. Email: espfundraising@gmail.com. The park design has been divided into six different sections with the first two being largest and most complicated with the deepest bowl areas. The Eureka City Council committed redevelopment funds to help finance this project.

A public trail construction day was held at Cooper Gulch Park on Saturday, June 13th. Sixteen (16) volunteers from Green Wheels and the Trails Trust of Humboldt Bay gathered to realign one section of trail and spread gravel over the entire length of the 13th Street trail into Cooper Gulch.

At Highland Park, the basket ball post support frame was re-welded and new backboards installed. A new tennis net was also put up to replace one stolen from a nearby court. Carson Park was cleaned up in preparation for the Recreation Division's summer youth program Camp Carson. Park irrigation systems have been tested and repaired in preparation for summer watering. All park turf grass areas are being mowed as often as weather and soil conditions permit. Weed abatement work continues at all park facilities.

Landscape Facilities

In Henderson Center, two new Maple trees were planted in the F Street parking lot and are growing nicely. Planter beds, street tree wells and trash receptacles within the neighborhood were also cleaned up or painted. The Streets Division repainted crosswalks and improved

signage to help identify the commercial district. Replacement street trees were also planted at four locations in Old Town and Downtown.

Street tree well weeding and cleanout work has started in the Old Town and Downtown area. A replacement street tree was planted along Wabash Avenue and another on 2nd Street between C and D. The landscape island at 5th and Broadway was trimmed and weeded. The Little 4th Street planter was also cleaned up. The Ryan Center was mowed, edged and weed abatement work performed along the gulch fence line.



Weed abatement work is on-going throughout Old Town and along Waterfront Drive down by the marina. Tractor mowing of undeveloped areas near the Samoa Bridge, along Marina Way and at Del Norte Street was continuing in preparation for July 4th festivities.

RECREATION DIVISION

Youth Programs

After school Recreation concluded programming for the 2008-2009 school year in June. Programs were offered at six different school sites. Over 90,000 youth were served by the After School Program throughout the year. The Recreation Division received almost \$207,000 from Eureka City Schools for services provided during the 2008-09 school year. Arrangements for 2009-10 programs are currently underway. In addition, the F.U.N. Play Center at the Adorni Center continues to provide parents and youth ages 0-5 years of age with weekly programming options themed around the “Harvest of the Month”, also a partnership with Eureka City Schools.

Hoopsters Basketball League activities concluded in April. The program continues to be extremely popular with our youth. Approximately 750 boys and girls participated in the league. Hoopsters Basketball continues to receive excellent community support by local businesses and community supporters. In addition, the league employed over 100 adult volunteer coaches.

Much of our early second quarter efforts focused on preparing for summer youth programs. Three popular summer activities for youth include our Summer Day Camp Programs located at the John Ryan Youth Center, Carson Park and this year Sequoia Park. Sequoia Camp is the newest program offering through Eureka Recreation Division. Its implementation was in part an attempt to help mitigate some loss in summer programming options due to the unfortunate closure of the Eureka High School Pool. Summer Camp programs began in June and will continue through early August.

Lastly, Roller Skating Programs continued to gain popularity throughout the quarter with pre-teen and early teenage groups. In-session skate parties were also popular and could potentially generate an additional revenue stream for the Recreation Division.

Participation in youth programs exceeded 33,000 during the quarter.

Adorni Recreation Center

As always, activity at the Adorni Recreation Center was particularly busy during the months of April and May. Hoopsters Basketball Games and practices continued through mid April and Men's Basketball activities continued through mid May. League activities ended at the beginning of summer. Sport league programming will resume in September.

The Adorni Center hosted a number of special events during the quarter. The League of Women Voters Luncheon and the Eureka High School Jr. Prom events occurred in April. In May, KEET-TV held a Wine Gala and Celebration; the Humboldt County Office of Education celebrated its Excellence in Teaching Ceremony which was followed by the Girl Scouts of Northern California celebration. In June, the Adorni Center was the venue for Eureka High School's Safe and Sober Graduation Party.

The Adorni Center's Annual Summer Membership Promotion began in June and resulted in sixty + (60+) new memberships. Aerobics classes and weight room activities continued to be the major focus for Adorni Center members. The 2008-09 approved Recreation Division budget included funding for the second stage of a Cardio Room expansion into the Arts & Crafts Room. Now fully operational, members can enjoy a beautiful view of Humboldt Bay while working out on several new pieces of cardio equipment including: treadmills, ellipticals, lifecycles, and stairmaster.

Attendance at Adorni Center Activities exceeded 15,000 during the quarter.

Adult Programs

Second quarter efforts focused on concluding winter/spring activities and implementing summer activities. Special interest classes which were successful during the winter/spring session included Tai Chi, Beginning Violin, Puppy Manners, Basic Dog Obedience, Stroller Strides, and Beginning/Intermediate Volleyball. Summer session class offerings include the previously mentioned classes as well as Prenatal Yoga, and Youth and Adult Rowing clinics.

Sports leagues continue to be our most popular adult program offerings. Coed and Women's Volleyball Leagues concluded in April. Men's Basketball Leagues concluded in May. These programs will break for the summer and resume in the fall. Summer Slow Pitch Softball Leagues began in June and will continue through August. Coed, Women's and Men's Leagues are offered and remain popular with our adult participants.

Participation in programs for Adults exceeded 17,000 for the quarter.

Revenues

Recreation Division revenues approached \$186,000 during the second quarter of 2009.

ZOO DIVISION



This quarter held 3 major events at the Zoo. In April, the Sequoia Park Zoo and Foundation hosted the eleventh annual “Great Zoo Eggstravaganza” complete with egg and scavenger hunts, crafts and fun activities. Over 1200 people attended this favorite springtime tradition on Easter Sunday. This year, the operation of the ticket booth helped manage the traffic flow better and resulted in a calmer, more enjoyable experience for participants and ensured a safe egg-hunting experience for the kids.

At end of May, the Zoo Foundation hosted another successful “Brew At the Zoo” fundraiser, with over 550 participants tasting samples from 5 local breweries. \$11,000 was raised.

In June, the Zoo and Foundation hosted Zippity Zoo Day with about 700 in attendance for carnival games, an ice cream-eating contest, and a celebrity dunking

booth featuring Council members Jeff Leonard and Virginia Bass, who competed to raise money for the zoo. (Council member Bass won with over \$900 raised!)

General zoo attendance for the quarter was 16,447. Four hundred fifteen (415) enjoyed free admission to the Zoo with our Zoo Economic Assistance Program. In June, several hundred visitors enjoyed a free day at the Zoo sponsored by the Times-Standard.

Our education staff hosted 5 formal classes for youth at the Zoo, serving 50 students. These kids explored creepy crawlies, flight and migration, springtime in nature and animal enrichment.

Spring is our busy season for school visits: 80 classes made field trips to the Zoo this season. Additionally, staff provided 7 formal guided tours to about 175 students. That’s over 2,200 students plus teachers from the Northern California region using the Zoo as an active classroom.

The Zoo Education Department attended the Freshwater Earth Day celebration reaching over 300 students and the College of the Redwood’s Redwood Environmental Education Fair reaching about 100 students.

Two grants for summer program scholarships (Humboldt Area Foundation and Humboldt Sponsors) were awarded for summer education programs, equaling \$1800. A final report was

submitted to the Save the Redwoods League for a grant which provided \$3,000 in technology teaching equipment. Part of this grant funded the creation of a short video produced by the Zoo's Education Coordinator Amber Nielson to be used in redwood ecology curriculum entitled "OWLS of the Redwoods". The video is viewable at <http://www.youtube.com/watch?v=EinUtBk6pLk>.

Youth and adult Zoo volunteers donated a total of 132 hours and 142 hours respectively, helping Zoo Keepers care for animals throughout the Zoo and on extra work projects such as preparing the bear exhibit for our new Gray foxes. A small but very energetic work group of Washington Elementary school kids volunteered their labor on Caesar Chavez Day digging compost into our Barnyard garden for the springtime planting season.

The Zoo officially opened the new Spectacular Spiders! exhibit, sponsored by a McLean Foundation grant in early April. Visitors have been learning all about spiders using interactive signs, glimpsing real Black widow and cellar spiders and our Rose-haired tarantula, and kids pretend to be a spider while climbing on the giant spider web in the Barnyard!

Significant changes to the animal collection included the addition of 2 gray foxes, which were injured and can no longer survive in the wild. They made their debut in Rosemary the bear's habitat, and have settled in quite comfortably. They can nearly always be seen lounging among the rocks near the waterfall, often with Rosemary snoozing nearby. A new honeybee colony was installed in our observation beehive in the Barnyard. Our pair of Crested screamers hatched another clutch of chicks this spring and visitors enjoyed watching them grow bigger by the week. Last year's screamer chick was sent to the Charles Paddock Zoo in Atascadero this spring, and our solo Golden Lion Tamarin was relocated to the San Antonio Zoo as part of a breeding recommendation by the National Species Survival Plan. In June, our 2 Guanacos (related to the llama) left our Zoo to join a larger herd of Guanacos at the Wildlife Safari Park in southern Oregon. There they will take advantage of hundreds of acres to roam, and our smaller paddocks will recuperate some of the pasture grass for our rhea flock and Barnyard critters.



UTILITIES DIVISION

Laboratory

The laboratory submitted chronic and acute bioassay samples to outside laboratories for NPDES permit compliance. Laboratory media water and inhibitory residue samples were submitted to an outside laboratory for analysis to comply with ELAP requirements. Letters were sent to water customers informing them of the upcoming lead and copper study. Total suspended solids (TSS)

samples were analyzed for the Baykeepers study. Potable water coliform proficiency testing was successfully completed to comply with the Environmental Laboratory Accreditation Program (ELAP). Former Lab Supervisor Lena Cox has accepted a position with the City of Petaluma. Lab Technician Michael Hansen was promoted to fill her position. Recruitment for his position is now pending. Lab Technician Jeremy Dempsey successfully passed the CDPH Water Treatment Grade II exam.

Wastewater Treatment Plant Operations and Maintenance

Operations and Maintenance staff assisted SHN Engineering with an element of the Phase I solids handling project. This task consisted of filling a “Geobag” for further testing which would be applicable to land application standards. Staff is also currently assisting with “punch list” items not required from the contractor. The permitting of Parcel M is also currently in progress.

Staff conducted the annual task of cleaning the chlorine contact basin. This maintenance function helps reduce the likelihood of treatment plant violations.

WWTP operator Jeffrey Underwood was recently informed that he passed his Grade IV certification exam. Jeff is also getting cross training in the water treatment. Former plant operator Paco Lemus has accepted a position with the State of California and is now working at the Pelican Bay treatment facility.



Phase I Biosolids Facility Building



Source Control Supervisor Justin Boyes

An underground air leak to the solids contact stabilization basin was discovered and repaired. This repair entailed extensive digging and fabrication of an air manifold header system. Another underground repair was conducted to repair a major water leak that occurred to part of the internal plant water system.

One of the two treatment plant cogen engines is being dismantled and rebuilt by staff. Due to the age of the unit, it is becoming a challenge to acquire parts. These engines are essential to the proper operation of the facility.

Staff recently painted one of the sewer system pumping stations to help the building blend in with the surrounding neighborhood.

Water Treatment Plant Operations and Maintenance

Water Treatment staff is continuing to assist the lab with water distribution system sampling until the lab position can be filled. Humboldt Bay Municipal Water District has shut down the TRF for the season. Dan Duncan recently conducted the annual water system inspection required by the California Department of Public Health (CDPH). The inspection report is pending although no major deficiencies are expected to be noted. Dan also attended a GIS training worked hosted by California Rural Water Association. Using AWWA standards for disinfection, the water plant clearwell was recently drained and cleaned. The water treatment staff also participated with reviewing and ratings the RFP's provided for the SCADA assessment project.

Some elements of the current capital improvement project at the water plant were recently completed. Two fifty horsepower pumps were installed and tested. One did not meet specifications and the problem will be rectified by the contractor. In addition, the new 250 KW generator was tested as part of the startup procedures. Both of these two new components were shown to EFD personnel during a tour of the facilities. Wastewater staff also assisted in the electrical power transfer that occurred during the switchover to the new service and control panel.



Contractor Installing Top Section of New Water Pump



Contractor Assembling Lower Pump Section

Pretreatment
(Permitted Industries)

Nine (9) facility inspections and fifteen (15) wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are preformed by the City to monitor and ensure compliance of all permitted businesses.

Two businesses incurred noteworthy changes with their discharge status. On April 17th, Redwood Harley Davidson's Wastewater Discharge Permit was amended to remove self-monitoring (sampling) requirements. This was done because they were consistently meeting the City of Eureka's discharge limit. On June 24th, Mission Linen Industries agree to replace their bleach disinfection system with a hydrogen peroxide based system to comply with discharge limit for chloroform. This did not change any operating costs for them.

(Non-Permitted Industries)

The Pretreatment Division also performs inspections of non-permitted industries in order to identify any new industrial dischargers. Three (3) inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Fifty-three (53) facility inspections were conducted at Eureka businesses.

An inspection conducted on April 6th confirmed that Rita's Café and Taqueria, located at 107 Wabash, completed the installation of a grease removal device.

On April 14th, a Compliance Order was issued to General Growth Properties requiring the Chinese Gourmet Express Restaurant located within the Mall Food Court to be connected to the existing grease interceptor.

On May 12th, an inspection at Winco confirmed the completion of the grease trap installation at that location.

Another inspection by Pretreatment Staff on May 18th confirmed that Faith Center Church completed installation of a grease removal device.

An inspection conducted on May 28th confirmed the Chin's Café and Motel completed the installation of a grease interceptor.

STREETS DIVISION

During the wet weather periods of this quarter, crews concentrated on drainage issues relating to runoff. Crews concentrate on maintaining flows in culverts to prevent potential flooding. This is accomplished by keeping drain inlets clear of accumulated debris and clearing blockages in the storm drain system.

With onset of the drier weather, crews were able to shift to other activities including roadside vegetation removal. Crews removed overhanging tree limbs, trimmed brush and mowed areas at 26 locations along side of city roads and properties. This helps to maintain sight visibility on roads for motorist, pedestrians and bicyclist which provides for safer multiple uses of city streets and reduce potential fire hazards.

Yearly alley maintenance began during this period with crews working on 32 alleys. This work consists of grading and filling potholes, cleaning alley approaches and repairing other damage that occurs during the winter. This work improves access to the alleys and channels drainage to the fronting streets.

Dry weather also allows work crews to ramp up the annual street painting during this quarter. This consists of repainting existing street markings such as: stop stencils, crosswalks, centerlines lines, directional arrows, along with curb markings. This is a necessary element for maintaining safe streets for all users.

Ongoing street maintenance ramps up with the onset of drier weather. This work includes patching of potholes brought on by the wet season, sealing pavement cracks, and repairing other types of pavement failures. During this quarter, portions of H Street between Wabash and



Buhne were treated for cracking of the pavement. This entails the cleaning of the cracks of accumulated debris and applying of a hot rubberized sealant to fill the cracks. This sealing helps prolong the useable life of street surfaces by preventing water from entering these cracks which leads to potholes and pavement failure.

Another job undertaken during this quarter was the cleaning of the public boat ramps at the Eureka Marina and Samoa Bridge ramp by Halverson Park. This work entailed the removal of accumulated sediment from the lower portions of these ramps. The work is done to provide for the best launching conditions during all water levels. This year special efforts were made to allow for the expected increase of usage related the short salmon season in our area.

Additionally, streets crews assisted with the “Art in Public Places” by transporting the art pieces to locations within the city.

STORMWATER DIVISION

June 30, 2009, marked the end of the third year of the City's five-year Stormwater Management Plan (SWMP). Every year of the five-year SWMP has benchmarks that must be met in order to stay in compliance with the Phase II National Pollution Discharge Elimination System permit issued by the State Water Resource Control Board. The City of Eureka has been very successful in meeting these benchmarks with exception to the area related to street sweeping. Due to budget cuts, the City was unable to meet the benchmark calling for weekly sweeping in the residential areas. All the information demonstrating compliance with the SWMP has been entered into the ASIST database. This information will be reviewed and submitted to the North Coast Regional Water Quality Control Board electronically before the September 15th due date.

The Stormwater Division is also working hard to comply with the public involvement and participation MCM of the SWMP. On May 16th, Miles Slattery, Public Works Project Manager, coordinated with local businesses, non-profit groups and community members to put on the 3rd *Annual Mayday Community Clean Up*. The event enjoyed its greatest success to date. Twenty (20) local merchants donated food and/or gifts for the volunteers. Seventeen (17) local organizations and over 230 volunteers participated in the event to remove over 11,000 pounds of trash from Eureka's waterfront.



The goal of the City of Eureka's Stormwater Division is to encourage citizens to work together for the common good of the environment. Each year the Stormwater Division hopes to be able to sponsor the *May Day Community Clean Up*. Through this event, we will see our local environment changed for the better and advance the City's mission of improving the quality of life by educating the public about problems contributing to the pollution of our waterways.

During review of all their Phase II Stormwater permittees first two years of annual reports, the North Coast Regional Water Quality Control Board gave extremely high marks for the City's stormwater program. Regional Board staff has been impressed with the City's "excellent progress towards minimizing the negative impact of stormwater pollution on local creeks" and feels the City of Eureka's stormwater program is "exemplary".

WASTEWATER COLLECTION DIVISION

Work efforts during this period emphasized maintenance work activities at the collection



system's 17 lift stations. As the winter weather abates, crews make necessary repairs and routine preventative maintenance a priority at these stations. Flows increase within the collection system during rain events due to Inflow and Infiltration (I&I), requiring lift station pumps to operate for longer and more often periods. These pumping requirements prevent the shut downs necessary to perform maintenance and/or repairs. When flows subside during the drier months, the necessary work is performed. This work includes rebuilding pumps, electrical work, and other basic upkeep.

Other work activities include preventative maintenance performed on the collection system piping system. Approximately 10 miles of wastewater mains were either hydraulically cleaned by a "Jet Rodder" or mechanically treated for root removal. This preventative work removes potential blockages from mains that can cause stoppages of the wastewater flow creating backup that can have very detrimental events on homes connected to the system or the surrounding environment.

Another preventative activity performed is the Closed Circuit televising of the wastewater piping system. The televising allows crews to visually inspect the inside condition of these pipe for problems before they occur. These inspections can reveal pipe defects, material build ups, root intrusion, and other potential problems, allowing crews to perform the necessary work before it causes a major problem.



Additional work activities were directed toward televising of the collection system this quarter in an effort to develop a system wide condition assessment. This work is part of the Wastewater System Facilities Plan being put together by the engineering firm of Brown & Caldwell. Currently, crews are televising mostly large sewer mains in the City's system in an effort to ascertain the condition of these important pieces of the collection system. Large sewer mains carry more flow and have a much greater failure consequence than smaller low flow lines. Condition assessment of these large mains is critical component of the Facilities Plan in order to replace/repair these lines prior to any failures, therefore, eliminated the unintended consequences of any failures.

Commercial Street Lift Station was a recipient of new landscaping, which consisted of placing some decorative rock and new sod. This lift station is located next to Pacific Seafood at the end of Commercial Street and this landscaping work helps to make this area more attractive.



Additionally, 12 sewer mains/laterals were repaired to prevent failures and reduce potential infiltration from groundwater and 7 new house laterals were installed at the property owner request.

WATER DISTRIBUTION DIVISION

The work continues on the replacement of old “dry barrel” fire hydrants to new “wet barrel” fire hydrants in the continuing effort to improve the fire protection within the City. The water distribution staff has had an ongoing project to replace these type hydrants as they are less desirable to the fire services. Dry-barrel fire hydrants



must be shut off in order to connect additional hoses as the separate hose connections aren’t individually controlled, causing unwanted delays during potentially critical fire fighting efforts. The newer wet-barrel type hydrant connections are individually controlled, allowing the connection of additional fire hoses to the hydrant without shutting down the entire hydrant, a very important factor during those critical times.



These fire hydrants were identified as needing to be replaced during a review of the water system and had been put on a list of work to be put out to contract. Fortunately, automating the water meter system has decreased the



associated workload of the distribution staff allowing this hydrant replacement to be done by city crews at a substantial savings.

A new 2" water service and backflow prevention device was installed at the Eureka Skate Park site to allow the contractor to have easy access to water during construction and to provide water to the park for future use.

Crews are continuing the water valve program which includes the manual operation of the water valve to insure proper operation during any potential emergency. This work is very important to the success of isolating sections of the water system when required. The proper operation of water valves is the single most important element to reducing the number of customers who may be affected by a water shutdown due to an emergency or during routine maintenance events. This work also includes updating maps for accuracy and visually inspecting fire hydrants and water meters in the surrounding area.

The metering of city facilities continued this quarter. This work entails the installation of water meters on all city owned properties. The meter installations will allow city staff to monitor water use and be made aware of any potential leaks that may not be visible above ground. The automated meter reading system has a leak alert feature that signals the computer whenever there is continuance of water use for any 24 hour period. In this day of attention to water conservation, it's important that the city set the standard, and metering city properties will allow us to lead

EUREKA REDEVELOPMENT AGENCY

QUARTERLY REPORT 4/1/09 TO 6/30/09

The Eureka Redevelopment Agency is responsible for the implementation of all activities associated with the expenditure of Redevelopment tax increment and bond funds. The primary objective of the Agency is to undertake projects that will revitalize the project areas and improve the economic base of the community by facilitating both redevelopment and economic development activities. In order to leverage and fully maximize the impact of the Redevelopment Agency's limited tax increment monies, the Agency also applies for additional funding from both state and federal sources for housing and economic development activities. This summary does not separate achievements by funding source, but by projects, which are administered by the Agency. The following summary lists the Agency's activities from April 1, 2009 through June 30, 2009 as well as each program's objectives.

REDEVELOPMENT GENERAL ADMINISTRATION (NON-HOUSING)

PROGRAM OBJECTIVES:

- Assist in the elimination of economic and physical deficiencies, underutilization of property and other blighting factors.
- Focus limited Redevelopment monies by investing in projects that will be self-sufficient, increase tax increment and create new employment opportunities.
- Strengthen and stimulate commercial activity in the area.
- Revitalize the Eureka waterfront and eliminate blighting influences.
- Assist in the elimination of blighting influences to improve and strengthen residential neighborhoods and supporting commercial areas.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***I-Bank***—Six reimbursements totaling more than \$646,000 have been requested and received for work completed on the \$2,000,000 C Street and Market Square project.
- ◆ ***Jefferson School Property Strategic Plan***—Contracted with Arnie Herskovic (SHN) to research and prepare a Strategic Plan for the vacated school property. A draft plan has been prepared and distributed to the Jefferson School committee members for their review.
- ◆ ***2009/10 Annual Budget***—prepared 2009/10 Annual Budget for Redevelopment Administration, Housing and Revolving Loan Fund Programs.

PRIVATE DEVELOPMENT ACTIVITY

- ◆ ***Eureka Inn***—No activity
- ◆ ***Request for Proposals***

- **H.H. Buhne Warehouse RFP**—Old Town Carriage Company was selected to locate their business in building constructed using salvageable components of the Buhne Warehouse building. A new ERTN was approved on June 2, 2009. Old Town Carriage began operation on June 1, 2009, and the owners are currently working on a business plan, building and architectural design.

◆ ***Disposition and Development Agreements (DDA)***

- **Environmental Technology Hostel**—Redevelopment Agency staff continues to work with the Humboldt Bay Center for Sustainable Living (HBCFSL) for development of an Environmental Hostel on the Halvorsen waterfront property. A new one-year ERTN was approved on December 2, 2008. Consultants have prepared site studies using CDBG and Headwaters grants.
- **Tydd Street**—Discussions continue regarding the sale of this property and construction of market rate housing.
- **Eureka Pier (Fisherman’s Building)**—the State Lands Commission Settlement Agreement, to complete the removal of the public trust from small slivers of property adjacent to the boardwalk has gone to the Governor’s office for signature.
- **7th & Myrtle Ave**—The wetlands buffer has been determined and Staff will begin preparing a Request for Proposals for the development of the site for housing.
- **Dock B Property**—No activity. There is no active Exclusive Right to Negotiate Agreement.

◆ ***Facade Improvement Program (co-administered with Eureka Main Street)***—no pending projects

GRANT ACTIVITY/ADMINISTRATION (INCLUDES HOUSING)

- ◆ ***Humboldt Senior Resource Center (HSRC) New Alzheimer’s Day Center***—On June 25, 2007, HSRC awarded the construction contract to build Phase I of the new center to Danco Builders in the amount of \$2,504,916. Work on Phase I construction is complete. Phase II construction of the new center is being funded with a \$564,000 CDBG Economic Development Grant Over-the Counter Component (OTC), from the State of California. On May 19, 2009, the City Council adopted a resolution approving the transfer of an additional \$150,000 from the City’s local Program Income Business Revolving Loan Account, to be used as part of the required cash match for a Kresge Challenge Grant awarded HSRC in the amount of \$200,000. Work is completed, with the exception of a short punch list which includes Labor Standards compliance. A grand opening was held on Saturday, April 18, 2009. The City Council and City Staff were applauded. Staff will continue to monitor the required job creation under the OTC loan to HSRC for Phase II construction. All required jobs must be created within 36 months of the final loan disbursement.
- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—Redevelopment staff continues to monitor this Community Development Block Grant funded project.

On July 17, 2008, the City of Eureka received notification that Eureka has been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 million will be used to assist the North Coast Veterans Resource Center (the “NCVRC”) in the financing of Phase II of the rehabilitation of a Veteran’s Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran’s project in the amount of \$201,000 which was used to assist the Veteran’s in the acquisition of the facility site. The center will create 34 new beds for homeless Veterans.

As a 10% Set-aside Activity of the CDBG FY 2008/2009 General Allocation grant, an additional \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center (“HCAR”) in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is \$150,000 of the City’s CDBG Program Income.

Since being notified of grant award, Staff continues to work closely with State CDBG staff to clear all Special Conditions required for release of funds.

- ◆ ***Humboldt Bay Center for Sustainable Living (HBCSL)***—In April 2007, the City was awarded grant funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as “Eco-Hostel Project. On February 19, 2008, Council approved entering into an agreement with HBCSL to carry out the grant eligible activities. All grant activities have been completed and were submitted to Council on May 19th for review final approval. All required grant documentation and final reports have been submitted to the State.
- ◆ ***Economic Development Administration (EDA), Public Works Assistance, Fisherman’s Terminal Building***—. Staff, Council Members Jones and Leonard and the project architect traveled to Seattle to present the project on March 20, 2009. In early June we received word that the project was approved by the Seattle office and has been send to Washington D.C. for review and approval. We are currently awaiting word on our request for \$2,400,000, which represents 80% of the project cost. A twelve minute video was produced to illustrate the project for EDA’s Seattle staff and has since been shown on the Public Access Channel.
- ◆ ***Headwaters Financing for Industry Program Pre-application, Ice System***—Engineering, purchase and installation of the ice system is still in process. A new contract is being negotiated with Pacific Choice to include the day-to-day operation of the system.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone’s benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to

Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

ECONOMIC DEVELOPMENT ORGANIZATIONS/PROGRAMS

- ◆ **Foreign Trade Zone**--City staff has received approval of our request to activate the Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the Harbor District.
- ◆ **Revolving Business Loan Program**--continue to monitor open loans and market program to lending institutions and potential borrowers. All business loan recipients have completed their job creation requirements. Staff continues to work with businesses seeking funding for their projects.
- ◆ **Upstate California Economic Development Commission—UCEDC**—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Redevelopment staff attends bi-monthly board meetings, and serves as Chief Financial Officer for the group. Current projects include updating our regional website and completing a current marketing piece as well as sending representatives to appropriate trade shows. During the quarter, staff prepared responses for regional information for a thin film manufacturing company and a medical device manufacturer.
- ◆ **Regional Economic Recovery Work Plan**—Staff submitted regional projects for a work plan requested by the California Business Transportation and Housing (BT&H) Agency for each of twelve regions of the state. Our Upstate Economic Development Commission was asked to complete a plan for the northern 20 California counties and the region was divided into two areas based upon Caltrans districts. Staff coordinated projects from Del Norte, Humboldt, Mendocino and Lake Counties for inclusion in the plan. The finalized has been submitted to BT&H.
- ◆ **Enterprise Zone Program (EZ)**
 - **California Enterprise Zone Board (CAEZ)**—Serve as a Board Member/Secretary. Attend quarterly Board Meetings and actively supported/opposed legislation affecting Enterprise Zone incentives.
 - **Eureka Enterprise Zone Program**—Administer and market the program in compliance with the State rules and regulations.
 - **Employee Hiring Credit Vouchers Issued**—Staff issued 225 Employee Hiring Credit Vouchers to EZ businesses between April 1, 2009 and June 30, 2009. Businesses located in the EZ continue to learn about the program and the benefits it offers.
 - **Business License Waivers Issued**—32
 - **Business Information Packets Distributed**—4
 - **Enterprise Zone Application**—Staff is now working to identify information gathering methods needed to track the 27 performance measures required to be documented as a condition of Enterprise Zone approval. Detailed information on vouchers has also been compiled for future monitoring.
- ◆ **Eureka Main Street Program**—As Agency liaison serving on the Main Street Board of Directors and Organization Committee, attended appropriate meetings this quarter.
- ◆ **California Association for Local Economic Development (CALED)**—Executive Committee Board Member. Actively supported/opposed legislation affecting economic development in the State of California.

- ◆ **California Enterprise Development Authority (CEDA)**—As Board Member, participates in meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB's) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders.

MARKETING

- ◆ **Business Outreach**—Redevelopment staff had a number of meetings this quarter to discuss potential revolving loans and grant applications, as well as enterprise zone benefits for specific businesses.
- ◆ **Website Update**—Redevelopment staff prepared and sent an RFQ&P for a firm to update our website. Five proposals were received, three from local companies and two from out of the area companies. A ranking committee reviewed the proposals and selected Morse Media (a Main Street business) for the project.

ADDITIONAL PUBLIC INVOLVEMENT

- ◆ **Eureka Chamber of Commerce Business & Industry Committee**—staff attends meetings when possible to discuss issues affecting businesses in the region.

HOUSING PROGRAMS

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka's fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka's existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve and preserve the community's supply of very low or low-income housing.

PROGRAM ACHIEVEMENTS

◆ PROGRAMS

- **First Time Homebuyers Program (FTHB)**—The program is being administered by Umpqua Bank who qualifies applicants for their amortized monthly payment first mortgage. The Agency's Low and Moderate Income Housing Fund provides up to \$120,000 in a deferred payment (second lien position) loan, which provides the gap financing, up to the allowable purchase price of the home (maximum purchase price of \$299,250). For the period April 1, 2009 to June 30, 2009, three First Time Homebuyer loans closed totaling \$302,300 and a loan advance of \$1508.10 was provided to a borrower in default. There is currently a waiting list established for program participants. The budget of \$1,840,000 for fiscal year 2008-9 has been expended.
- **LOCAL Fund/Owner Occupied Rehabilitation** – The LOCAL owner occupied rehabilitation budget for FY 2008-9 is \$100,000. One application was mailed this quarter with a cancellation by the

homeowner and a second application is in progress and is expected to close in fiscal year 2009-10. These funds are generally reserved for projects located outside the Low and Moderate Income Housing Fund targeted area and are for those applicants who are moderate income, as low income applicants located outside the LMIHF area would qualify for CDBG Program Income funding.

- ***CalHome Grant Program-*** The City was awarded a CalHome grant of \$600,000 effective October 30, 2007, for the purpose of restoring substandard owner occupied residential units. The grant will provide between 13-15 owner occupied rehabilitation loans and will expire on August 28, 2010. These loans are for low income eligible applicants at 3% interest with deferred payments for 30 years. This program will be administered by City staff. Ten percent of the total grant will be used for activity delivery. There is no allowable administration for this grant. Four applications have been mailed this quarter. The second funded application completed rehabilitation in May of 2009. The City has advertised the programs heavily after the first of the year, although the State of California temporarily froze releases of CalHOME funds as a result of the State's economy. On July 2, 2009, the City was notified that future releases are now on a first come first serve basis and draw requests must be accompanied by a list of ready to go borrowers.
- ***HOME Program Income Fund*** – The City of Eureka has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation and First Time Homebuyer match loans. When these loans are repaid to the City, the funds are deposited to this revolving program income account to be reused for other program eligible purposes. The balance remains at approximately \$400,000 and is anticipated to be used as funding for an affordable housing project (Danco), first time homebuyer downpayment assistance program, or owner occupied rehabilitation loans. There has been no program income activity.
- ***Community Development Block Grant Program Income (CDBG-PI) Funds*** –These funds are revolving funds which accumulate from repayment of past CDBG program income loans. The balance on June 30, 2009 is approximately \$155,000. In fiscal year 2008-9, \$200,000 was budgeted for owner occupied rehabilitation, rental rehabilitation, or special project loans. As the balance increases, these funds are then expended for allowable program uses. These funds are also anticipated to be used to match those CalHome loans which exceed the maximum CalHome allowable \$40,000 loan limit, up to the \$60,000 maximum, and to fund the Lead Based Paint Hazard Mitigation program for those applicants who are low income. This quarter two applications for \$55,000 were mailed with one owner occupied rehabilitation loan closing in April 2009.
- ***Paint Up/Fix Up Program*** - \$50,000 was budgeted from the Low and Moderate Income Housing Fund and an additional \$25,000 was budgeted from the LOCAL fund for Paint Up/Fix Up Program grants to cover both targeted areas and provide grants City wide. The program provides grants of up to \$2,500 for qualified moderate to low income households for exterior repairs to qualified homeowners and landlords who rent to qualified income eligible tenants. Although a combined \$75,000 was budgeted for this fiscal year, funding was frozen early due to the lack of funding for fiscal year 2009-10 as these funds only revolve from repaid loans. This quarter three grants were provided totaling \$7,500.00. Twenty six grants were provided this fiscal year at a total of \$59,250 to assist 26 applicants in repairing the exterior of their homes. There is currently a waiting list established for the program's next fiscal year.
- ***Low and Moderate Income Housing Fund/ Owner Occupied Rehabilitation*** –For fiscal year 2008-9 \$300,000 was budgeted for owner occupied rehabilitation and another \$100,000 was budgeted for rental rehabilitation projects. \$450,000.00 in funding has been reserved for the Freeman/Greyhound Hotel project rehabilitation of eleven affordable housing units. This quarter, one owner occupied rehabilitation loan in the amount of \$40,000.00 has been funded and is anticipated for completion in July 2009. Another loan advance was funded in the amount of \$1,508.10 to assist a borrower in default. Another loan application is in process for \$27,500 which is anticipated to fund next fiscal

year. Three new applications have been mailed this quarter. Staff is continuing discussions with Jack Freeman in regards to the Greyhound Hotel (listed separately above). The Serenity Inn is still pursuing funding for rehabilitation of their Broadway facility, although no application has been submitted to the Agency to date.

- ***Dumpsters*** - The City of Eureka, in cooperation with Eureka City Garbage, provides free dumpsters to neighborhoods or homeowners upon request (based upon need). Eureka City Garbage provides 20 dumpsters in January at no cost for the City's administration. This program is augmented by the City's budget of \$5,000 for additional dumpsters, if needed. Four dumpsters were provided in this quarter. As of June 30, 2009, twelve free dumpsters total have been provided throughout the City, and 8 free dumpsters remain until December 2009.
- ***Graffiti Clean Up Program*** - The City of Eureka, in cooperation with Shafer's Ace Hardware is providing Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the city limits of Eureka. The kits are available to eligible property owners at \$5 per kit. Each kit shall consist of one quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign. Three graffiti kits have been purchased this quarter of this fiscal year.
- ***Wheelchair Ramp Grant Program*** - The City Council in October 2007 approved new guidelines to increase grant funding per project from \$1,500 to up to \$2,500 for moderate income households and up to \$3,500 for low income households. This is anticipated to create more participation in the program. For budget year 2008-9 \$15,000 was allocated from the City's LOCAL fund. Since July 1, 2008, eight applications have been mailed with three completed for \$7,427.00. Three applications have been mailed with one application pending. Tri-County Independent Living has been assisting with \$500.00 in material costs per grant. Homes must be located in the City limits, be built to building code, and if applicant is a tenant, they must have landlord approval of construction.
- ***Senior Home Repair Program*** - In FY 2008-09 the City appropriated \$25,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the "Senior Home Repair Program". This program provides small home repairs grants to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. In the last quarter, \$3,087.63 has been expended to fund 20 senior repairs and as of June 30, 2009, approximately \$12,526.00 has been expended to date to assist 82 seniors.
- ***State HOME Program Income Account*** - The City is repaying the \$1 million loan from the State HOME program for the Multiple Assistance Center by contributing \$50,000 annually from the Low and Moderate Income Housing Fund into the HOME program Income Account. As of the new fiscal year 2008-09, the State HOME Program has requested that no further repayments be made to the MAC project for operations, but will be required to be paid into the HOME Program Income revolving fund. To date, the balance is approximately \$470,000 and is eligible to be used for any HOME eligible use; first time homebuyer downpayment assistance, owner occupied rehabilitation, rental rehabilitation, special projects, etc.

◆ PROJECTS

- ***Seventh Street Villas***—On September 4, 2007, the City Council/Redevelopment Agency authorized the Agency to enter into a Joint Agency Agreement (JAA) with the Humboldt County Office of Education (HCOE), to develop redevelopment owned property between 6th and 7th Street on Myrtle Avenue in Eureka, as an affordable housing condominium complex that will be an annexation to the Sixth Street Villas. HCOE is expecting an amendment to the JAA as the actual costs of construction may exceed the appraised current market value of the condominiums. Therefore, the Agency will

reduce the original HCOE purchase price by the actual costs of construction which are to be determined upon completion of the project. The project construction is nearing an end, but is still pending a Certificate of Occupancy. It is anticipated that the units will be sold for \$198,000 to \$201,000 through the Agency's First Time Homebuyers program's Condominium Waiting List.

- ***Greyhound Hotel Project/Jack Freeman:*** Jack Freeman, the owner of the "Greyhound Hotel" located at 420 Third Street has requested \$450,000 in Agency funding from Low and Moderate Income Housing funds for the rehabilitation and conversion of the existing single resident occupancy units on the second and third floors of the structure, to 11 single unit apartments. The applicant will also seek bank financing. There is an existing retail store on the first floor. This project involves relocation, lead based paint mitigation, historic review, and affordability covenants for 25 years. The applicant continues to seek a financial lender's commitment, but due to the economy and much tougher financial lending criteria, he has not finalized funding by June 30, 2009. He is to provide a construction bid proposal and finalization of application of materials. This project will go before the Housing Advisory Board and City Council for approval, once the completed application has been received
- ***DANCO Communities "Garden Hotel" Project:*** Danco Communities requested \$2,000,000 from the Agency's Low and Moderate Income Housing Fund reserves for the demolition of the existing "Garden Apartments" located at 4th & S Streets in Eureka to develop a thirty unit affordable housing "family" and "senior" townhouse apartment complex in the community. These new units would remain affordable for 55 years. The Agency's low interest loan was required as match to secure federal tax credits and Danco would also obtain a bank loan. Staff met with Danco Communities to discuss their proposal and sent a letter on June 30, 2008 outlining the necessary information to analyze this application. In August, 2008 Danco requested and was denied a request for a pre-development loan (as this cost should be included in the developer's fees). On August 27, 2008, Sean Armstrong, Danco's Project Manager, informally canceled this project, but is continuing to search for another location within the City. Danco has inquired as to the acquisition of the Agency owned Tydd Street property and continues to seek a location for development.

◆ HOUSING ADVISORY BOARD MEETINGS

- ***Regular Meeting April 13, 2009:***
 1. Minutes of the February 9, 2009 regular meeting
 2. Consent Calendar: Christina Myers, \$55,000 CDBG Program Income Owner Occupied Rehabilitation Loan. Antonio Villarruel, First Time Homebuyer Request for Subordination.
 3. Paul Mollard Request for Review of First Time Homebuyer Program Equity Share at Loan Payoff (Tabled pending payoff determination.)
 4. Educational Topic: Owner Occupied Rehabilitation Loan Terms Matrix 2009
 5. Executive Secretary Report:
 - Housing Rehabilitation Program Activity Report
 - Paint Up/Fix Up Grant Activity
 - Dumpster Activity
 - Loan Payoff Activity Report
 - 2008-09 FTHB Downpayment Assistance Loan Program Activity
 - HAB Attendance Report
 - Letter from Charlotte Suart Payoff
 - 2003 RCAA Housing Conditions Assessment for Review

➤ ***Regular Meeting of May 11, 2009:***

1. Minutes of the April 13, 2009 regular meeting
2. Election of Officers (Tabled)
3. Consent Calendar: Deloris Ford, Low & Moderate Income Housing Fund Owner Occupied Rehabilitation Loan
4. Mollard Request for Review of First Time Homebuyer Program Equity Share at Loan Payoff (Tabled to June 8, 2009 meeting.)
5. Megan Tegarden Request for Subordination of First Time Homebuyer Loan
6. Executive Secretary Report:
 - Housing Rehabilitation Program Activity Report
 - Paint-Up/Fix-Up Program Activity
 - Dumpster Activity
 - Loan Payoff Activity Report
 - 2008-9 FTHB Downpayment Assistance Logs
 - HAB Attendance Report

➤ ***Regular Meeting of June8, 2009:***

1. Minutes of the May 11, 2009 regular meeting
2. Mollard Request for Review of First Time Homebuyer Program Equity Share at Loan Payoff
3. Executive Secretary Report:
 - Housing Rehabilitation Program Activity Report
 - Paint-Up/Fix-Up Program Activity
 - Dumpster Activity
 - Loan Payoff Activity Report
 - 2008-9 FTHB Downpayment Assistance Logs
 - HAB Attendance Report

OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2009 2nd Quarter Report
July 2009

Overview

Under direction of the City Manager, the Special Projects Division participates in a variety of projects and programs including environmental, emergency management (public information officer), economic development, housing, art and culture and other activities. The office provides oversight of the city's recycling/waste reduction and brown field cleanup programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. It further provides direct assistance to the City Manager with short term special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the second quarter of 2009:

1. NEW UNIVERSAL RECYCLING COLLECTION

Starting August 24, the City Garbage Company will be distributing new 96 gallon rolling dual stream recycling carts to most Eureka residences for their household recycling needs. The residential curbside recycling program was approved by the City Council in June 2008 as part of the City's new Universal collection program. Weekly collection of recyclables will begin by September 1. For most residents, these carts will be large enough so that it may take 2 or 3 weeks to fill up. Households are not required to put it out on their curb (or alley) every week for collection. To save program costs, the City strongly encourages that recycling carts be put out for collection only when it is full. The recycling carts are divided into 2 compartments (dual stream) to enable residents to recycle most items in one convenient rolling cart instead of the triple bin/stacking crate system we currently utilize. The carts will have 2 lids. The brown lid accepts all paper and fiber products, and the blue lid is for containers. Recyclable materials accepted curbside will include:

- ✓ glass bottles and jars
- ✓ plastic containers and packaging with the 1-7 recycling symbol
- ✓ aluminum cans, bi-metal cans, tin cans, aerosol cans
- ✓ newspaper, magazines, catalogues, junk mail, envelopes, etc.
- ✓ white paper, colored paper, cardboard, cereal boxes, etc.

It is important that all recyclable containers be as clean as possible to keep contamination levels low. Our recycling processor (Arcata Community Recycling Center) suggests that all containers be rinsed out to minimize vermin. Though this service is designed to be as convenient as possible to the user, the recycling industry has strict contamination limitations. When there is too much contamination, particularly food waste in the recycling carts, items may become fouled and unrecyclable, and must be landfilled. We want to encourage you to recycle as much as you can, so if you periodically have more cans, bottles and plastic than what can fit in your recycling cart, bag the extra and place it next to your cart. If it is extra cardboard, you can also place it next to your cart, but make sure it is broken down and flattened.

2. NEIGHBORHOOD RECYCLING DROP SITE FACILITIES TO CLOSE

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. To help lower the costs of implementing our new Universal Curbside Recycling Collection program, these drop sites will close by September 1, 2009. Citizens who currently do not have recycling collection service may utilize other drop site options in the City, including the Eureka Recycling Center and a number of private businesses currently offering this service.

3. CHARTER AMENDMENTS

In February 2009, the City Council directed staff to bring forward for Council consideration amendments to the City's Charter enabling (1) a true ward voting system in Eureka and (2) minor cleanup amendments consistent with State law. In addition, the Council considered amendments to increase future salary compensation for the Mayor and Council, and to provide new direction toward energy efficiency, waste reduction and environmental programs consistent with State law. Amendments were brought forward at the May 19, 2009 City Council meeting, and at a Town Hall meeting on June 9 which provided the community with opportunities to comment and participate more directly in the process. On June 16, the Council opted to pursue only the cleanup and salary compensation amendments and delayed a vote on them until the Nov. 2010 general election.

4. 4TH OF JULY FIREWORKS SHOW

The City wishes to thank the many local citizens and businesses who contributed to the 2009 Fireworks show in Eureka. It is through strong local support, teamwork and generosity that this tradition was kept alive in 2009, and allowed our Eureka citizens and families to enjoy it. Among those who generously donated include (in no particular order) Best Western Bayshore Inn, Eureka Main Street, Pro Sports Center, Chapala Restaurant, Don's Rent-All, Strombeck Properties, Mercer Fraser, Coast Central Credit Union, Security National, McCrea Nissan, Dr. David and Charlene Ploss, Shafers Ace Hardware, City Garbage Company of Eureka, Eureka Chamber of Commerce, Umpqua Bank, SHN Consulting Engineers and Geologists, Craig Hansen Insurance, Maples Plumbing Service, and O&M Industries. A big thanks also goes out to Councilman Mike Jones for spearheading the efforts.

5. EUREKA ENERGY COMMITTEE

The newly formed Eureka Energy Committee held its first two monthly meetings during the 2nd quarter. The Committee was formed by the City Council in December 2008 and consists of seven (7) members selected for their interest, knowledge and experience in energy usage, conservation, regulation and generation. Generally, the role of the Committee is to study, evaluate, advise and make recommendations to the City Council, Commissions and city staff as appropriate on energy efficiency, energy conservation and conversion to green energy sources within the community. The Committee shall also study, evaluate and provide energy information, education and program administration, and advise on energy considerations in City planning and regulation, and on potential ways for the City to generate its own energy.

At its June 22 meeting, the Committee recommended to the City Council the submittal of applications for federal Clean Renewable Energy Bond (CREB) allocations. The bond allocations, if approved, are intended to finance the placement of solar panels on up to twelve (12) city-owned structures. The Committee has also expressed interest in enhancing energy/water conservation programs and education, making energy-efficient products/services more affordable and accessible, establishment of a vendor database, workforce development and availability, developing attractive financing opportunities, supporting energy efficient projects, improving energy efficiency and renewable capacity, and developing effective project implementation strategies. The Committee meets on the 4th Monday of each month at 4:30 p.m. in the Redwood Coast Energy Authority conference room at 517 5th Street in Eureka. The next 4 meetings are scheduled for July 27, August 24, Sept. 28 and October 26, 2009. The public is welcome and encouraged to attend and participate in the Committee's discussions.

6. CLEAN RENEWABLE ENERGY BONDS (CREB)

On July 21, the City Council approved submittal of applications for federal Clean Renewable Energy Bond (CREB) allocations. The bond allocations, if approved, are intended to finance the placement of solar panels on up to twelve (12) city-owned structures, including City Hall, Adorni Center, Municipal Auditorium, Fire and Police headquarters, the water reservoir near Sequoia Park and others. CREB are federally authorized zero interest bonds which are available to government entities to construct renewable energy projects. The IRS recently issued guidelines for this round of CREB funding, and applications are due August 4, 2009. The program was recommended to the Council by the City's newly formed Energy Committee, and was earlier recommended to the Committee by the Redwood Coast Energy Authority (RCEA). Through our ongoing partnership with RCEA, they will prepare and assemble the CREB applications on behalf of the City. The 12 sites were initially selected by the City's Green Team, refined with expertise from the City's Engineering Dept. (evaluate roof load, energy efficiency potential, south-facing obstructions, etc.), and then analyzed by the RCEA to estimate the possible kilowatt hours generated through solar and an estimated system cost for installation.

This current phase of the CREB application process will not commit the City toward expending any funds on the project. It simply reserves a tax credit available to potential bond issuers (City). There will be ample time (3 years) after the application is submitted/approved to do a more thorough due diligence to determine if a bond offering should be made, including a fiscal/engineering analysis of how much cost/energy savings can be expected from each facility after conversion to solar energy. While it is clear that we will see immediate energy cost savings with a conversion to solar, it is likely that the annual bond repayments will be greater than the energy cost savings in the short term, however the long term savings are expected to be significant, particularly with anticipated increases in current energy costs (natural gas, electricity, oil). After submitting the application, should the analysis determine that it is too costly at that time, or the energy savings do not warrant the investment, then we may back out of the process without penalty.

7. GREENHOUSE GAS/CLIMATE CHANGE/GLOBAL WARMING SOLUTIONS ACT OF 2006 (AB 32)

The City of Eureka joined with the County of Humboldt and City of Arcata in securing membership to the International Council for Local Environmental Initiatives (ICLEI). ICLEI is an international association of cities, towns and counties committed to sustainable development, and they provide technical, consulting, training and information services to build capacity, share knowledge, and support local government in the implementation of sustainable development at the local level.

The City has joined ICLEI so that we may use their expertise and databases to help us adopt a sustainable development program pursuant to recent legislation AB 32, the CA Global Warming Solutions Act of 2006. Currently, AB 32 is slated to require all CA jurisdictions to perform an inventory of greenhouse gas (GHG) emissions to establish a baseline in this regard, and to eventually adopt policies and programs to reduce GHG emissions to 1990 levels by 2050 in an effort to transition the State toward a cleaner energy future. City staff is currently working with the Redwood Coast Energy Authority to perform the GHG inventory. We will eventually work with and through the City's recently established Energy Committee to set goals and action plans toward reducing our greenhouse gas emissions in Eureka. We will then work with the City's new "Green Team" to implement these plans and programs.

8. ELK RIVER WILDLIFE TRAIL PROJECT

In April 2009, the Pacific Gas and Electric Co. (PG&E) donated \$230,000 to the City of Eureka for the City's Elk River Wildlife Trail project. These funds will be placed into a separate account earmarked for trail construction costs. The donation was a mitigation requirement of the CA Energy Commission's permit approval for PG&E's upgrade of their Humboldt Bay Power Plant. Per PG&E request, the funds are specifically earmarked for construction of a $\frac{3}{4}$ mile trail segment from Truesdale Vista Point to the Elk River Wildlife Sanctuary boundary off of Hilfiker Lane.

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Eureka Waterfront Trail and Promenade Plan, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

9. FEDERAL STIMULUS FUNDING

The federal government has notified all cities and counties of the availability of federal stimulus funds for public works projects. For several months, the city staff had been reviewing several projects including trails, transportation, and other public infrastructure projects, and preparing application packages for potential qualification of federal funds. Congressman Thompson's office has been most helpful providing direction and guidance to cities in preparing our applications. The latest round of funding requests was submitted in April 2009.

10. DIGITAL TV TRANSITION

On June 12, 2009, the Federal Communications Commission (FCC) successfully implemented the Digital TV Transition program whereby all TV signals are now transmitted in a digital format only. Consequently, TV viewers with older analog TV sets are no longer able to use over-the-air antennae to receive programming of their local television stations. The transition date was extended by Congress (previous date was February 17). The FCC conducted an extensive outreach campaign to inform citizens of the DTV transition and the steps they may need to take to continue watching free over-the-air broadcast television after the transition is complete. They have established a website at www.dtv.gov with all of the necessary information.

11. BROWNFIELDS CLEANUP PROGRAM

In October 2008, the Eureka City Council formally accepted a U.S. Environmental Protection Agency (EPA) Brownfields Cleanup grant awarded to the City in July 2007. In December 2006, the City applied to EPA for these grant funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). The federal grant contracts grant had been held up due to EPA administration delays. The grant is for \$200,000 and will require a 25% city match. Under the guidance of EPA and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay.

Per the Water Board, the City has contracted with a local firm to conduct groundwater testing to assess current levels of contamination. This testing was completed in April 2009. As expected, the results indicated groundwater contamination consisting of mostly petroleum hydrocarbons and some heavy metals. The results have been forwarded to the Water Board for evaluation and direction. The City is currently preparing a number of planning documents required by EPA prior to their release of the funding. These documents include a Health and Safety Plan and a Site Cleanup Plan. A Coastal Development Permit is also required from the City of Eureka. When all planning documents and permits are secured, the City will then put the cleanup project out to bid. The expected excavation and cleanup is scheduled to take place in Spring 2010.

The City is annually encouraged by EPA to apply for these grants which will assist the city with removing contaminants from other Eureka properties with previous and historical industrial uses. In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

12. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. The Special Projects office focuses primarily on public information roles and serves as the Public Information Officer (PIO) when the City's Emergency Operations Center is activated. In April 2009, the Special Projects Manager will be attending a PIO training seminar in Eureka.

As previous earthquakes and winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. In 2007, city staff attended a weeklong "exercise-based" tsunami preparedness training workshop at the FEMA National Emergency Training Center in Emmitsburg, Maryland. The training was attended by 74 people from Humboldt County, and was designed to provide key local officials with the skills to better prepare for tsunami and earthquake related disasters, and to more effectively coordinate disaster response and recovery activities across multi-jurisdictional boundaries. Additional Public Information Officer training is scheduled in 2010.

13. HAZARD MITIGATION PLANNING

The City continues to work with other local agencies and jurisdictions to coordinate hazard mitigation planning. In February 2008, the Eureka City Council adopted the Eureka component of the Humboldt Area Hazard Mitigation Plan. The process for developing the Plan was sponsored by State OES and FEMA. The adopted Plan gives the City of Eureka eligibility for funding opportunities for numerous implementing programs or projects to protect critical infrastructure, including seismic retrofits, levee and shoreline repairs, and storm water improvements. The Plan is a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.).

14. EUREKA ART AND CULTURE COMMISSION

The Eureka Art and Culture Commission works together with the Ink People Center for the Arts to directly administer its project activities through the Ink People's established network of grants, donations and programmatic fundraising activities. The Commission recently established a "Eureka Artist of the Year" Recognition Award program, and was instrumental in securing the donation of several prominent sculptures from the Jan Milstead collection in the Bay Area. These sculptures arrived in Eureka in November 2008, and are currently on display at the Morris Graves Museum. A celebration took place at Arts Alive in May 2009. Previously, the Commission worked vigorously to establish a public art policy intended to promote opportunities for local artists and crafts makers by improving links between creative artists and the community. The policy, adopted by the City Council in 2007, encourages active dialogue between commissioners, artists and the public, and provides a public framework for commissioning innovative pieces of art in a range of genres, styles and media.

The Eureka Art and Culture Commission acts in an advisory capacity to the City Council and the City Manager for all matters pertaining to art, literature, music, and other cultural activities in the City of Eureka. Currently, it continues its focus on promoting art in public places and creating a registry of artists interested in public art commissions. More information can be found at www.eureka-art-culture.com. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 12:30 p.m. at Eureka City Hall, Room 207. The next four meetings are scheduled for August 18, Sept. 15, Oct. 20, and Nov. 17, 2009. The City Manager's office serves as the Commission's primary liaison with the City Council.

15. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

The State budget woes continue to cause uncertainty over funding of the MAC. Currently, the CalWorks program provides a significant funding source for the MAC through the County. Should the CalWorks program be eliminated, the MAC will have to secure another source of funding to remain operational. Also, the State continues to monitor the City's numerous grants and loans awarded to the City for MAC construction, and City staff met with State HOME program staff in March 2009 in this regard. The HOME program, run through the CA Dept of Housing and Community Development (HCD), provided the City with a \$1 million construction loan in 2005. In June 2008, MAC operational plan was formally restructured to closely integrate the MAC into the County's social service network. This restructuring allows the County to bring a variety of existing State and Federal funding sources directly into the MAC programs. The Plan, needed to gain long term MAC operational sustainability, was the result of an intense effort coordinated by the City, County and Redwood Community Action Agency (RCAA).

16. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, the Humboldt Bay Harbor, Recreation and Conservation District, the State Coastal Conservancy, RCAA and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail. A feasibility study was completed in June 2007 and provided trail options and cost estimates for the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The study will be used by the community to guide future development of the trail.

17. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts (within city limits) are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

18. EXPANDING PUBLIC RECYCLING PROGRAMS

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City recently purchased full service recycling station bins (and signage) for the Eureka Fire Department, the Humboldt Bay Harbor, Recreation and Conservation District (for Woodley Island and Marina), Washington Elementary School and Zane Middle School. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The containers and bins allow recycling of glass, plastic and aluminum containers, and most also take paper products such as newspaper and cardboard.

19. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include regionalization of waste diversion programs, fluorescent bulb disposal pilot program, green business certification program, construction/demolition recycling guidelines, and other projects and outreach programs.

20. BACKYARD COMPOSTING BINS

In 2009, the City continues its backyard compost bin program, and bins are now for sale to all Eureka residents for approximately \$46.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County.

21. REGIONAL FOOD WASTE DIVERSION FACILITY

The City continues to coordinate efforts with the Humboldt Waste Management Authority on development of a regional food waste digester project. The City of Eureka has teamed with the HWMA for a feasibility study on developing this diversion facility in Eureka. It is hoped that the facility may be located at or near our existing Wastewater Treatment Plant. The development of a regional food waste diversion facility will greatly increase Eureka's ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals. The facility is intended to divert organic materials from Eureka's waste stream. The project proposes to construct one or more in-vessel digesters in the Humboldt Bay Area for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals and institutions. Methane generated from the process will provide power to the digester machinery, creating a very energy efficient system. Eventually, Eureka will have the capability to introduce residential food waste (pre-consumer) into the diversion system.

Two means of anaerobic digestion are being considered – 1) a stand-alone digester for food waste only, or, 2) a co-digester for the digestion of food waste along with municipal sewage sludge, or dairy manure, and/or fats, oils and grease (collected from grease interceptor tanks at local food facilities. It is expected that the total recoverable amount of pre- and post-consumer food waste may be as high as 7,500 tons per year in the Eureka and the North Humboldt Bay region of Humboldt County. The feasibility study is a necessary step in developing the best project for our city, and toward gaining acceptance of the project in future political, permitting/regulatory, site selection and funding processes.

22. PUBLIC RECYCLING EDUCATION PROGRAM

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

23. FULLY AUTOMATED GARBAGE AND RECYCLING COLLECTION

In 2009, the City begins its fifth year utilizing a fully automated garbage collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash carts were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle.

The City is also working to automate its curbside recycling collection system. The City's recently adopted Universal collection program will enable the city to issue rolling recycling carts (instead of the existing stackable bins). These carts will correspond to an automated collection vehicle, and thus continue our efforts to greatly reduce injuries and insurance claims, and enable a safer, more cost effective and efficient system of collection in the City.

24. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's grade schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.